
MERC Commission Meeting

February 2, 2022
12:30 pm

Zoom Virtual Meeting

Metro respects civil rights

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Thông báo về sự Metro không kỳ thị của Metro tôn trọng dân quyền. Muốn biết thêm thông tin về chương trình dân quyền của Metro, hoặc muốn lấy đơn khiếu nại về sự kỳ thị, xin xem trong www.oregonmetro.gov/civilrights. Nếu quý vị cần thông dịch viên ra dấu bằng tay, trợ giúp về tiếp xúc hay ngôn ngữ, xin gọi số 503-797-1890 (từ 8 giờ sáng đến 5 giờ chiều vào những ngày thường) trước buổi họp 5 ngày làm việc.

Повідомлення Metro про заборону дискримінації Metro з повагою ставиться до громадянських прав. Для отримання інформації про програму Metro із захисту громадянських прав або форми скарги про дискримінацію відвідайте сайт www.oregonmetro.gov/civilrights або Якщо вам потрібен перекладач на зборах, для задоволення вашого запиту зателефонуйте за номером 503-797-1890 з 8.00 до 17.00 у робочі дні за п'ять робочих днів до зборів.

Metro 的不歧视公告 尊重民權。欲瞭解Metro民權計畫的詳情，或獲取歧視投訴表，請瀏覽網站 www.oregonmetro.gov/civilrights。如果您需要口譯方可參加公共會議，請在會議召開前5個營業日撥打503-797-1890（工作日上午8點至下午5點），以便我們滿足您的要求。

Ogeysiiska takooris la’aanta ee Metro Metro waxay ixtiraamtaa xuquuqda madaniga. Si aad u heshid macluumaad ku saabsan barnaamijka xuquuqda madaniga ee Metro, ama aad u heshid warqadda ka cabashada takoorista, booqo www.oregonmetro.gov/civilrights. Haddii aad u baahan tahay turjubaan si aad uga qaybqaadatid kullamada dadweyne, wac 503-797-1890 (8 gallinka hore illaa 5 gallinka dambe maalmaha shaqada) shan maalmo shaqa ka hor kullanka si loo tixgaliyo codsashadaada.

Metro의 차별 금지 관련 통지서 Metro의 시민권 프로그램에 대한 정보 또는 차별 항의서 양식을 얻으려면, 또는 차별에 대한 불만을 신고 할 수 www.oregonmetro.gov/civilrights. 당신의 언어 지원이 필요한 경우, 회의에 앞서 5 영업일 (오후 5시 주중에 오전 8시) 503-797-1890를 호출합니다.

Metroの差別禁止通知 Metroでは公民権を尊重しています。Metroの公民権プログラムに関する情報について、または差別苦情フォームを入手するには、www.oregonmetro.gov/civilrights。までお電話ください公開会議で言語通訳を必要とされる方は、Metroがご要望に対応できるよう、公開会議の5営業日前までに503-797-1890（平日午前8時～午後5時）までお電話ください。

ការគោរពសិទ្ធិពលរដ្ឋរបស់ ។ សំរាប់ព័ត៌មានអំពីកម្មវិធីសិទ្ធិពលរដ្ឋរបស់ Metro ឬដើម្បីទទួលបានការបណ្តឹងរើសអើងសូមចូលទស្សនាការបង្ហាញ www.oregonmetro.gov/civilrights។ បើសិនជាអ្នកត្រូវការការបកប្រែភាសានៅពេលអង្គបុគ្គលិកសាធារណៈ សូមទូរស័ព្ទមកលេខ 503-797-1890 (ម៉ោង 8 រំពឹងដល់ម៉ោង 5 ល្ងាច ថ្ងៃអាទិត្យ) ប្រាំពីរថ្ងៃមុនថ្ងៃដែលបុគ្គលិកនោះត្រូវបានប្រាប់អំពីការបណ្តឹងរបស់លោកអ្នក។

إشعار بحقوق مدني من Metro الحقوق والمدنية للمزيد من المعلومات حول برنامج Metro للحقوق والمدنية أو لإبداء شكوى ضد تمييزي زجى زيارة الموقع الإلكتروني www.oregonmetro.gov/civilrights. إن كنت بحاجة إلى مساعدة في اللغة، ي ج ب ع ل ي ك الاتصال مقدم ب رقم الهاتف 503-797-1890 من الساعة 8 صباحاً حتى الساعة 5 مساءً، أيام الاثنين إلى الجمعة قبل خمسة (5) أيام عمل من موعد الاجتماع.

Paunawa ng Metro sa kawalan ng diskriminasyon Iginagalang ng Metro ang mga karapatang sibil. Para sa impormasyon tungkol sa programa ng Metro sa mga karapatang sibil, o upang makakuha ng porma ng reklamo sa diskriminasyon, bisitahin ang www.oregonmetro.gov/civilrights. Kung kailangan ninyo ng interpreter ng wika sa isang pampublikong pulong, tumawag sa 503-797-1890 (8 a.m. hanggang 5 p.m. Lunes hanggang Biyernes) lima araw ng trabaho bago ang pulong upang mapagbigyan ang inyong kahilingan. Notificación de no discriminación de Metro.

Notificación de no discriminación de Metro Metro respeta los derechos civiles. Para obtener información sobre el programa de derechos civiles de Metro o para obtener un formulario de reclamo por discriminación, ingrese a www.oregonmetro.gov/civilrights. Si necesita asistencia con el idioma, llame al 503-797-1890 (de 8:00 a. m. a 5:00 p. m. los días de semana) 5 días laborales antes de la asamblea.

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Metro txoj kev ntxub ntxaug daim ntawv ceeb toom Metro tributes cai. Rau cov lus qhia txog Metro txoj cai kev pab, los yog kom sau ib daim ntawv tsis txaus siab, mus saib www.oregonmetro.gov/civilrights. Yog hais tias koj xav tau lus kev pab, hu rau 503-797-1890 (8 teev sawv ntxov txog 5 teev tsaus ntuj weekdays) 5 hnub ua hauj lwm ua ntej ntawm lub rooj sib tham.



Karis Stoudamire-Phillips
Chair

John Erickson
Vice chair

Deidra Krys-Rusoff
Secretary-treasurer

Damien Hall

Ray Leary

Dañel Malán

Deanna Palm

Metropolitan Exposition Recreation Commission

Meeting Agenda

February 2, 2022

12:30 to 2:30 p.m.

Zoom | Webinar ID: 862 6226 6378

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|-------------------|---|
| 12:30 p.m. | Call to Order and Roll Call |
| 12:35 | Citizen Communication |
| 12:40 | Commission / Council Liaison Communications |
| 12:45 | General Manager Communications
<i>Steve Faulstick</i> |
| 12:55 | Financial Report
<i>Katie Shifley</i> |
| 1:00 p.m. | Venues Business Reports
<i>Matthew P. Rotchford, Robyn Williams, Craig Stroud</i> |
| 1:15 | Consent Agenda <ul style="list-style-type: none">• Record of MERC Actions, January 5, 2022 |
| 1:20 | Annual Comprehensive Financial Audit
<i>Metro Auditor Brian Evans and Ashley Osten, Moss-Adams</i> |
| 1:50 | Expo Development Opportunity Study Update
<i>Paul Slyman and Chuck Gallagher</i> |

MERC Commission Meeting

February 2, 2022
12:30 pm

Financial Report

Date: February 2, 2022
To: Commissioner Karis Stoudamire-Phillips, Chair
Commissioner John Erickson, Vice Chair
Commissioner Deidra Krys-Rusoff, Secretary-Treasurer
Commissioner Damien Hall
Commissioner Ray Leary
Commissioner Dañel Malán
Commissioner Deanna Palm
Councilor Christine Lewis
From: Katie Shifley – MERC Finance Manager
Subject: December 2021 Financial Update

December 2021 close data and low-confidence year-end projections are provided by venue, below.

- Each venue's spring event revenue forecasts have been updated to align with changes to the event schedule.
 - Additional changes may materialize, though venue sales & booking managers have indicated that inquiries around cancellations and postponements have slowed.
- Also included below is a COVID-19 impact scenario for each venue.
 - The scenario estimates the impact of event cancellations in February and March on total revenues and estimated ending fund balance.
 - These are not considered worst-case scenarios, but reflect likely potential impacts to each venue if COVID-19 causes cancellations of major events currently scheduled for early spring.

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

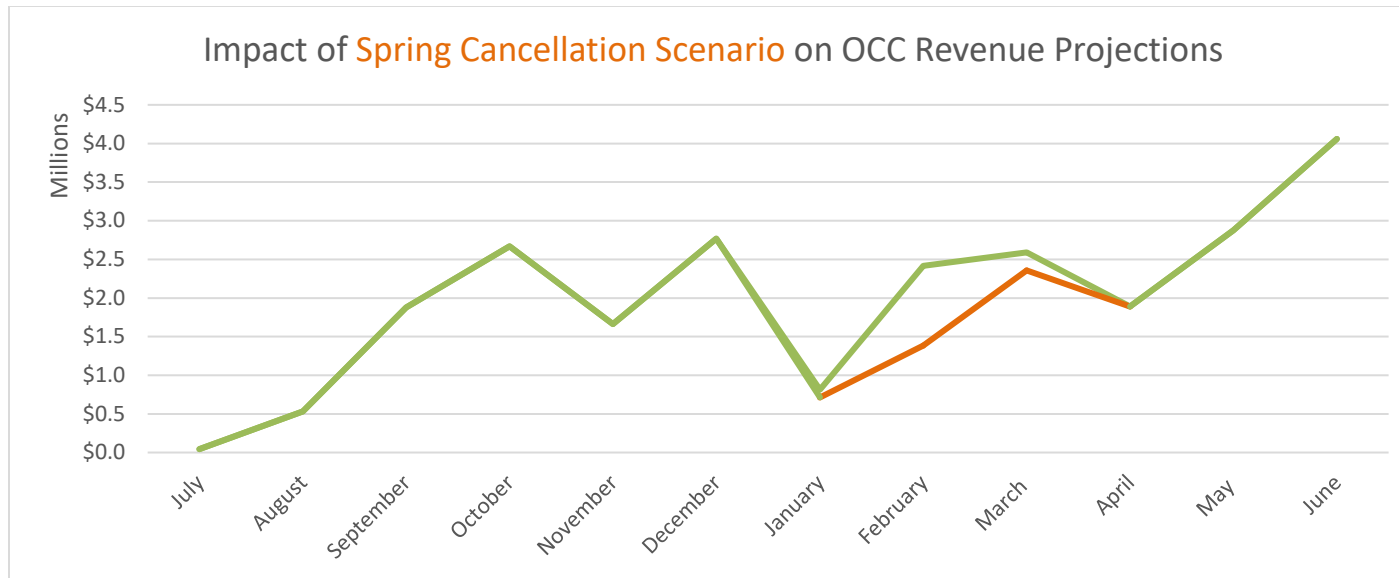
Oregon Convention Center

December 2021

December 2021		YTD Actuals		Annual Budget	Year-End by QTR				
		December 2021	Year to Date		Q1 - Actuals	Q2 - Actuals	Q3 - Projection	Q4 - Projection	Full Year
Operations									
Charges for Services		1,094,119	5,066,108	14,162,411	1,346,268	3,719,840	3,579,171	5,140,917	13,786,196
Local Government Shared Revenues		1,646,496	4,358,479	9,991,245	1,018,918	3,339,561	2,240,319	3,684,075	10,282,873
Grants		-	1,300		1,000	300			1,300
Interest Earnings		10,620	45,236	160,000	20,660	24,576	20,660	20,660	86,556
Miscellaneous Revenue		16,911	88,342	9,331	69,641	18,701	-	-	88,342
Transfers-R									
Total Revenues		2,768,147	9,559,465	24,322,987	2,456,486	7,102,978	5,840,150	8,845,652	24,245,266
Personnel Services		892,215	3,562,479	9,380,055	1,452,202	2,110,278	2,894,611	3,078,680	9,535,771
Materials and Services		901,909	3,945,863	14,321,726	1,429,566	2,516,298	3,395,851	4,719,223	12,060,938
Transfers-E		444,961	2,669,766	5,339,565	1,334,883	1,334,883	1,334,883	1,334,883	5,339,532
Total Expenditures		2,239,085	10,178,109	29,041,346	4,216,650	5,961,458	7,625,345	9,132,787	26,936,240
Net Operations		529,062	(618,644)	(4,718,359)	(1,760,164)	1,141,520	(1,785,195)	(287,135)	(2,690,974)
Capital									
Total Revenues		-	-	2,250,000	-			-	-
Total Expenditures		36,520	-	410,000	-	36,520	73,480		110,000
Net Capital		(36,520)	-	1,840,000	-	(36,520)	(73,480)	-	(110,000)
Change in Fund Balance		492,542	(618,644)	(2,878,359)	(1,760,164)	1,105,000	(1,858,675)	(287,135)	(2,800,974)
Beginning Fund Balance - Operating			12,541,183	8,721,708	12,541,183	10,781,019	11,886,019	10,027,344	12,541,183
Ending Fund Balance			11,922,539	5,843,349	10,781,019	11,886,019	10,027,344	9,740,209	9,740,209

Food & Beverage Restricted Capital Balance	2,250,000
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Note: Food & Beverage revenues and expenses will continue to fluctuate as accounting process is finalized



Estimated Ending Fund Balance

Current	Scenario	Difference
9,740,209	8,465,781	1,274,428

The graph and table above show the estimated impact on revenues and FY 22 Ending Fund Balance with a major event cancellation in both February and March. Actual impact on revenues and fund balance would depend on the type of the events that are cancelled or postponed. Impacts are assumed to affect rental revenue, ancillary revenues, and food & beverage (totals and margin). Attendance impacts are assumed to affect food & beverage beginning in January.

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

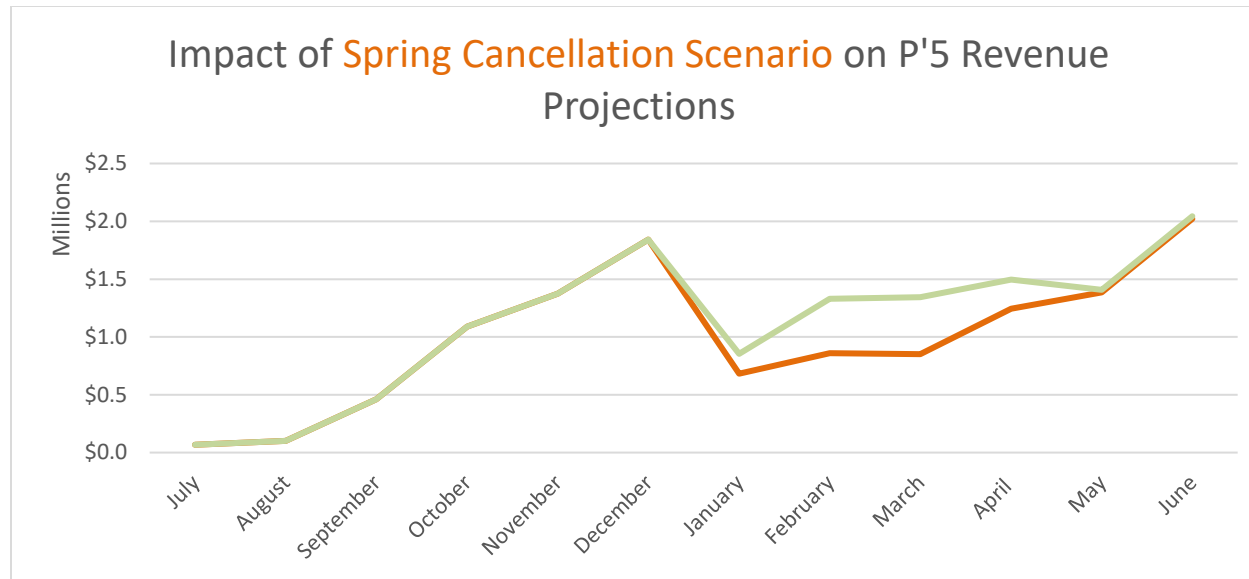
Portland's Centers for the Arts

December 2021

December 2021	YTD Actuals		Annual Budget	Year-End by QTR				
	December 2021	Year to Date		Q1 - Actuals	Q2 - Actuals	Q3 - Projection	Q4 - Projection	Full Year
Operations								
Charges for Services	1,147,333	3,663,392	10,292,646	419,233	3,244,159	3,267,938	4,044,428	10,975,758
Local Government Shared Revenues	180,534	635,724	1,332,846	111,722	524,002	236,829	381,355	1,253,908
Contributions from Governments	499,471	499,471	1,006,827	-	499,471	-	499,471	998,942
Contributions from Private Sources	-	-	139,350	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-
Interest Earnings	14,990	57,802	71,000	23,285	34,517	20,622	20,622	99,046
Miscellaneous Revenue	822	8,536	21,523	4,117	4,419	-	-	8,536
Transfers-R	-	72,498	290,000	72,498	-	-	-	72,498
Total Revenues	1,843,150	4,937,423	13,154,192	630,855	4,306,568	3,525,389	4,945,875	13,408,687
Personnel Services	867,629	3,172,007	7,526,833	1,104,430	2,067,577	1,838,956	2,028,850	7,039,813
Materials and Services	869,828	3,200,160	4,893,947	1,101,337	2,098,822	1,519,525	1,630,132	6,349,817
Transfers-E	210,830	1,264,980	2,529,964	632,490	632,490	632,490	632,490	2,529,960
Total Expenditures	1,948,287	7,637,146	14,950,744	2,838,257	4,798,889	3,990,971	4,291,473	15,919,590
Net Operations	(105,137)	(2,699,723)	(1,796,552)	(2,207,403)	(492,321)	(465,582)	654,403	(2,510,903)
Capital								
Total Revenues	-	726	500,000	310	416	150,000	-	150,726
Total Expenditures	74,800	581,202	2,360,000	310,569	270,633	475,000	1,040,000	2,096,202
Net Capital	(74,800)	(580,476)	(1,860,000)	(310,259)	(270,217)	(325,000)	(1,040,000)	(1,945,476)
Change in Fund Balance	(179,937)	(3,280,199)	(3,656,552)	(2,517,661)	(762,538)	(790,582)	(385,597)	(4,456,379)
Beginning Fund Balance - Operating		3,742,069	2,601,901	3,742,069	1,534,667	1,042,346	576,764	3,742,069
Beginning Fund Balance - Capital		2,041,798	1,860,000	2,041,798	1,731,539	1,461,322	1,136,322	2,041,798
Total Ending Fund Balance		2,503,668	805,349	3,266,206	2,503,668	1,713,086	1,327,488	1,327,488

Food & Beverage Restricted Capital Balance

500,000

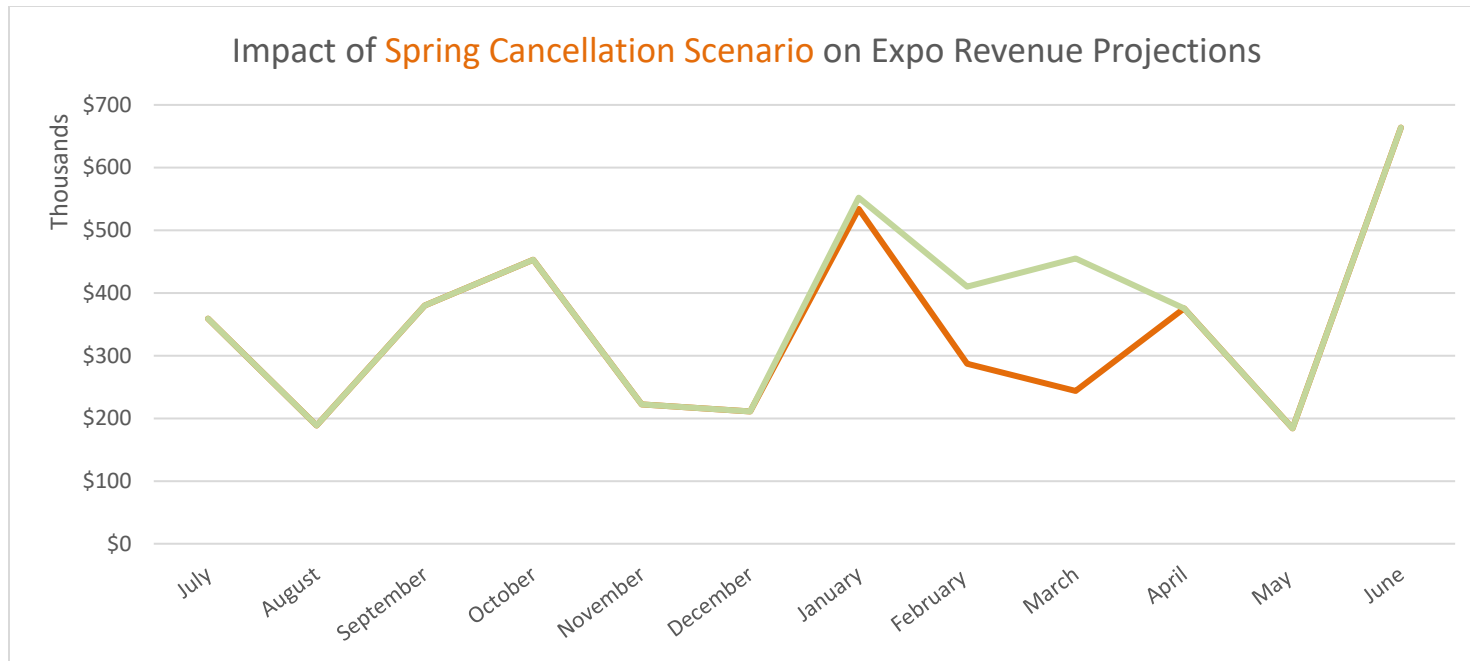


Estimated Ending Fund Balance		
Current	Scenario	Difference
1,327,488	841,640	485,848

The graph and table above show the estimated impact on total revenues and FY 22 Ending Fund Balance if multiple events cancel this spring due to COVID-19. P'5 has a high volume of lower-revenue events compared to OCC and Expo; while cancellations would be event-specific, a cancellation factor is a better approximation of the impact than selecting specific events for scenario planning. This scenario assumes a 10% cancellation factor in January, 20% in February and March, and 10% in April. Actual impact on revenues and fund balance would depend on the type of show (e.g. commercial) and duration of the event(s) that cancel. The cancellations and related attendance impacts are assumed to affect rental revenue, user fees and service charges, and food & beverage commission. The net change in fund balance assumes reduced event-based staffing needs in alignment with estimated cancellation factor.

December 2021

Food & Beverage Restricted Capital Balance	500,000
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Estimated Ending Fund Balance

Current	Scenario	Difference
1,037,066	706,690	330,377

The graph and table above show the estimated impact on total revenues and FY 22 Ending Fund Balance if a major event cancellation occurs in both February and March. Actual impact on revenues and fund balance would depend on the type of the events that are cancelled or postponed. Impacts are assumed to affect rental revenue, parking, and food & beverage commission. Attendance impacts are assumed to affect parking and food & beverage beginning in January.

MERC Commission Meeting

February 2, 2022
12:30 pm

Venue Business Reports

PORTLAND'5

CENTERS FOR THE ARTS



MERC Business Report

Portland'5 Centers for the Arts

February 2022



Keeping The Band's Visit going when we were seeing shows cancelling performances at other venues around the country due to Omicron breakthroughs was a real nail biter for P5. Even with a few breakthroughs with the show, all 8 performances were able to go on as scheduled. P5 received this lovely note:

Dear Robyn,

Sending a note of thanks and celebration for the recent week of Broadway shows of The Bands Visit. No doubt these are challenging times and your building efforts and those of your team were outstanding-making the magic happen for our audiences. Thank you for the safe, smart and successful collaboration. Wishing you a wonderful (and easier) 2022.

*Best,
Lauren Reid
President
The John Gore Organization*



Work continued on the operating budget. Capital budget was presented to the MERC budget committee.

PORTLAND'5

CENTERS FOR THE ARTS



Portland'5 Presents shows continued to perform relatively well in spite of attendance that averaged only 48% of capacity. We presented six shows and managed to net approximately \$36,000.



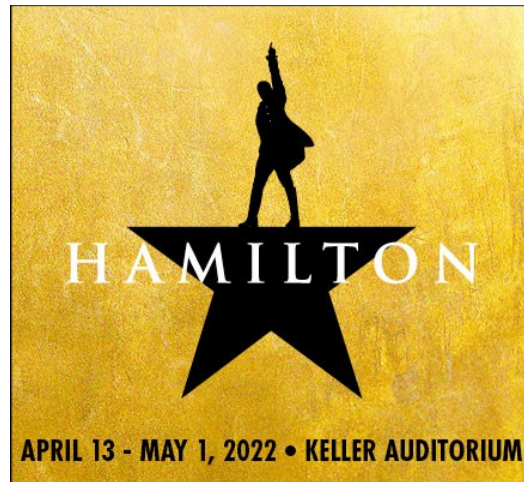
Our volunteer group continues to amaze us with their recruiting efforts. Recruitments are done every other month and on average P5 gets 10 new volunteers. Recruitment is largely word of mouth or audience members interacting with our volunteer and asking how to go about becoming a volunteer. This is a very dedicated group who love the arts and supporting our theaters.



Our paid ushers have been experiencing more and more angry patrons at shows. While trained to give gentle mask wearing reminders our ushers continue to be a target by an audience that is becoming increasingly tired of wearing masks. We've had some staff refuse to work certain shows where there is an anti-mask performer and draws an anti-mask leaning audience. These folk on the front lines are who work so hard to keep our shows safe. We can't say enough good things about those who continue to come to work and maintain a good attitude in spite of a challenging work place. The next show you attend, be sure to thank your ushers!!

PORTLAND'5

CENTERS FOR THE ARTS



In spite of holiday shows that experienced a drop in attendance some shows are doing great. We regularly see Comedy shows selling out and/or adding performances. Hamilton is close to selling out so get your tickets now if you haven't and you are planning on attending.



MERC Commission Business Report for February 2, 2022 – Happy New Year! Portland Expo Center – Matthew P. Rotchford, Executive Director

Events / Sales Awareness

- The third quarter for the Expo started strong with the second of two New Year's concerts that were managed safely and drove positive revenue for the building. Kudos to the Expo team for their attention to detail, safety and execution. A post-event review will take place prior to the next concert in May and future bookings under discussion. Well done staff!
- The Shooting Sports Expo was held Jan. 8 and 9 in Hall A for a modest event weekend.
- January 12-16 welcomed the Portland Boat Show to Halls C, D and E with multiple dealers from across the state. OTS staff provided strong media outreach which provided Expo with numerous positive earned media opportunities. The Hot Tub and Spa Sale joined for the weekend in Hall A, with both events reporting expansive sales. While we have not seen a full recovery in attendance at consumer shows, both the Portland Boat Show and the Hot Tub and Spa Show reported better than projected attendance with qualified buyers motivated to attend and purchase.
- The Rose City Classic Dog Show (presented by the Fanciers Dog Association) immediately followed the Boat/Spa shows opening for specialty breeds on Jan. 19, and running through the weekend. The event is a full-facility booking and utilizes indoor and outdoor space for exhibition rings, agility, grooming, RV parking and vendors. Not only is this event our longest running show, it is also one of the largest dog shows in the nation and is often the last chance for dogs to qualify the Westminster Dog Show in NYC.
- In the midst of these multiple building turns and event activity on site, Expo staff also handled all the logistics for the transfer of the COVID-19 Vaccination and Testing site in Lower Lot One (LP1) from OHSU to the Oregon Health Authority. The operation is managed by Jogan Health Solutions and they have increased staffing levels in order to maximize the number of Oregonians served daily. The site opened as scheduled on Monday, Jan. 24th and will run most days from 9 a.m. – 7 p.m.
 - Details for the operation can be found here:
<https://www.expoctr.org/events/oha-covid-19-vaccine-testing-site>
 - A positive story from KATU-2 can be found here:
<https://katu.com/news/coronavirus/vaccine-testing-site-opens-at-portland-expo-center-as-state-urges-extra-protection>
- Amazon Training continues on site each week, and due to Omicron's impacts, the Seafood and Wine Show has wisely moved to March to avoid the surge. This event recently transferred from OCC to the Expo Center.

Building / Department Awareness

- Operating and Capital Budget information analysis and detail were presented and provided to the MERC Budget Committee as well initial meetings with the Metro COO, CFO, and her teams.
- Budget requests aside, staffing levels for Q3 & 4 still require substantial support as we lead into the PNWSS (Sportsmen's) in February and the return of Cirque du Soleil this spring and summer.



- Expo has made every effort to combat COVID-19 Omicron impacts to our facility and staff. With heightened awareness by staff, we have successfully implemented the updated Metro mask policy, reinstated temp checks for staff and visitors and have continued with consistent cleaning of high-touch surfaces. Staff have done a great job in both communication and follow-through in working to serve our clients and guests.

Capital Project Updates

- Numerous winterization efforts have been completed by our sole Engineer, Thomas Nast. Tom reviews a long list of items needed for the campus that are both seasonal as well as deferred maintenance and/or emergency repairs (golf carts/roll doors). In addition, Operations Manager, Chuck Dills met with Tom and the Levy team to address capital investment needs specific to food and beverage.

Staff / Partners

- Expo staff along with Project Manager, Chuck Gallagher, have provided a variety of tours for film, sports and other interests to support the Expo DOS project. Work continues on a public facing website that showcases the process for the Requests for Expressions of Interest (RFEOI).
- Discussions continue with City of Portland BES regarding the Pump Station, as well as storage need discussions with Metro PES regarding their needs for storage and staff relocation.
- Levy hired a new Director of Operations for the Expo Center, Ian Kaplan. Ian comes to us from the popular restaurant chain Killer Burger which has a strong presence across the NW. Welcome Ian!
- Expo welcomed back Kevin Fleming in January to the Operations team on an event-based part-time basis as maintenance repair needs dictate or Utility Lead shift coverage is desired. Welcome back Kevin!

•



This row of expensive vans tells the story that Dog Shows drive economic impact to our region.



This couple came to the Dog Show from the Oregon coast dressed for success!

MERC Monthly Business Report - OCC Report February 2022

1. Omicron Variant and Future Events

In the past weeks, the Omicron variant of COVID-19 has become top news with reports of rapid spread and an expected wave of virus infections expected to peak in Oregon in February 2022. Since January 1, 13 events have been canceled. In a typical pre-pandemic month, OCC averaged about 45 events. One can see that COVID has significantly impacted the number of events for the three months shown.

February (7)	March (11)	April (20)
<ul style="list-style-type: none"> Food Northwest Process & Packaging Beyond Van Gogh Portland 2022 Signing Day Celebration Portland Seafood & Wine Festival Spotlight Dance Cup 2022 American Camp Association OnPoint LEAD Team Meeting Starpower Talent Competition 2022 The Materials Show & Première Vision Portland International Auto Show 	<ul style="list-style-type: none"> 100 Best Companies Pac West OHSU Ceremony Jump Dance Convention 2022 Oregon Wine Symposium 2022 Multifamily NW Bricks Cascade 2022 PNW Key Clubs 2022 (virtual only) Shamrock Fitness Fair "Abby's Closet" Prom Gown Giveaway US Postal Service Job Fair ACT 1 Talent Interagency Community Reinvestment Conference 2022 NW Youth Careers Expo Catholic Charities Public Library Association Conference Oregon Professional Educator Fair NIRSA 2022 Annual Conference 	<ul style="list-style-type: none"> 2022 AACRAO Annual Meeting Functional Fabric Fair 2022 Oregon Dental Conference House and Outdoor Living Show 2022 POIC + RAHS Work Connections Breakfast Oregon FBLA State Leadership Conference St. Mary's Academy Auction 2022 Mass Timber Conference OSU Night Multifamily NW Fair Housing Fair 2022 (GARE) Annual Membership Meeting Northwest Facilities Expo Thunderstruck Dance Competition 2022 PCC Structurals, Inc. 2022 Awards Banquet Yoga Expo PDX DrupalCon Portland 2022 White Tantric Yoga Class East West College Graduation HopeBuilder Breakfast 2022 Basic Rights Oregon Western Pension & Benefits Council OnStage New York 2022

2. Inclement Weather Shelter

Multnomah County opened OCC Halls A/A1 as a Severe Weather Shelter four days in late December for community members to seek a warm and dry place to shelter during the snow and ice event. County leadership notified OCC that the shelter hosted 503 overnight stays during the four days of operation. Below are two quotes from the thank you received from Jenny Carver, with Multnomah County emergency management:

"You made it possible to honor our no-turn-away commitment when severe winter weather thresholds are met, ensuring that anyone seeking shelter was offered a safe, warm space. This is a life-saving program and we are deeply grateful to you for helping to make it possible."

"You, and every member of your team that made it possible to open your facility as a shelter are invaluable and made a huge difference in the lives and safety of our guests. None of this would be possible without your commitment, compassion, and willingness to help. Thank you."

The team is proud to continue offering and supporting the residents of our region with sheltering during severe weather.

3. OCC All Hands Meeting

OCC took half a day in late January to host a virtual meeting with all staff. Around 60-70 staff members joined over the meeting's duration and the meeting was recorded to share with those who could not attend. The team discussed a range of important updates, as well as activities for staff to engage and connect. The meeting concluded with an open question and answer period. Agenda topics were:

<ul style="list-style-type: none"> • Staff Connection/Community Building • OCC Racial Equity Action Plan Rollout • OCC Five Year Forecast & FY23 Budget Update – Operating and Capital 	<ul style="list-style-type: none"> • Second half of Fiscal Year 2022 Event Schedule and Staff Recall/Hiring Plans • Metro Gender Inclusion Policy Overview • Consumer Hospitality and Travel Sentiment and Portland Hotel Trends
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Several guest speakers supported the meeting, and I'd like to thank MERC Chair Stoudamire-Phillips for her words about the importance of OCC's Racial Equity Action Plan to our community, the good work OCC has accomplished to date, and encouragement and support for the journey ahead.

MERC Commission Meeting

February 2, 2022
12:30 pm

Consent Agenda

MERC Commission Meeting

February 2, 2022
12:30 pm

Annual Comprehensive
Financial Audit Presentation

MERC Commission Meeting

February 2, 2022
12:30 pm

Expo Development Opportunity
Study Update

Metropolitan Exposition Recreation Commission
Record of MERC Commission Actions
January 5, 2022
Virtual Zoom Meeting

Present:	Karis Stoudamire-Phillips, Deidra Kryz-Rusoff, Damien Hall, Ray Leary, Dañel Malan, Deanna Palm
Absent:	N/A
	A regular meeting of the Metropolitan Exposition Recreation Commission was called to order by Commissioner Kryz-Rusoff at 12:40.
1.0	Quorum Confirmed A quorum of Commissioners was present.
2.0	Opportunity for Public Comment on Agenda and Non-Agenda items <ul style="list-style-type: none"> N/A
3.0	Commission and Council Communications <ul style="list-style-type: none"> Councilor Lewis shared that public interviews and the appointment of the new District 6 Councilor will happen next week. Once the assignment is in place, a new roster of the Council committee assignments and liaison positions will be posted. Commissioner Kryz-Rusoff asked about the term of the District 6 Councilor. Councilor Lewis clarified that this is a partial-term appointment and the seat will be on next May's ballot. Chair Stoudamire-Phillips noted John Erickson's absence today and informed the group that his term officially ended on December 31, 2021. Clackamas County is in the process of formalizing their recommendation and Metro Council will make the appointment at the end of the month.
4.0	GM Communications Steve Faulstick provided the following updates: <ul style="list-style-type: none"> We are in the recruitment process for the venues communications position. The first round of interviews will be in late January. Thanked Commissioners for attending the I-5 bridge replacement briefings. The venues teams are in the budget process for FY23 with emphasis on an equity lens. An all-staff Metro Region Center update was recently given that highlighted new shared-space elements and thoughtful updates. Thanked the venue teams for their continued diligence around changing COVID protocols and processes.
5.0	Financial Report Katie Shifley presented a financial update. <ul style="list-style-type: none"> Commissioner Kryz-Rusoff asked if the increased transmissibility of the Omicron variant was considered in the budget projections. Shifley responded that when assembling the numbers on this report it wasn't as top of mind as it is now. Shifley offered to assemble a few different scenarios around cancelations to review for the next meeting.
6.0	Venue Business Reports Matthew P. Rotchford, Craig Stroud and Robyn Williams reported on business at the venues during the past month. <ul style="list-style-type: none"> Commissioner Kryz-Rusoff shared her appreciation for the venues teams and all of the changes they continue to navigate.
7.0	Consent Agenda <ul style="list-style-type: none"> Record of MERC Actions, December 1, 2021 <p>A motion was made by Commissioner Palm and seconded by Commissioner Kryz-Rusoff to approve the Consent Agenda.</p>

	<p>VOTING: AYE: 6 (Stoudamire-Phillips, Kryss-Rusoff, Hall, Leary, Malan and Palm) NAY: 0</p> <p>MOTION PASSED</p>
8.0	<p>Levy Update Cindy van Rensburg, Katherine Putnam, Michael Braendle and Ed Strong presented.</p> <ul style="list-style-type: none"> Councilor Lewis asked about upcoming improvement needs at the venues, and whether the Levy staff have been able to connect with the various unions representing their staff. Strong responded that from a capital investment standpoint, improvements will be included in the budget planning process with each of the venues. As of now, they have all their needs met and if needs arise we will work with the individual venue director. <p>Strong shared that he has an open dialog with the Unite Here Local 8 union rep as well as the LIUNA rep and our contracts with them has been extended through June 30, 2022. They will be renegotiating all four contracts this year.</p> <ul style="list-style-type: none"> Councilor Lewis cautioned that the budget schedule concludes in June, so any anticipated needs in the next year should be identified soon or will need to wait until the following year. Steve Faulstick thanked Scott Cruickshank for his leadership during the transition and highlighted the challenges of transitioning during a pandemic. He complemented the partnership with Levy noting their alignment with our sustainability and DEI goals as well as adherence to our COVID protocols.
9.0	<p>Travel Portland Quarterly report James Jesse and Angela Nelson presented</p> <ul style="list-style-type: none"> Commissioner Kryss-Rusoff remains concerned about local safety and racial issues and asked how Travel Portland addresses those concerns when selling to the BIPOC community. Jesse responded that through their conversations with potential clients, they are finding those issues are not as ingrained as expected. He noted there is less emphasis on racial tension and more focus on livability and public safety. Jesse noted that being able to share updates of ongoing work and solutions to these issues goes a long way when connecting with potential clients. Jeff Miller shared he is in continuous conversations with the City around safety issues. Chair Stoudamire-Phillips thanked Miller and emphasized the importance of our relationships with elected officials so we can call on them to step up and assist when needed.
10.0	<p>Expo Development Opportunity Study update Paul Slyman presented</p> <ul style="list-style-type: none"> Chair Stoudamire-Phillips thanked the team for their work and expressed her excitement in participating in the DOS video that will serve as a continuous source of information as the project moves forward.
	<p>As there was no further business to come before the Commission, the meeting was adjourned at 2:20 p.m. p.m.</p>

Minutes submitted by Amy Nelson.

**Materials following this page are
attachments to the public record.**



MOSSADAMS

Audit Results

Better Together: Moss Adams & MERC

[illegible]

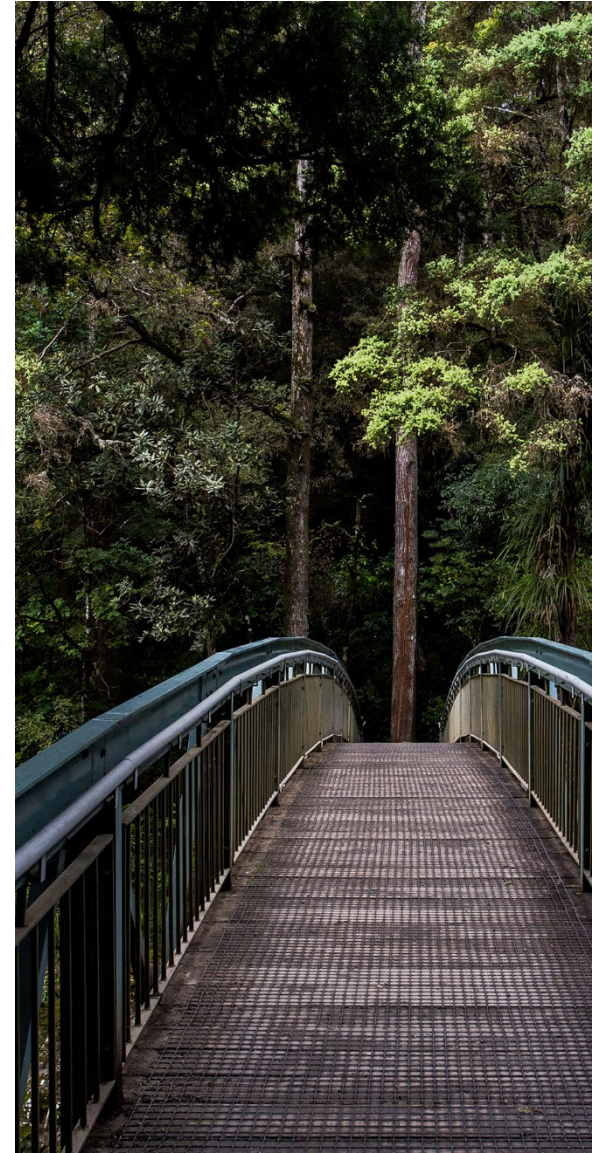


Agenda

1. Auditor Opinions and Reports
2. Required Communication with Those Charged with Governance
3. Other Information



Auditor Opinions & Reports



Auditor Report on the Financial Statement

Report of Independent Auditors

- Unmodified opinion
- Financial statements are presented fairly in accordance with US GAAP

Other Auditor Reports – Single Audit

GAGAS Report on Internal Control Over Financial Reporting and on Compliance and Other Matters

- No control findings
- No compliance findings

Report on Compliance with Requirements that could have a Direct and Material Effect on the Major Federal Program and on Internal Control Over Compliance in accordance with the Uniform Guidance for Federal Awards (2 CFR Part 200)

- No control findings
- No compliance findings

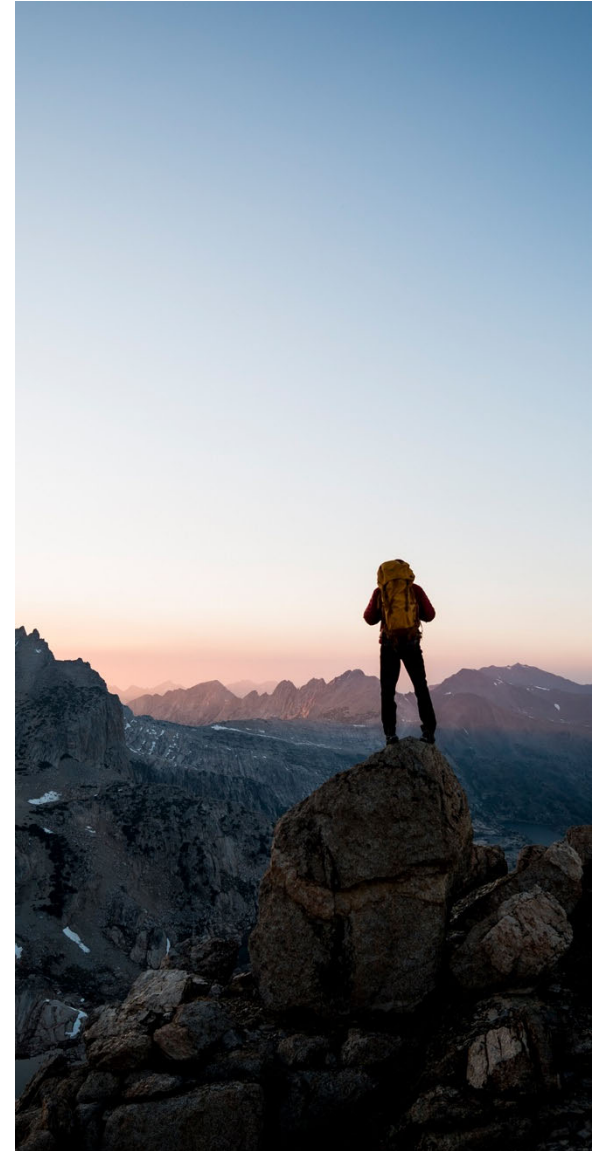
Other Auditor Reports – Oregon Minimum Standards

Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements in Accordance with Oregon Municipal Auditing Standards

- No control findings
- No instances of non-compliance



Communication with Those Charged with Governance



Deficiencies in Internal Control

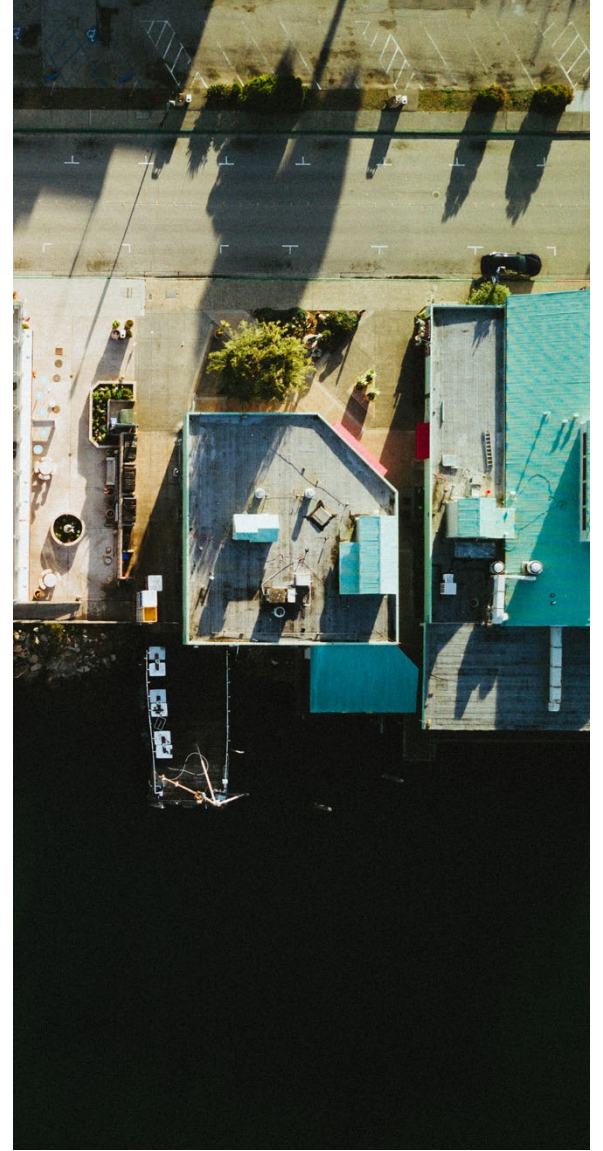
Any material weaknesses and significant deficiencies in the design or operation of internal control that came to the auditor's attention during the audit must be reported to the Audit Committee.

Our Comments

- **Material weakness**
 - None noted
- **Significant deficiencies & non-compliance**
 - None noted
- **Current year best practice recommendations**
 - Accounts receivable
 - Payroll timecard approval
 - Expenditure approval (repeat)
 - User access reviews (repeat)
 - Administrative permissions (repeat)
 - Password configurations (repeat)
- **Prior year best practice recommendations**
 - Capital assets – resolved

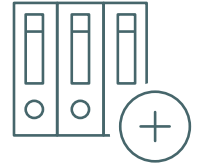


Accounting Update





New Standards



GASB 87, *Leases*

GASB 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*

GASB 91, *Conduit Debt Obligations*

GASB 92, *Omnibus 2020*

GASB 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*

GASB 96, *Subscription-Based Information Technology Arrangements*

GASB 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*



Contact Us



+ Ashley Osten

ashley.osten@mossadams.com

(503) 478-2251



THANK
YOU



Expo DOS

MERC Meeting

Feb. 2nd, 2022

Expo Opportunity Study Timeline



Winter 21/22

Spring 22

Summer 22

Fall 22

Winter 22/23

Spring 23

Community
Engagement
Prep

Community-wide
Engagement
Digital and In-Person



ENGAGE

RFEI
Pre-Planning

RFEI Advertised
CBO Support, Technical Assistance

SUBMIT

Submittal
Review
(Shortlist)



Submittal
Evaluation
(Up to 5)



EVALUATE



=MERC/Council Briefing

Topics

1. Engage: Website-Survey-Video
2. Submit: Feedback Interviews-What we are hearing
3. Evaluate: Overview of Process-Advisory Committee

RFEI Feedback Interviews

- Real Estate Development
- Manufacturing
- Trade Shows
- Non-Profit Investment Group
- Film and Music
- Design and Development



What we are hearing:



- Support for “wide net” approach
- Partnering of compatible concepts/uses
- A more creative/collaborative “selection” process is offset by a lower cost of RFEI entry.
- Acknowledgement that pairing a larger “anchor” use with smaller uses opens the door for broader participation
- Site/facility questions: zoning/floodplain/facilities/conditional uses, etc.
- Faith in the application of projects “guiding principles”
- Recognition that there will be pressures on both sides of the social/financial equation.

Advisory Committee Role and Process

- Role: Provide wisdom/perspective/advice/council of informed community members and experienced government partners
- Internal Process: Metro staff and Cascadia Partners select RFEI submissions that come closest to being able to meet Metro Standards and Guiding Principles.
- Advisory Committee Process: Advisory Committee reviews the top five individual/team submittals and reports to COO on the degree to which candidates meet the project's Guiding Principles and fit into the overall project framework.
- COO reviews the report of Advisory Committee and prepares a presentation of viable concepts for MERC and Council.

Advisory Committee Membership

- Community Members:
- Ed Washington, former Metro Council member, Community Liaison for Diversity Initiatives & Inclusion for PSU (confirmed)
- Japanese American Museum of Oregon Representative
- Paul Lumley, Executive Director NAYA (confirmed)
- Terrance Moses, Kenton Neighborhood Association Co-Chair (confirmed)
- Tony DeFalco, Executive Director, Latino Network (confirmed)
- Government Partners:
- Eric Engstrom, Principal Planner, Planning and Sustainability, City of Portland (confirmed)
- Amy Nagy, Development Manager, Prosper Portland (confirmed)
- Additional Suggestions:
- Members representing both business and environmental interests.



Questions?

MERC Meeting

Feb. 2nd, 2022