



CITY OF  
**PORTLAND, OREGON**  
OFFICE OF PLANNING AND DEVELOPMENT REVIEW  
1900 SW 4<sup>th</sup> Ave, Suite 5000  
Portland, OR 97201



<b>STATUS CHECK</b>	Site Development Permit	Application #: 03-141515-000-00-SD			
Status Date: July 10, 2003		IVR Number: <b>2298941</b>			
<b>APPLICANT:</b>	METRO *ELAINE STEWART*	Phone: (503) 797-1515			
<b>OWNER:</b>	METRO	Phone: (503) 731-7827			
<b>CONTRACTOR:</b>	To Bid	Phone:			
<b>PROJECT INFORMATION</b>		Description of Work: <b>MITIGATION FOR DISTURBING EARTH BERM PER LU 02-113706-EN</b>			
Street Address	Near St. Johns Land Fill				
Occupancy Group	Construction Type	Sub Type			
		Existing Commercial Site			
		Work Proposed			
		Landslide/Slope Repair			
This report shows those reviews which have been assigned as of July 10, 2003 at 3:10 PM. Technical reviews may trigger additional review assignments.					
<b>Review Type/Process</b>	<b>Mandatory</b>	<b>Status</b>	<b>Action Date</b>	<b>Reviewer</b>	<b>Phone</b>
Completeness Check - SD	X	Closed	6/16/03	Claypool, Jim	503-823-7198
Assign Plan and File Location		Closed	6/17/03	Thorn, Anna	503-823-7313
Assign Reviews - SD		Closed	6/17/03	Thorn, Anna	503-823-7313
Corrections Received - SD		Open		DOCUMENT SERVICES	503-823-7357
Plans checked out to Applicant		Open			
Planning and Zoning Review	X	Open		Wickstrom, Matt	503-823-7840
Erosion Control Plan Review	X	Open		SITE DEVELOPMENT	503-823-6892
Site Development Review - SD	X	Open		Helm, George	503-823-7201
Spec. Insp. - Site Dev.		Open		SITE DEVELOPMENT	503-823-6892
Subsurface Review		Open		COMMERCIAL/RESIDENTIAL PLUMB	
Commercial Plumbing Review		Not Req'd	7/3/03	COMMERCIAL/RESIDENTIAL PLUMB	
BES Environmental Review <i>OK</i>	X	<i>Checksheet</i>	7/1/03	Chin, William <i>(hit wrong key - approved)</i>	503-823-7686
BES Source Control Review	X	Approved	6/23/03	BES SOURCE CONTROL	503-823-7122
Street Systems - Assign Reviews		Open		PDOT	503-823-7002
Trans - Street Systems Review		Not Req'd	6/17/03	PDOT	503-823-7002
Water Quality Backflow	X	Closed	6/17/03	Barrigan, Dave	503-823-7479
Urban Forestry Review	X	Not Req'd	6/30/03	Krawczyk, Frank	503-823-4011
Send Letter of intent to expire		Open		DOCUMENT SERVICES	503-823-7357
Pre-issuance Check	X	Open		PRE-ISSUANCE CO;SD;ZP	503-823-7357
Payment Received		Open			



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## Understanding Your Status Report

The Status Report contains important information on the progress of your permit application. It is a snapshot of your project as of the **Status Date**. As technical reviews proceed, additional reviews may be added to this listing. Here is what you will find on your Status Report:

### Reviews/Process Steps

This is a list of all the technical reviews and administrative process steps associated with your project. Some of these steps are repeated during the normal course of your review process. Most, but not all, of these steps must be completed before your permit is issued.

### Mandatory

If there is an "X" in this column, that Review/Process Step **must be completed** before your permit can be issued. Administrative or optional review processes are not mandatory.

### Status

This column shows what action has been taken on each of the Review/Process Steps:

- ◆ **Open**—No action taken. This is the initial "default" status when your application is accepted.
- ◆ **Not Req'd**—It has been determined that this review or step is not required for your project.
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- ◆ **Prelim Chck**—A preliminary checksheet has been sent to the applicant. This identifies obvious deficiencies in an application prior to a full review. Like the Checksheet described above, **The City takes no further action on this review until corrections are received in Document Services.**
- ◆ **Corr. Rec'd**—Document Services has processed your response to a checksheet. Review staff is alerted that corrections have been received, and resumes their review in light of your changes.
- ◆ **Approved/Closed**—Indicates the review is approved or the process step is complete.
- ◆ **Hold**—A reviewer has placed a hold on their review. Contact the reviewer for information.

### Action Date

This shows the date that the current process Status was entered. For example, it tells you when a checksheet was sent to you, or when a review was approved or closed.

### Reviewer

This is the individual who has been assigned to each review process. Names in CAPITAL letters refer to review groups--an individual reviewer has not yet been assigned.

### Phone

This is the phone number of the reviewer or group responsible for the review/process step.

### When Is My Permit Complete?

When the status of **all mandatory reviews** and steps show **Approved, Closed, or Not Req'd**, the Pre-Issuance Check will be scheduled and completed. This is the final step in the review process. A Document Services Process Manager will notify the applicant when this final step is complete and the permit is ready to be issued at the Development Services Center.

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<b>STATUS CHECK</b>		Commercial Building Permit		Application #: 03-141526-000-00-CO	
Status Date: July 10, 2003				IVR Number: <b>2298952</b>	
<b>APPLICANT:</b>		METRO *ELAINE STEWART* & DUCKS UNLIMITED *GUS WILLIAMS*		Phone: (503) 797-1515	
<b>OWNER:</b>		METRO		Phone: (503) 731-7827	
<b>CONTRACTOR:</b>		To Bid		Phone:	
<b>PROJECT INFORMATION</b>			Description of Work: <b>BUILD DAM &amp; WATER CONTROL STRUCTURE</b>		
Street Address: Near St. Johns Land Fill					
Occupancy Group	Construction Type	Sub Type		Work Proposed	
U2	V-N	Utility		New Construction	
This report shows those reviews which have been assigned as of July 10, 2003 at 3:11 PM. Technical reviews may trigger additional review assignments.					
<b>Review Type/Process</b>	<b>Mandatory</b>	<b>Status</b>	<b>Action Date</b>	<b>Reviewer</b>	<b>Phone</b>
2nd Screen App Set-Up	X	Approved	6/16/03	Thorn,Anna	503-823-7313
P & Z - Property Check	X	Approved	6/16/03	Claypool,Jim	503-823-7198
Life Safety - Application Check	X	Approved	6/16/03	Quraishi,Nauman	503-823-7544
Intake - DSC	X	Intake	6/16/03	Quraishi,Nauman	503-823-7544
Assign Plan and File Location		Closed	6/17/03	Thorn,Anna	503-823-7313
Assign Reviews - CO		Closed	6/17/03	Thorn,Anna	503-823-7313
Corrections Received - CO		Open			
Point of Contact		Open			
Plans checked out to Applicant		Open			
Mechanical Required	X	Open		COMMERCIAL MECHANICAL	503-823-7536
Assign Address	X	Not Req'd	6/17/03	ADDRESSING	503-823-7379
Planning and Zoning Review	X	Open		Wickstrom, Matt	503-823-7840
Erosion Control Plan Review	X	Open		Morgan,Doug	503-823-5824
Site Development Review	X	Open		Morgan,Doug	503-823-5824
Spec. Insp. - Site Dev.		Open		SITE DEVELOPMENT	503-823-6892
Life Safety Review	X	Not Req'd	6/17/03	Havener,Glenn	503-823-4198
Energy Code Review	X	Not Req'd	6/17/03	LIFE SAFETY	
Structural Review	X	Not Req'd	6/19/03	STRUCTURAL	503-823-7301
Spec. Insp. - Structural		Open		STRUCTURAL	503-823-7301
Deferred Submittals		Open			
Commercial Plumbing Review	X	Not Req'd	7/3/03	Bedlion,Pat	503-823-7317
Fire Plan Review	X	Approved	6/19/03	FIRE	
BES Environmental Review	X	Approved	7/1/03	Chin,William	503-823-7686
Multnomah Drainage Districts	X	Open		Multnomah Drainage Districts	503-281-5675



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<b>STATUS CHECK</b>		<b>Commercial Building Permit</b>			<b>Application #: 03-141526-000-00-CO</b>	
Status Date: July 10, 2003				IVR Number: <b>2298952</b>		
Transportation SDC - review	X	Not Req'd	6/16/03	PDOT	503-823-7002	
Trans - Street Systems Review	X	Not Req'd	6/16/03	PDOT	503-823-7002	
Street Systems - Assign Reviews		Closed	6/16/03	Fabik,Ian	503-823-2172	
Water Available	X	Open		Re,Tony	503-823-7400	
Water Quality Backflow	X	Not Req'd	6/24/03	Barrigan,Dave	503-823-7479	
Water Columbia Southshore	X	Closed	6/17/03	Hooker,Dan	503-823-4604	
Urban Forestry Review	X	Approved	6/23/03	Krawczyk, Frank	503-823-4011	
Send Letter of intent to expire		Open		DOCUMENT SERVICES	503-823-7357	
Pre-issuance Check	X	Open		PROCESS MANAGEMENT	503-823-7357	
Payment Received		Closed	6/16/03	Elwess,Barbara		



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