



METRO

Contract No. 925182

PERSONAL SERVICES AGREEMENT

THIS AGREEMENT is between Metro, a metropolitan service district organized under the laws of the State of Oregon and the Metro Charter, located at 600 NE Grand Avenue, Portland, OR 97232-2736, and Spencer Environmental, 6400 SE 101st, Portland, OR 97266, referred to herein as "Contractor".

In exchange for the promises and other consideration set forth below, the parties agree as follows:

- Duration:** This personal services Agreement shall be effective Aug. 7, 2003, and shall remain in effect until and including Sept. 30, 2003, unless terminated or extended as provided in this Agreement.
- Payment:** Metro shall pay Contractor for services performed in the amount of/not to exceed (written amount) \$310.00 Three hundred and ten and no /100 Dollars (\$ 310.00).
- Terms:** Payment for services will be made in the manner: lump sum (lump sum, monthly installments, progress payments, etc.). *Payment to be made within 30 days of receipt of an approved invoice.*
- Scope of Work:** Contractor shall provide all services and materials specified below which is incorporated into this Agreement by reference. All services and materials shall be provided by Contractor in accordance with the Scope of Work in a competent and professional manner.

Scope of Work: (attach additional pages as needed)
Take 4 soil core samples from dam at Smith and Bybee Lakes Wildlife Area and transport them to laboratory for analysis. Specific tasks include:
 1. Take a total of 4 samples, 2 on North Slough side and 2 on Bybee Lake side of dam.
 2. Sample core will extend 18-24 inches into dam. Each soil core will be composited on site to provide a total of 4 composited samples for analysis; each at least 16 oz.
 3. Soil samples will be placed in ~~appropriate~~ appropriate clean, labeled containers.
 4. Samples will be ~~st~~ stored in a cooler, on ice, during transport.
 5. Deliver samples to North Creek Analytical Lab. at 9405 SW Nimbus Ave, Beaverton OR.
 All terms on the reverse side of this document are hereby made a part of this AGREEMENT.

CONTRACTOR Spencer Environmental
 Signature [Signature]
 Date 8/11/03
 Name Jeff Bory
 Address 6400 SE 101st
Portland OR 97266
 Tax ID No. or Social Security No. _____
 Telephone 503-788-4629 (fax)
 Fax Phone 788-4612

METRO
 Signature [Signature]
 Date August 6, 2003
 Title Director.
 Department Regional Parks and Greenspaces
 Division Smith and Bybee Lakes
 Telephone (503) 797-1848 1850
 Project Manager Elaine Stewart
 Telephone & Fax (503) 797-1515, 797-1849 fax

Metro Regional
Parks and Greenspaces



METRO

600 NE Grand Ave., Portland, OR 97232-2736
(503) 797-1850

To: Jeff Berry Phone: 503-788-4612
Company: Spencer Environmental Fax: - 4629

Date: 8-8-03
#Pages: 2

From: Elaine Stewart Phone: (503) 797-1515
Smith and Bybee Lakes Wildlife Area Manager Fax: (503) 797-1849

Comments: Contract for signature. We anticipate
3 hrs but I put more time on in case
we need it.

Please do let me know if the schedule
opens up for Mon. or Tue. afternoon.
Thanks!

Please call if fax is not received properly.

From: Elaine Stewart
To: Jeff Berry
Date: 8/6/03 10:51AM
Subject: Re: Metro

Thanks, Jeff. The contract will include the following:

1. Samples to be taken: total of 4 soil samples from earth dam near bottom; 2 on North Slough side and 2 on Bybee Lake side.

4 2. Sample core will extend 18-24 inches into dam. ^{Each} Soil core will be composited on site to provide a *total of* representative sample to the laboratory for analysis.

3. Soil samples will be placed in appropriate clean, labeled containers.

4. Samples will be stored in a cooler, on ice, while being transported to the laboratory.

5. Samples will be delivered to North Creek Analytical Laboratory, located at 9405 SW Nimbus, Beaverton, Oregon 97008.

Sound OK to you, or are there any red flags here? I'll allow an extra hour or two to the contract in case problems are encountered on site. I can provide directions to the site, which is access via the St. Johns Landfill. I need to be present for the sampling to help ensure the tech finds the right place.

Thanks.

-Elaine

Elaine Stewart
Smith and Bybee Lakes Wildlife Area Manager
Metro
600 NE Grand Avenue
Portland, OR 97232-2736

Tel 503.797.1515
Fax 503.797.1849
stewart@metro.dst.or.us



SPENCER ENVIRONMENTAL

6400 S. E. 101ST, Portland, OR 97266
Phone: 503.788.4612 Fax: 503.788.4629

QUOTATION

DATE: August 5, 2003
CLIENT: Metro
ADDRESS: 600 NE Grand Ave.
CONTACT: Elaine Stewart
PHONE: 503-797-1515
FAX: 503.797-1849

SERVICES TO BE RENDERED:

Sample Collection Services.

Field Truck Standard @ \$62.00/hour, estimate 3.0 hours \$ 186.00

Total Cost \$ 186.00

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Spencer Environmental Assessor: Jeff Berry

Duration of Quote : Quotes are valid for 30 days.

Upon approval of quote, please complete the information below and return via fax @ 503-788-4629. Thank You!

Client Signature

Date

Purchase Order #

In a cooler.

On ice.

In a bag.

Pre-consolidated.

Spencer Environmental
6400 SE 101st

788-4612

Jeff Berry

- \$62/hr. field tech for sampling svcs.
- should take ≤ 3 hrs.