

Metro

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Metro

Minutes

Thursday, September 8, 2022

10:30 AM

**<https://zoom.us/j/615079992> (Webinar ID: 615079992) or
929-205-6099 (toll free)**

Council meeting

1. Call to Order and Roll Call

Council President Lynn Peterson called the Metro Council Meeting to order at 10:30 a.m.

Present: 7 - Council President Lynn Peterson, Councilor Christine Lewis, Councilor Juan Carlos Gonzalez, Councilor Mary Nolan, Councilor Gerritt Rosenthal, Councilor Shirely Craddick, and Councilor Duncan Hwang

2. Public Communication

Council President Peterson opened the meeting to members of the public wanting to testify on a non-agenda items.

No members of public wanted to testify.

Seeing no further discussion on the topic, Deputy Council President Lewis moved on to the next agenda item.

3. Consent Agenda

3.1 Consideration of the May 19, 2022 Council Meeting Minutes

Attachments: [051922c minutes](#)

3.2 Consideration of the June 2, 2022 Council Meeting Minutes

Attachments: [060222c minutes](#)

A motion was made by Councilor Lewis, seconded by Councilor Rosenthal, to adopt items on the consent agenda. The motion passed by the following vote:

Aye: 7 - Council President Peterson, Councilor Lewis, Councilor Gonzalez, Councilor Nolan, Councilor Craddick, Councilor Rosenthal, and Councilor Hwang

4. Presentations

4.1 Surplus Property Audit Results

Presenter(s): Brian Evans (he/him), Metro

Attachments: [Surplus Property Audit Highlights July 2022](#)
[Surplus Property Audit July 2022](#)

Council President Peterson introduced Brian Evans (he/him),

Metro to present the Surplus Property Audit Results.

Evans mentioned that the audit was released in July. He stated that the purpose of the audit was to clarify Metro's surplus policies and procedures to promote environmental stability, efficiency, and ethical conduct. Surplus property means that the property is not useful anymore to the department that bought it. He noted that the audit was for smaller property assets. The results of the audit were that the policy did not align with Metro operations or values. Without an updated policy, the departments were making their own judgements on what values to prioritize. During the presentation, Evans discussed the three objectives for the audit, the four areas that would benefit from revisions, three strategies to help Metro balance its values better and the five recommendations from the audit.

Ryan Kinsella (he/him), Metro Director of Capital Asset Management Department mentioned that the campus operations team, while transitioning to a hybrid workplace during the Pandemic, spent time thinking about how to dispose of items that were not needed. He noted that staff agreed with the findings and recommendations of the audit. Kinsella stated that the revised policies would help with cost efficiency and alignment with Metro's goals and ethical practices but will also require some tradeoffs. He mentioned that staff will work with stakeholders to update policies and to implement them.

Council Discussion

Councilor Hwang asked for clarification on the current process on surplus property. He also asked if individual employees have discretion to dispose of home office property provided by Metro or if they need to return it to Metro.

Rosalie Roberts (she/they), Metro stated that disposal of home office furniture was not within the scope of their office. Staff clarified that staff were focused on roles and large quality of items that might be surplus by departments. She mentioned that the original policy executive order was outdated and did not align with current Metro operations and values.

Councilor Hwang commented that there might be some process in the future that employees would return home office property would be returned to Metro. He also commented on the three values and if staff are taking account equity and other values. He wondered if there would be more thought into disposing of surplus property to be reused by community partners or donating it to community warehouse. He asked about why the three values were considered over other values.

Kinsella stated that these values came from the auditor Evans, but staff will take into consideration how to include equity into the revised policy. He noted that there are logistical challenges of doing donations, but staff can think about how to be efficient and direct those donations to people in the revised policy.

Councilor Craddick suggested that the Chief Operating Officer to take this seriously. She commented on the need to align the new policies around racial equity. Councilor Craddick noted that Metro has several partnerships and relationships, so there are opportunities for Metro to give them the surplus property that they might need or want. Councilor Craddick gave an example of when the Oregon Convention Center was replacing their chairs and there was a huge demand for them. She asked if there needed to be a

motion by Council.

President Peterson mentioned that she was going to ask about a revised draft recommendation for surplus property. She suggested that they should have a conversation about the values and outcomes of the revised surplus property policy but noted there did not need to be a motion now.

Councilor Rosenthal commented that it would be valuable to have a standard series of simple protocols of what to go through. For example, including a question if the property can be reused in a different part of the department or by another department. He asked if the audit was recommending a standard set of protocols for evaluation. He also suggested that another question could be if the department had to ability to store the asset.

Evans stated that the intent of the audit was to provide standard protocols but mentioned that the departments have different abilities to store and maintain assets. He noted that the departments have different types and quantities of items. Evans stated that the 1995 policy sort of assumed one policy for the entire agency, but Metro has grown and that is not realistic. He explained that the audit is recommending general guidelines and allowing for departments to have some leeway to address their individual needs and assets.

President Peterson asked Rory Greenfield (she/her), to comment. She also thanked staff for their work.

Rory Greenfield (she/her), Program Director for campus operations of the Metro Regional Center thank staff for their work. She mentioned that the policy was very outdated and that caused a burden on campus operations staff.

5. Resolutions

5.1 Resolution No. 22-5280, For the Purpose of Amending the FY 2022-23 Budget and Appropriations Schedule and Fiscal Year 2022-23 Through Fiscal Year 2026-7 Capital Improvement Plan to Provide Changes in Operations

Presenter(s): Patricia Rojas (she/her), Metro
Rachael Lembo (she/her), Metro

Attachments: [Resolution No. 22-5280](#)
[Exhibit A](#)
[Exhibit B](#)
[Staff Report](#)

Council President Peterson called on Patricia Rojas (she/her), Metro Rachael Lembo (she/her), Metro, to present to Council.

Staff pulled up the *Resolution 22-5280: FY 2033-23 Budget Amendment Presentation* to present to Council.

Patrick Dennis (he/him), Metro, stated that Rojas and Lembo would present the Planning, Development & Research Amendment part of the presentation. Then, he would present the Capital Asset Management Amendment part.

Rojas explained the progress Metro has made in for the 2018 Affordable Housing Bounds and the 2020 Supportive Housing Services Measure. She noted that Metro has completed 82% of the 3,900 affordable housing goal with spending 55% of the budget. She also noted that in the first year of supportive housing services, more than 1,600 people found housing and more than 9,000 received eviction prevention service that helped them to avoid homelessness. The FY23 adopted budget included four new FTE staff, including Housing Assistant Director. Rojas

described each of these positions. She mentioned that the Housing Assistant Director position has been filled by Liam Frost and the other three positions are in the HR process.

Rojas explained that the proposed Amendment to add two FTE for SHS data framework development and two support positions for SHS regional plan development. She described that new positions and why they are important to the Housing Department. She mentioned that they will come back to Council if they need additional staff. The presentation also included the proposed organizational chart for the Housing Team. Red positions are the proposed FTE and the Blue positions are FTE that already exist. For the next steps, Rojas explained in the future the program will need additional staff one position for housing information support and one for technical assistance. She explained that they will work with Council to understand the vision and needs. Staff will give Council a recommendation no later than November.

Council Discussion:

Councilor Craddick thanked staff for their work. She commented on the need for a data system to show the region the successes and identify Metro's challenges. She mentioned that if the three counties used the same system it would help to better coordinate and communicate with each other. She also mentioned that it could help identify patterns and to learn more about individuals.

Rojas agreed with Councilor Craddick on the focus on data. She shared that all three counties are in the system. Rojas mentioned that the Tri-County Planning body will also be helpful at elevating the data to a regional system level. She

added that there was the opportunity to make the system work better and to use data in a meaningful way.

Councilor Rosenthal mentioned that the report shows that they are on the right track, and he appreciated depth of the presentation.

Councilor Gonzales commented that he was excited about the data framework development, but it needs work on reporting and the regional approach to transparency and accountability. Councilor Gonzales mentioned that each of the counties contributed to a regional fund, but that is also within the allocation for the counties as a different line item. He asked if the FTEs would work on planning of sub-funds within the allocation or if there is another kind of regional plan. He also asked if each county had their own FTE for the regional plan or is Metro the first dollar in.

Rojas stated that the 5% regional investment fund that each county must have to fund initiatives from the approved plan. The funding is used for the implementation of the plan. Metro's FTE would be coming from our administrative allocation because they need to staff and supporting the SHS system. For staffing of the counties, she expected that they will add staff. She stated that she would ask the county partners about how they will support implement and development of the regional plan.

Councilor Lewis noted that they have made progress on the four positions. She mentioned that the budget note that she submitted should be going through the bureaucratic system. Councilor Lewis stated that if they are experiencing barriers that they should flag them because the positions are

approved. She commented that technical assistance will be critical because all three counties are facing their own struggles and need assistance. Councilor also commented that they have a duty to know what is happening in the counties and to use data to make the program better.

President Peterson stated that she appreciated Rojas for explaining the positions.

Lembo continued the presentation by explaining the impacts to the budget. She mentioned the budget will increase to approximately \$287,000 and three FTE but the contingency in the fund will cover the increase. The Affordable Housing bond will increase by approximately \$70,000 and one FTE but it will also be covered by the contingency. She clarified that the amendment includes the four new FTE and a reallocation of the existing FTE.

Dennis explained that the Capital Asset Management (CAM) needed 1 FTE for a Senior Program Analyst. The FY Proposed Amendment for CAM would use be funded this FTE through the contingency and would increase the FTE from 26.40 to 27.40.

Council Discussion:

Councilor Nolan asked about the changes in outcomes because of the additional funding. They gave examples such as how many people will be served or how many people would be housed.

President Peterson stated that Metro does not provide direct services, so she suggested that Rojas mention the impacts to Metro's oversight.

Rojas noted that there are goals in the LIPs through the counties and the work plans. The new work plans consider the projected an unanticipated funding. She offered to go look through the work plan and go over it with Councilor Nolan. Rojas also mentioned that she would ask the question to their partners.

Councilor Nolan commented that this is a challenging task, but the voters care about how many fewer people are sleeping on the street. They commented that result of all this administration should be less people sleeping on the street. Councilor Nolan wanted to see how they measure their success with the money they spend.

Rojas stated that staff would agree that the goal is to end homelessness for as many people as possible.

Councilor Craddick asked if there are plans to review the work plans made by the counties with the Metro Council.

Rojas stated that they could brief the Council on the proposed budget for SHS and each county's plan for investment and each counties work plan goals.

Councilor Lewis asked why there is a need for additional FTE for CAM.

Marissa Madrigal (she/her), Metro, Chief Operating Officer, stated that the FTE is needed for additional capacity and to have a connection to the CAM department.

President Peterson thanked staff and mentioned that they can get the data and oversight they asked for because they have positions.

Seeing no further discussion on the topic, Council President Peterson moved on to the next agenda item.

A motion was made by Councilor Rosenthal, seconded by Councilor Lewis, that this Resolution was adopted. The motion carried by the following vote:

Aye: 7 - Council President Peterson, Councilor Lewis, Councilor Gonzalez, Councilor Nolan, Councilor Rosenthal, Councilor Craddick and Councilor Hwang

6. Ordinances (First Reading and Public Hearing)

- 6.1 Ordinance No. 22-1483, For the Purpose of Amending Metro Code Section 2.01.055 to Clarify Attendance and Participation of Council Members by Electronic Means

Presenter(s): Carrie MacLaren (she/her), Metro

Attachments: [Ordinance No. 22-1483](#)
[Exhibit A](#)
[Staff Report](#)
[Attachment 1](#)

Council President Peterson called on Kristin Dennis (she/her), Metro, to present to Council.

Dennis explained that the Metro Council have been meeting electronically under an emergency declaration under Metro code and state law, but they are looking to end the emergency declaration. Staff has been working to transition into hybrid meetings for the Metro Council, where people can attend in person or over zoom. Metro Code Section 2.01.055 only allows for councilors to participate electronically in extraordinary circumstances and approved by the Council President. The code also requires that four councilors to be present to be a quorum. Dennis stated that the ordinance would amend the code to allow the Council members to attend and participate in Council meetings electronically after Metro Regional Center reopens and the

emergency declaration ends. The ordinance will also make it so that the quorum requirement can be met regardless of councilors meeting in person or electronically. Dennis mentioned that councilors will need to give notification to the Council President and the Chief Operating Officer if they want to participate electronically. Staff recommends the adoption of the ordinance.

Council Discussion:

President Peterson clarified that other things they will be discussed on how they run council and keep each other accountable in normal resolution for organization. She added that any questions beyond quorum issues will go into their own rules.

Councilor Hwang asked if they are considering updates to JPAC or other advisory committees or is it only for quorum for Council. He commented that attendance and accessibility has increased.

Carrie MacLaren (she/her), Metro Attorney stated that the code adjustment applies just to the Metro Council. She mentioned there were discussions about a hybrid model for other public meetings for Metro, but there is no action need from Metro. This section of the code is only covering Council governance, but there are other sections that relate to advisory committees.

Dennis noted that staff are trying to make it technical and physically possible, so changes will be forthcoming.

Councilor Craddick asked for clarification on letter D in Exhibit A. She asked if Letter D meant practices like the public calling in to testify that are already available.

Councilor Craddick commented that the hybrid meetings increase public involvement and public testimony.

MacLaren stated that Councilor Craddick was correct in interpreting the code. She also stated that it is about making that process clear in the code.

President Peterson mentioned that the flexibility is need for Metro councilors, so they do not have to drive long hours in traffic and can focus. She commented that councilors are part-time and have other commitments, however they need to be accountable to the public. President Peterson also mentioned that need they too have expectations of each other.

Councilor Nolan mentioned the benefit of reducing carbon emissions. They commented that when the Council goes into serious policy questions, the Council loses the complexity of it when they participate electronically. They also commented that in person time and meetings add value to the conversation.

President Peterson remarked that would be good to bring up in their discussion rules of conduct and expectations of each other.

Public Hearing:

Council President Peterson opened the meeting to members of the public wanting to testify on Ordinance No. 22-1483

No members of the public wanted to testify.

Council President Peterson stated that the Second reading and vote were scheduled for Thursday, September 15, 2023.

Seeing no further discussion on the topic, Council President Peterson moved on to the next agenda item.

7. Chief Operating Officer Communication

Marissa Madrigal provided an update on the following events or items:

- Thanked the President Peterson and the Council for creating a flexible environment for everyone.
- Update on the Planning, Development and Research director recruitment. They will connect with stakeholders, including Council, to determine characteristics and competencies that will be used in the job posting in the second week of October.
- Several changes to Covid policies. She mentioned change to the guidance and instructions for Metro employees, for example Metro employees that exposure do not need to isolate but can wear a high-quality mask for 10 days. It is important for people to stay home when sick and to wear masks.

Council Discussion:

Councilor Hwang mentioned that there were reports of Monkeypox at facilities and community not a Metro. He asked if there are any other public health guidelines recommended for Monkeypox outbreak.

Madrigal stated that she would check in with Metro's Emergency Manager to see if there are directives from Multnomah County on Monkeypox beyond the public communication. She suggested still staying home when sick to prevent spread of diseases. She also mentioned that they have received good feedback from staff on the conversion of COVID sick time to normal sick time.

8. Councilor Communication

Councilors provided updates on the following meetings and

events:

- **Councilor Lewis** provided an update on the MERC meeting and mentioned that the Oregon Convention Center rates were set through fiscal year 2028. She also gave an update on an Oregon Zoo Foundation meeting.
- **Councilor Rosenthal** also gave an update on the MERC meeting. He also mentioned the Tualatin Chamber of Commerce meeting dealing with transportation and tolling. Councilor Rosenthal also had a meeting with a community warehouse in Tualatin.
- **Councilor Hwang** mentioned that there will be an 82nd Avenue stakeholder committee meeting next Tuesday. He also mentioned that there was a community clean up event in August that was funded by Metro's Regional Refresh Grant program. Councilor Hwang state that they filled about four 60-foot dumpsters.
- **Councilor Gonzales** mentioned that there was a TV-Highway Steering Committee meeting that day. He mentioned that he was going to be on several presentation/ panels that he will be on. For example, he and Metro staff were going to present to the Reser Family Foundation next week.
- **President Peterson** gave an update on the Regional Toll Advisory Committee meeting. She mentioned that Clackamas County sent in comments on the draft charter and that they should support Clackamas County's request. President Peterson explained that ODOT put the ODOT director as the chair on the advisory committee to ODOT. They are trying to not allow ODOT staff to have a voting role in the advisory committee.
- **Councilor Lewis** stated that usually they work through issues before signing a charter. She also mentioned that they gave themselves. She mentioned

that there were more voices from Clark County, than Clackamas County.

9. Adjourn

There being no further business, Council President Peterson adjourned the Metro Council Meeting at 11:58 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jemeshia Taylor".

Jemeshia Taylor, Legislative Assistant

Materials following this page were distributed at the meeting.

ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF SEPTEMBER 8, 2022

ITEM	DOCUMENT TYPE	DOC DATE	DOCUMENT DESCRIPTION	DOCUMENT No.
1.0	Powerpoint	09/08/2022	Resolution 22-5280: FY 2022-23 Budget Amendment Presentation	090822c-01