

MINUTES OF THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT
WORKSHOP ON POLICIES REGARDING RESPONSES TO
REQUESTS FOR PROPOSALS FOR
RESOURCE RECOVERY FACILITY SERVICES
September 18, 1986

COUNCILORS PRESENT: Waker, Kelley, Hansen,
DeJardin, Van Bergen, Gardner,
Frewing, Collier, Kirkpatrick.

COUNCILORS ABSENT: Cooper, Oleson, Kafoury

STAFF PRESENT: Debbie Allmeyer, Eleanore
Baxendale, Doug Drennen, Dan
Durig, Phil Fell, Rick
Gustafson, Vicki Rocker

The meeting was brought to order by Presiding Officer Waker at 6:15 pm. Dan Durig made opening comments regarding the reception the vendors are giving Metro's Resource Recovery project. Vendors are still very interested, with some continuing reservation concerning the level of commitment Metro has for implementing a project.

Dan went on to commend Sharron Kelley for her exploration of Japanese waste-to-energy facilities during her recent trip to Japan, and to urge all Councilors to consider attending the upcoming Resource Recovery Leadership Institute Seminar to be held in Florida at the end of October. The benefits of attendance will be two-fold: 1) general education and visits to several waste-to-energy facilities, and 2) interaction of Councilors with vendors, indicating Metro's level of seriousness.

Debbie Allmeyer discussed several informational items, and went on to describe the objective for the worksession. Highlights of the RFP process would be explained by staff for Council discussion as preparation for passage of the resolution the following week.

Clark County, WA has withdrawn from Metro's process to implement a resource recovery project. In order to be optimally responsive to the community in Clark County, the Commissioners decided to conduct an independent process to solve the waste disposal problems there. However, they are open with regards to negotiating an agreement with Metro for a collaborative effort in the future.

The RFP for Investment Bankers has been issued, with responses due October 13th. Bankers will be added to the project team by November.

The Resource Recovery Project activities are progressing as scheduled, with the RFP close to readiness for issuance in early October. Vendor comment on the draft is due Sept. 25th, but is not available now due to unanticipated labor required to prepare the final draft.

Vendors have been telephoned to survey their initial reaction to the volume size requirement, the use of a Memorandum of Understanding (MOU), and the tip fee concept stated in the RFP. It was explained that the MOU will be used as the first step in negotiations with the top ranked vendor(s), to memorialize all points in the RFP to which vendors take exception. The Tip Fee was described as representing a Service Fee, comprised of operation and maintenance costs, and debt, minus a percentage of revenues from sale of materials and energy.

The vendors telephoned took exception only to the three volume size requirement. They do not wish to submit three, full-blown design and engineering proposals due to the time and money involved.

A compromise that achieves collecting information on each of three different volume sizes for the Council, as well as allowing the vendors to concentrate on only one size was discussed and found agreeable. The 350,000 TPY volume size proposal will be the one firm size proposal for which vendors will be asked to submit a complete analysis. They will be asked to provide budgetary information only for the 250,000, and 450,000 TPY sizes.

Bob Zier of GBB, a consultant to Metro, discussed the contractual responsibilities stated in the RFP, specifically the business arrangements. Eleanore Baxendale discussed the risk allocation. Bob Zier then went on to discuss the Tip Fee configuration as stated in the RFP. Council discussion followed the presentations, and no changes were requested.

Councilor Hansen questioned when and how Metro will implement a public involvement program, concerned that the RFP process evidence such participation. Presiding Officer Waker asked that language be drafted to amend the draft Resolution to reflect that Metro will develop a public involvement program as a part of the RFP process.

Council discussion concerning the evaluation criteria and evaluation process resulted in the request that language be drafted to amend the draft Resolution stating that adherence to the state hierarchy of reduce, reuse, recycle, recover and then landfill be qualified by economic viability and technological feasibility. Councilor Kelley stressed the importance of clarifying this point.

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Handouts included:

Draft Resolution No. 86-689 for the purpose of Adopting Policies
Regarding Responses to Requests for Proposals for Resource
Recovery Facility Services

Memo to Councilors and Rick Gustafson from Debbie Allmeyer

Two-page summaries of firms invited to respond to RFP

Draft of RFP #1

Charts of business arrangements portrayed in RFP

After receiving no further discussion, Presiding Officer Waker
adjourned the workshop at 7:40 pm.

Debbie Gorham Allmeyer 9/25/86