

**From:** "Gus Williams" <gwilliams@ducks.org>  
**To:** <stewarte@metro.dst.or.us>  
**Date:** 9/27/2004 11:23:11 AM  
**Subject:** Smith Bybee outstanding change order Triad

Elaine,

I finally recieved the change order for the work completed on the catwalk and joint sealing of the fish ladder. Triad submitted an invoice for \$15,491.89. This seems like a lot and I have asked for a detailed breakout of materials, labor and equipment.

In addition I have recieved a firm quote from Triad for the manufacture and installation of trash racks (not including grout repair or fish trap) for \$19,885. Prices are going up fast and I do not see a real budget. Our DU funds are empty at the moment. I talked with Steve Donovan about possilbly getting Duck stamp money. Chuck is on vacation now thru the 12th of October. Can you get me up to speed about possible funding sources that you or Chuck have looked into?

Gus

From: "Steve Donovan" <sdonovan@ducks.org>  
To: <stewarte@metro.dst.or.us>  
Date: 9/27/2004 12:23:22 PM  
Subject: ODFW proposal for Smith and Bybee

Elaine,

Attached is a proposal for your review. I'm trying to get another \$35,000 for the Smith and Bybee projects. Chuck is out of town and it sounds like the trash rack situation needs some "quick" work. Consequently, I've drafted a proposal to ODFW for their Game Bird Stamp program. We would like Metro to be the grantee of the funds because ODFW is having a difficult time granting funds directly to DU at the present time (administrative issue). However, they do NOT have a problem granting funds to another "unit of government". Consequently, Metro can be the grantee, then DU/Metro can modify our Agreement to pass the funds on to DU. The \$35K would pay for the extra \$15K of expense for which we have no funds available, and the \$20K estimated cost for the trash racks. Elaine, please look this proposal over, modify as necessary, add a map, and mail to Brad Bales and Erick Rickerson at ODFW: 3406 Cherry Avenue NE, Salem, Oregon 97303. Elaine, you might also want to email the proposal to them with a cover me memo explaining the urgency of the situation and asking them for a quick response. Hope this works . . . . .

✓ Improved prod'n  
✓ Adjacent to nearby hunting areas.

Steve Donovan  
Ducks Unlimited, Inc.  
1101 S.E. Tech Center Drive, Suite 115  
Vancouver, WA 98683  
(360) 885-2011

"Restoring wetlands. One acre at a time"

CC: "Charles Lobdell" <clobdell@ducks.org>, "Gus Williams" <gwilliams@ducks.org>

Brad Bales  
Bradley.D.Boles@state.or.us  
503-947-6322  
Game bird pgm

~~ERIC Rickerson  
Eric.V. Rickerson@state.or.us  
503-947-6082  
Landowner pgm.~~

\* Kinds of public uses @ site \*  
\* Habitat - wintering, etc.

**From:** Elaine Stewart  
**To:** Gus Williams  
**Date:** 10/8/2004 11:39:46 AM  
**Subject:** Trash rack info. needed for grant ap. & permit mod.

Hi Gus,

Can you confirm if this description of the trash racks still works:

"The metal trash racks will be installed on each of the four openings on the North Slough side of the structure to deflect debris. Each rack will be approximately 8 ft. wide by 10 ft. tall. Racks will be constructed from A36 bar and A53 pipe welded together to form a vertical rack system; they will be galvanized for corrosion protection."

I have a few other questions for you, too:

1. How will they be cleaned if debris gets tangled in them? Will I need to have a long-handled rake fabricated?
2. Will the racks be removable on any of the culverts? Seems that it will be essential to be able to raise (or swing) the one that will block the culvert that paddlers would use seasonally. Not sure if we'd need to raise the one in front of the fishway too. Would be nice to be able to do it with all of them, since I've found it's easiest to walk around the culverts from the North Slough side when performing maintenance.
3. When will you have some drawings for me to send to the Corps for the permit modification? This needs to happen before we install them, so I am anxious to get going on that. (I need to get drawings from Cyndi too, since they want to include the fish traps in the permit.)
4. I did not get any staff time \$\$ from the R&E grant. Steve D. included just the trash rack cost estimate from Triad in his draft grant ap. I'm inclined to bump it by a few thousand to cover your/my cost, too.

Thanks, Gus. Hope you and your family are getting some sleep these days! (And congratulations on the new arrival!)

-Elaine

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Elaine Stewart  
 Smith and Bybee Lakes Wildlife Area Manager  
 Metro  
 600 NE Grand Avenue  
 Portland, OR 97232-2736  
  
 Tel 503.797.1515  
 Fax 503.797.1849  
 stewarte@metro.dst.or.us

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*\$2,500  
 design/engr/  
 const mgmt*

*Trash racks: 1,000 lb. apiece*

	<u>Trash rack</u>	<u>Culvert</u>	<u>Total</u>
R&E	5,000	3,000	\$8,000
Game bird	\$17,500	—	\$17,500

**From:** Elaine Stewart  
**To:** Charles Lobdell  
**Date:** 11/7/2005 9:10:09 AM  
**Subject:** Re: S&B grant billing help needed

Chuck,

Yes - I can get up to \$17k of DU's expenses covered by the game bird stamp grant - I haven't billed any of that yet. This is what I need:

1. Gus' time (design/construction management) billed for up to \$2,000. We have not reimbursed Gus' time yet for April thru project completion.
2. Trash rack fabrication billed for up to \$12,500. We got \$6,000 of this cost covered by the R&E grant; any balance up to \$12,500 can be covered by this game bird stamp grant. This would be Western Fabrication invoices.
3. Trash rack installation billed for up to \$2,500. This would be Triad Mechanical work; we covered \$2,000 of their work by the R&E grant but that was for grout reinforcement. Trash rack invoices from Triad, up to \$2,500, can be billed now.

*\$6,500  
actual*

Hope that is clear. If not, call me or Kamala can call me too.

Cheers,  
Elaine

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Elaine Stewart  
Natural Resource Scientist  
Metro  
600 NE Grand Avenue  
Portland, OR 97232-2736

Tel 503.797.1515  
Fax 503.797.1849  
stewarte@metro.dst.or.us

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>>> "Charles Lobdell" <clobdell@ducks.org> 11/1/2005 4:48:21 PM >>>

OK, and you still have somewhere around 17K left to recover from ODFW?? If that's the case, we'll work up an invoice. Kamala's tracking only shows about 5k left. I won't be back in the office until Monday, but if you can let me know what is actually there, we'll get things cleaned up!

>>> "Elaine Stewart" <stewarte@metro.dst.or.us> 11/01/05 8:12 AM >>>

Hi Chuck,

Yes, we do have an amendment in place for that. It doesn't specifically name the funding source but does include up to \$30,000 for the trash rack/concrete grout reinforcement work. It's our amendment #4 to the SSA for Smith-Bybee.

FYI, here's a rundown on SSA number OR-32-1 (Metro contract number 923895):

Amendment #1: \$20,000 for contingency for construction - Nov. 2003

Amendment #2: \$12,300 for construction cost overruns - Feb. 2004  
 Amendment #3: \$18,803 for fish monitoring - Oct. 2004  
 Amendment #4: \$30,000 for refinements to structure (trash racks and  
 grout work) - Nov. 2004

# 16k  
11/04

DU has billed Metro for about \$8,000 on Amendment #4; that was the R&E grant billing that I needed to do. Now we need to have DU bill Metro for up to \$17,000 that I can get reimbursed from the duck stamp grant.

Hope that helps- I remember Gus mentioning some internal DU accounting issues, resulting from additional cost overruns that are not included in Metro's agreements with DU. Gus and/or Kamala may be able to shed some light on it.

-Elaine

>>> "Charles Lobdell" <[clobdell@ducks.org](mailto:clobdell@ducks.org)> 10/31/2005 1:08:25 PM >>>  
 Elaine,

We don't have the duckstamp money under agreement with you yet... can we modify our Smith and Bybee agreement to add the duckstamp \$, then I can send the invoice in for the trashracks.

>>> "Elaine Stewart" <[stewarte@metro.dst.or.us](mailto:stewarte@metro.dst.or.us)> 10/20/05 8:51 AM >>>  
 Hi Gus,

I'm getting ready to bill our Game Bird Stamp grant with ODFW, to cover part of the trash rack expense. Has DU sent a bill to ODFW yet for the rest of the work? I know that you got a bill to me for about \$8,000 that I used to bill the R&E grant with ODFW. This is what I can bill to the Game Bird Stamp:

\$2,000	DU engineering and construction management
500	Metro staff time
12,500	Trash rack fabrication
2,500	Trash rack installation
-----	
\$17,500	

Hopefully that will cover the balance of this project's expenses. Let me know whom to work with in Vancouver if you need to hand this off.

I can talk with Kamala, I just don't have her contact information.

Cheers,  
 Elaine

p.s. Our rangers pulled the trash racks out just for practice last week, and it went really well.

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 Elaine Stewart  
 Natural Resource Scientist

Metro  
600 NE Grand Avenue  
Portland, OR 97232-2736

Tel 503.797.1515  
Fax 503.797.1849  
stewarte@metro.dst.or.us

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**CC:** Gus Williams; knetter@ducks.org



PACIFIC NORTHWEST FIELD OFFICE  
1101 SE Tech Center Drive, Suite 115  
Vancouver, WA 98683-5510  
(360) 885-2011 Fax (360) 885-2088  
www.ducks.org

November 16, 2005

to Rachel  
11/18/05

Ms. Elaine Stewart  
METRO  
600 NE Grand Ave.  
Portland, OR 97232

DU Project Name: Metro, Smith-Bybee Wetland Restoration

DU Project Number: US-OR-32-1

DU Invoice Number: WRO-INV-2006-62

Contract Number: 923895 Amendment #4

Dear Ms. Stewart

Enclosed is an invoice in the amount \$16,445.84 for the above referenced contract number. This is final invoice on this amendment.

Please approve as required and route for payment. For electronic transfer payments, please make payment directly to the Ducks Unlimited, Inc. operating account at First Tennessee Bank, Memphis, TN. Operating Account No. 00-0322482, ABA Routing No. 084000026.

For check payment, please remit to: Ducks Unlimited, Inc., Pacific Northwest Field Office, 1101 SE Tech Center Drive, Suite 115, Vancouver, WA 98683-5510.

Feel free to contact me if you have any questions.

Sincerely,

Kamala Netter  
Project Coordinator



**Pacific Northwest Field Office**  
 1101 SE Tech Center Drive, Ste 115  
 Vancouver, WA 98683

(360)885-2005 FAX (360)885-2088

METROPOLITAN SERVICE DISTRICT OF OREGON  
 600 NE GRAND AVE.  
 PORTLAND, OR 97232

Invoice Date: November 15, 2005

Invoice No.: WRO-INVOICE-2006-62

Attention: ELAINE STEWART

**Description:** Final invoice on Amendment #4.

**Transaction Lines**

Project Code: US-OR-32-1      Project Name: METRO, SMITH-BYBEE WETLAND RESTORATION      Agreement Number: US-OR-32-1/923895 AMEND

Line#	Description	Amount	Ind.Cost(%)	Cost Share(%)
1	Trash Rack Fabrication and installation	\$14,445.84	0.00	100.00
2	Time Charges	\$2,000.00	0.00	100.00

**Invoice Summary**

	Direct Cost	Indirect Cost	Total
Expense	\$14,445.84	\$0.00	\$14,445.84
HRC	\$2,000.00	\$0.00	\$2,000.00
UPR	\$0.00	\$0.00	\$0.00
Misc	\$0.00	\$0.00	\$0.00
Total	\$16,445.84	\$0.00	\$16,445.84
Holdback(%)	0.00	Total Invoiced	\$16,445.84

Please make checks payable to Ducks Unlimited, Inc. and mail to the above address or transfer funds electronically to First Tennessee Bank, Memphis, Tennessee.

Please include a copy of this invoice or note the invoice number on your remittance.





## Invoice Detail

Line #	Type	EXPENSE	Description	Trash Rack Fabrication and Installation	Line Amount	\$14,445.84
Payee Name	Account Code	Function Code	Date	Amount	Indirect Cost	
WESTERN FABRICATION CENTER	6510	10	08/31/2005	\$7,250.00	\$0.00	
TRIAD MECHANICAL, INC.	6510	10	08/31/2005	\$695.84	\$0.00	
TRIAD MECHANICAL, INC.	6510	10	11/30/2005	\$6,500.00	\$0.00	
<b>Sub Total:</b>				<b>\$14,445.84</b>	<b>\$0.00</b>	

Line #	Type	LABOR	Description	Time Charges	Line Amount	\$2,000.00
Payee Name	Account Code	Function Code	Date	Amount	Indirect Cost	
WILLIAMS, GUS	6995	13	04/19/2005	\$68.00	\$0.00	
WILLIAMS, GUS	6995	13	04/20/2005	\$68.00	\$0.00	
WILLIAMS, GUS	6995	13	04/26/2005	\$68.00	\$0.00	
WILLIAMS, GUS	6995	13	04/27/2005	\$68.00	\$0.00	
WILLIAMS, GUS	6995	13	04/29/2005	\$204.00	\$0.00	
WILLIAMS, GUS	6995	13	05/17/2005	\$408.00	\$0.00	
WILLIAMS, GUS	6995	13	05/18/2005	\$272.00	\$0.00	
WILLIAMS, GUS	6995	13	05/19/2005	\$272.00	\$0.00	
WILLIAMS, GUS	6995	13	05/20/2005	\$272.00	\$0.00	
WILLIAMS, GUS	6995	13	05/23/2005	\$300.00	\$0.00	
<b>Sub Total:</b>				<b>\$2,000.00</b>	<b>\$0.00</b>	