



Contract No. 925182

## PERSONAL SERVICES AGREEMENT

THIS AGREEMENT is between Metro, a metropolitan service district organized under the laws of the State of Oregon and the Metro Charter, located at 600 NE Grand Avenue, Portland, OR 97232-2736, and Spencer Environmental, , referred to herein as "Contractor". 6400 SE 101st, Portland, OR 97266

In exchange for the promises and other consideration set forth below, the parties agree as follows:

- Duration: This personal services Agreement shall be effective Aug. 7 \_\_\_\_\_, 20<u>03</u>, and shall remain in effect 1. until and including Sept. 30 , 2003, unless terminated or extended as provided in this Agreement.
- Payment: Metro shall pay Contractor for services performed in the amount of/not to exceed (written amount) \$310.00 2. Three hundred and ten \_\_\_\_\_ and <u>no</u> /100 Dollars (\$ 310.00
- Terms: Payment for services will be made in the manner: 1 ump sum (lump sum, monthly 3. installments, progress payments, etc.). Payment to be made within 30 days of receipt of an approved invoice.
- Scope of Work: Contractor shall provide all services and materials specified below which is incorporated into this 4. Agreement by reference. All services and materials shall be provided by Contractor in accordance with the Scope of Work in a competent and professional manner.

Scope of Work: (attach additional pages as needed)
Take 4 soil core samples from dam at Smith and Bybee Lakes Wildlife Area and transport
them to laboratory for analysis. Specific tasks include:
1. Take a total of 4 samples, 2 on North Slough side and 2 on Bybee Lake side of dam.
2. Sample core will extend 18-24 inches into dam. Each soil core will be composited
on site to provide a total of 4 composited samples for analysis; each at least 16 oz.
3. Soil samples will be placed in appropriate clean, labeled containers.
4. Samples will be x@ stored in a cooler, on ice, during transport.

5. Deliver samples to North Creek Analytical Lab. at 9405 SW Nimbus Ave, Beaverton OR. All terms on the reverse side of this document are hereby made a part of this AGREEMENT.

CONTRACTOR Spencer Environmental	
Signature	Signature DUKes Cut
Date8/11/03	Date Algustle, 2003
Name JEFF Bry	Title_Director
Address 6400 SE 101st	Department <u>Regional Parks and Greenspaces</u>
Portland OR 97266	Division Smith and Byber Lakes
Tax ID No. or Social Security No	Telephone (503) 797-1848 1850
Telephone 503 - 788 - 4629 (fax)	Project Manager_Elaine Stewart
Fax-Phone 788-4612	Telephone & Fax (503) 797-1515, 797-1849 fax
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White Copy – Business Services Canary – Department

Pink -- Contractor

## Metro Regional Parks and Greenspaces



600 NE Grand Ave.,Portland, OR 97232-2736 (503) 797-1850

<u>ry</u> Phone: <u>503 - 788 - 4612</u> <u>nvrronmental</u> Fax: - 4629 To: Jef sem Company: Date: 🔗 -8-03 #Pages: From: Elaine Stewart Phone: (503) 797-1515 Smith and Bybee Lakes Wildlife Fax: (503) 797-1849 Area Manager

Comments: Contract for signature. We anticipate
3 hrs but I put more time on in case
we need it.
Please do let me know if the schedule
opens up for Mon. or The. afternoon. Thanks!

Please call if fax is not received properly.

From:Elaine StewartTo:Jeff BerryDate:8/6/03 10:51AMSubject:Re: Metro

Thanks, Jeff. The contract will include the following:

1. Samples to be taken: total of 4 soil samples from earth dam near bottom; 2 on North Slough side and 2 on Bybee Lake side.

2. Sample core will extend 18-24 inches into dam. Soil core will be composited on site to provide a total of  $\mathcal{U}$  representative sample to the laboratory for analysis.

3. Soil samples will be placed in appropriate clean, labeled containers.

4. Samples will be stored in a cooler, on ice, while being transported to the laboratory.

5. Samples will be delivered to North Creek Analytical Laboratory, located at 9405 SW Nimbus, Beaverton, Oregon 97008.

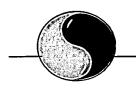
Sound OK to you, or are there any red flags here? I'll allow an extra hour or two to the contract in case problems are encountered on site. I can provide directions to the site, which is access via the St. Johns Landfill. I need to be present for the sampling to help ensure the tech finds the right place.

Thanks.

-Elaine

Elaine Stewart Smith and Bybee Lakes Wildlife Area Manager Metro 600 NE Grand Avenue Portland, OR 97232-2736

Tel 503.797.1515 Fax 503.797.1849 stewarte@metro.dst.or.us



SPENCER ENVIRONMENTAL

6400 S. E. 101<sup>ST</sup>, Portland, OR 97266 Phone: 503.788.4612 Fax: 503.788.4629

## **\*QUOTATION\***

DATE:	August 5, 2003		
CLIENT: ADDRESS:	Metro 600 NE Grand Ave.		
CONTACT: PHONE: FAX:	Elaine Stewart 503-797-1515 503.797-1849		
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SERVICES TO BE RENDERED:			
Sample Collection Services.			
Field Truck Standard @ \$62.00/hour, estimate 3.0 hours \$ 186.00			
Total Cost \$ 186.00			
Spencer Environmental Assessor: Jeff Berry			
Duration of Quote : Quotes are valid for 30 days.			
***************************************			
Upon approval of quote, please complete the information below and return via fax @ 503-788-4629. Thank Youl			

**Client Signature** 

Date

Purchase Order #

In a coober. On ice. In a bag. Pre-consolidated.

Spencer Environmental 788-4612 6400 SE 1015+ Jeff Berry . #62/hr. field tech for sampling svcs. . should take = 3 hrs.