



CITY OF
PORTLAND, OREGON
OFFICE OF PLANNING AND DEVELOPMENT REVIEW
1900 SW 4th Ave, Suite 5000
Portland, OR 97201



STATUS CHECK		Site Development Permit		Application #: 03-141515-000-00-SD	
Status Date: July 28, 2003				IVR Number: 2298941	
APPLICANT: METRO *ELAINE STEWART*		Phone: (503) 797-1515			
OWNER: METRO		Phone: (503) 731-7827			
CONTRACTOR: To Bid		Phone:			
PROJECT INFORMATION		Description of Work: MITIGATION FOR DISTURBING EARTH BERM PER LU 02-113706-EN			
Street Address: Near St. Johns Land Fill					
Occupancy Group	Construction Type	Sub Type		Work Proposed	
		Existing Commercial Site		Landslide/Slope Repair	
This report shows those reviews which have been assigned as of July 28, 2003 at 3:32 PM. Technical reviews may trigger additional review assignments.					
Review Type/Process	Mandatory	Status	Action Date	Reviewer	Phone
Completeness Check - SD	X	Closed	6/16/03	Claypool, Jim	503-823-7198
Assign Plan and File Location		Closed	6/17/03	Thorn, Anna	503-823-7313
Assign Reviews - SD		Closed	6/17/03	Thorn, Anna	503-823-7313
Corrections Received - SD		Open		DOCUMENT SERVICES	503-823-7357
Plans checked out to Applicant		Open			
Planning and Zoning Review	X	Approved	7/16/03	Wickstrom, Matt	503-823-7840
Erosion Control Plan Review	X	Approved	7/18/03	SITE DEVELOPMENT	503-823-6892
Site Development Review - SD	X	Approved	7/18/03	Helm, George	503-823-7201
Spec. Insp. - Site Dev.		Open		SITE DEVELOPMENT	503-823-6892
Subsurface Review		Open		COMMERCIAL/RESIDENTIAL PLUMB	
Commercial Plumbing Review		Not Req'd	7/3/03	COMMERCIAL/RESIDENTIAL PLUMB	
BES Environmental Review	X	Approved	7/15/03	Chin, William	503-823-7686
BES Source Control Review	X	Approved	6/23/03	BES SOURCE CONTROL	503-823-7122
Street Systems - Assign Reviews		Open		PDOT	503-823-7002
Trans - Street Systems Review		Not Req'd	6/17/03	PDOT	503-823-7002
Water Quality Backflow	X	Closed	6/17/03	Barrigan, Dave	503-823-7479
Urban Forestry Review	X	Not Req'd	6/30/03	Krawczyk, Frank	503-823-4011
Send Letter of intent to expire		Open		DOCUMENT SERVICES	503-823-7357
Pre-issuance Check <i>LUM 7/28</i>	X	Hold, See Comments		<i>Kerth Hanson?</i> PRE-ISSUANCE CO;SD;ZP	503-823-7357 <i>7300 gen.</i>
Payment Received		Open			



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Understanding Your Status Report

The Status Report contains important information on the progress of your permit application. It is a snapshot of your project as of the **Status Date**. As technical reviews proceed, additional reviews may be added to this listing. Here is what you will find on your Status Report:

Reviews/Process Steps

This is a list of all the technical reviews and administrative process steps associated with your project. Some of these steps are repeated during the normal course of your review process. Most, but not all, of these steps must be completed before your permit is issued.

Mandatory

If there is an **"X"** in this column, that Review/Process Step **must be completed** before your permit can be issued. Administrative or optional review processes are not mandatory.

Status

This column shows what action has been taken on each of the Review/Process Steps:

- ◆ **Open**—No action taken. This is the initial "default" status when your application is accepted.
- ◆ **Not Req'd**—It has been determined that this review or step is not required for your project.
- ◆ **Checksheet**—A checksheet has been sent to the applicant identifying deficiencies or additional requirements for the completion of a review. **The City takes no further action on this review until an applicant responds to a checksheet and corrections are received in Document Services.**
- ◆ **Prelim Chck**—A preliminary checksheet has been sent to the applicant. This identifies obvious deficiencies in an application prior to a full review. Like the Checksheet described above, **The City takes no further action on this review until corrections are received in Document Services.**
- ◆ **Corr. Rec'd**—Document Services has processed your response to a checksheet. Review staff is alerted that corrections have been received, and resumes their review in light of your changes.
- ◆ **Approved/Closed**—Indicates the review is approved or the process step is complete.
- ◆ **Hold**—A reviewer has placed a hold on their review. Contact the reviewer for information.

Action Date

This shows the date that the current process Status was entered. For example, it tells you when a checksheet was sent to you, or when a review was approved or closed.

Reviewer

This is the individual who has been assigned to each review process. Names in CAPITAL letters refer to review groups--an individual reviewer has not yet been assigned.

Phone

This is the phone number of the reviewer or group responsible for the review/process step.

When Is My Permit Complete?

When the status of **all mandatory reviews** and steps show **Approved, Closed, or Not Req'd**, the Pre-Issuance Check will be scheduled and completed. This is the final step in the review process. A Document Services Process Manager will notify the applicant when this final step is complete and the permit is ready to be issued at the Development Services Center.

Status Reports can be faxed to you using our 24-hour IVR system—call (503) 823-7000, select option 4.