

# REGIONAL PARKS AND GREENSPACES SMITH BYBEE LAKES TRUST FUND 761

ACCT # FY 1999-00				2110		2670	
				TOTAL		O & M	
				FTE	FY 99-00	FTE	FY 99-00
Resources							
ACCT Sub-C							
3500		305000	Fund Balance		3,580,879		3,548,173
4145		339300	Port of Portland		5,000		5,000
4500		347100	Admissions		500		500
4700		361100	Interest on Investments		194,418		194,418
4970		392531	Trans. of Res. from SW Rev. Fund		15,000		15,000
TOTAL RESOURCES					3,795,797		3,762,591

Personal Services							
5010		511121	SALARIES-REGULAR EMPLOYEE (FT)				
			Service Supervisor	1.00	51,828	1.00	51,828
5025		511225	WAGES - REGULAR EMPLOYEES - (PT)				
			Program Assistant 2	0.50	15,364		15,364
5040		511235	SEASONAL EMPLOYEE - (PT)				
			Ranger/Groundsperson	0.33	5,592	0.33	5,592
5080		511400	OVERTIME	0.00	450		450
5100		512000	FRINGE	0.00	26,978		20,932
Total Personal Services				1.83	100,212	1.33	78,802

Goods & Services							
5201		521100	Office Supplies		270		150
5201	600	521110	Computer Software		120		120
5201	602	526420	Postage-Bulk Mail		50		50
5201	603	529500	Meetings		450		250
5205	610	521210	Landscape Supplies		2,000		2,000
5205	613	521240	Graphic/Repro Supplies		700		300
5205	615	521260	Printing Supplies		150		50
5205	618	521292	Small Tools		1,250		250
5205	619	521293	Promotion Supplies		500		200
5205	620	521290	Other Operating Supplies		700		150
5210	625	521310	Subscr/Publications		450		100
5210	626	521320	Dues		100		100
5240		524190	Misc Contracted Purchases		143,000		143,000
5251	665	526410	Telephone (long distance)		400		200
5260	631	525630	Maint/Rep Services-Buildings		1,000		1,000
5260	636	525640	Maint/Rep Svs-Equipment		600		500
5265	670	525710	Rentals-Equipment		1,102		1,002
5280	680	526200	Ads/Legal Notices		400		200
5280	681	526310	Printing Services		500		500
5280	682	526320	Typesetting/Repro(PMT)		580		480
5280	686	526910	Uniforms		400		250
5290	695	526691	Parking Contract		840		840
5300	700	528100	Lic., Permits, Payment to oth. agencies		15,600		15,600
5450		526500	Travel		150		150
5450	760	526510	Mileage Reimbursement		150		150
5455		526800	Training/Tuition/Conferences		350		150
5490		529800	Miscellaneous Expenditures		200		200
Total Goods & Services					172,012		166,972
Total Capital Outlay					0		0

# SMITH BYBEE LAKES TRUST FUND 761

ACCT # FY 1999-00			2110		2670		
			TOTAL		O & M		ED & OUTREACH
		FTE	FY 99-00	FTE	FY 99-00	FTE	FY 99-00
<u>Interfund Transfer</u>							
5800	581610	Trans. Ind. Costs to Support Svcs Fund		25,538		20,136	5,402
5800	581513	Building Management		5,291		4,161	1,130
5800	581615	Risk Liability		887		697	190
5800	581615	Risk Workers Comp		161		127	34
5820	583160	Trans. Dir. Costs to Reg. Parks		10,000		10,000	
5820	583140	Trans. Dir. Costs to DRC (Maps)		500		500	
Total Interfund Transfers				42,377		35,621	6,756
<u>Contingency and Unapprop. Bal.</u>							
5999	599999	Contingency		24,980		24,980	
5990	599990	Unappropriated Balance		3,456,216		3,456,216	0
Total Contingency & Unapp. Balance				3,481,196		3,481,196	0
TOTAL REQUIREMENTS			1.83	3,795,797	1.33	3,762,591	0.50 33,206

## ***Revenue Detail and Analysis***

***Fiscal Year 1999-00***

### **Revenue Detail**

3500	Beginning Fund Balance (T A)	\$3,580,879
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Beginning Fund Balance.

4145	Contributions from Other Govt.	\$ 5,000
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IGA with the Port of Portland for Western Painted Turtle  
Monitoring

4500-120	Admissions	\$ 500
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Fees collected from educational program users at the wildlife area.

4700	Interest on Fund Balance	\$ 194,418
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Interest on Fund Balance for FY 98/99, calculated at 5.5% per Budget Manual.

4970	Transfer Resources From Regional Environmental Management Fund	\$ 15,000
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Operation and maintenance for landfill activities. Money transferred from \$5,000  
REM to pay for the Wildlife Area Manager's time spent on landfill issues.

Transfer from REM for design and construction of the 40-Mile Loop Trail \$10,000  
Will be passed through to City of Portland.

<b>TOTAL RESOURCES</b>		<b>\$3,795,797</b>
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### **Revenue Analysis**

The Smith and Bybee Lakes Trust Fund is a dedicated fund established in FY 1990-91 to implement the Smith and Bybee Lakes Natural Area Resources Management Plan adopted jointly by Metro and the City of Portland in November 1990. A primary management objective is to limit expenditures to the interest generated from the fund principal and other outside sources. Outside revenues are sought from other public agencies, foundations and grants.

## ***Expenditure Detail***

***Fiscal Year 1999-00***

### **Goods & Services**

#### **Goods**

5201	Office Supplies	\$ 270
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Standard office supplies

5201-600	Computer Software	\$ 120
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Computer software

5201-602	Postage	\$ 50
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First class and bulk mailings

5201-603	Meeting Expenses	\$ 450
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Smith and Bybee Lakes Management Committee (12)	\$200
Smith and Bybee Lakes Technical Committee (2)	50
Event planning/Educational training	200

5205-610	Landscape Supplies	\$ 2,000
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Plant materials, soil amendments, etc. for habitat enhancement

For three community based projects done throughout the year and materials for replanting riparian habitat.

5205-613	Graphics/Reproduction Supplies	\$ 700
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Misc. graphic/reprographic supplies	\$450
Camera film	250

5205-615	Printing Supplies	\$ 150
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Misc. printing supplies

5205-618	Small Tools	\$ 1,250
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Small tools for various projects

5205-619	Promotion Supplies	\$ 500
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T-shirts, hats for volunteer naturalists and others

Upon completion of the volunteer naturalist program, participants are given T-shirts and hats to wear when they are leading tours and presenting programs at Metro's facilities.

5205-620	Other Operating Supplies	\$ 700
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Other operating supplies

## ***Expenditure Detail***

***Fiscal Year 1999-00***

5210-625	Subscriptions/Publications	\$ 450
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Field Guides	\$350
Natural Resource Library: 4-5 books @ \$20 ea.	100

5210-626	Dues	\$ 100
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Natural Areas Association

### **Services**

5240	Misc. Professional Services	\$ 143,000
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Biological monitoring	\$25,000
Facilities improvement	10,000
Habitat restoration and enhancement	5,000
Interagency agreement with City of Portland/BES	7,000
Engineering drawings and construction of a (T A) boat launch, parking lot and vault toilet	37,000
Continued habitat restoration (T A)	10,000
Second year of biological monitoring, including the (T A) turtle monitoring plan	29,000
Sign development at Smith & Bybee Lakes (T A)	20,000

Biological monitoring at the lakes continues, with an emphasis on Western Painted Turtle monitoring.

Habitat restoration continues to increase shorebird and neotropical bird use of the wildlife area through removal of exotic vegetation, plantings, propagation of native plants and other means.

Metro entered into a multi-year IGA with the City of Portland for a 15 acre restoration project between the lakes and the Columbia Slough. The money is for maintaining the restoration area.

Facilities improvement monies are for the construction of a temporary road and parking lot for the boat launch

5251-665	Telephone	\$ 400
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Long Distance	\$90
Cellular phones (2) monthly charges	310

5260-631	Maintenance & Repair Services/Buildings	\$ 1,000
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Repairs to trails, observation blinds, and/or parking lot

5260-636	Maintenance & Repair Services/Equipment	\$ 600
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Scientific equipment used in environmental monitoring

5265-670	Rental	\$ 1,102
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Smith and Bybee Lakes Day event rentals	\$100
Sanitation services	1,002

## ***Expenditure Detail***

***Fiscal Year 1999-00***

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5280-680	Advertising	\$	400
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Ads in local papers for Smith & Bybee Lakes Day	\$200
Public meeting notices	200

Notices for open houses and other public meetings to update the public on activities and changes in hydrology management of the lakes and construction of the 40-mile Loop Trail.

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5280-681	Printing	\$	500
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Smith and Bybee Lakes brochure/flyer

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5280-682	Typesetting & Reprographic Services	\$	580
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Services to prepare brochures, reports, display maps	\$200
Photo enlarging, film processing and laminating large posters	380

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5280-686	Uniform Supply	\$	400
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Uniforms

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5290-695	Parking Contract	\$	840
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Parking costs for truck at Metro Regional Center

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5300	License, Permits, & Payments to Other Agencies	\$	15,600
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Fleet services costs	\$5,600
Funds to be transferred to City of Portland design and construction of The 40-Mile Loop Trail	\$10,000

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5450	Travel	\$	150
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Society of Wetland Scientist conference

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5450-760	Mileage Reimbursement	\$	150
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Personal vehicle use when pool cars unavailable

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5455	Training, Tuition & Conferences	\$	350
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Training opportunities to maintain and enhance skills

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5490	Miscellaneous Expenditures	\$	200
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Expenditures not specifically itemized above

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<b>TOTAL GOODS &amp; SERVICES</b>		<b>\$</b>	<b>172,012</b>
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## ***Expenditure Detail***

***Fiscal Year 1999-00***

### **Interfund Transfers**

5800	Transfers Indirect Costs to Support Services (T A)	\$ 25,538
5800	Transfers Indirect Costs to Building Management	\$ 5,291
5800	Transfers Indirect Costs to Risk Liability	\$ 887
5800	Transfers Indirect Costs to Risk Workers Comp	\$ 161
5820	Transfers Direct Costs to Data Resource Center (Maps)	\$ 500
5820	Transfers Direct Costs to Regional Parks (Admin)	\$ 10,000
<b>TOTAL INTERFUND TRANSFERS</b>		<b>\$ 42,377</b>

### **Contingency and Unappropriated Balance**

5999	Contingency	\$ 24,980
5990	Unappropriated (Undesignated for capital improvements) (T A)	\$3,456,216
<b>TOTAL CONTINGENCY AND UNAPPROPRIATED BALANCE</b>		<b>\$ 3,481,196</b>

<b>TOTAL PERSONAL SERVICES</b>		<b>\$100,212</b>
<b>TOTAL GOODS &amp; SERVICES</b>		<b>\$172,012</b>
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 0</b>
<b>TOTAL INTERFUND TRANSFERS</b>		<b>\$ 42,377</b>
<b>TOTAL CONTINGENCY AND UNAPPROPRIATED BALANCE</b>		<b>\$3,481,196</b>
<b>TOTAL EXPENDITURES</b>		<b>\$3,795,797</b>

## ***Program Overview***

***Fiscal Year 1999-00***

### **Program**

Smith and Bybee Lakes Wildlife Area

### **Responsibilities**

The purpose of this program is to manage the Smith and Bybee Lakes Wildlife Area as an environmental, educational and recreational resource that provides access to nature for citizens of the metropolitan region. In establishing the wildlife area, the Smith and Bybee Lakes Trust Fund was established as a dedicated endowment fund to enable development and management as required by the Smith and Bybee Lakes Natural Resource Management Plan which is intended to ensure resources for the future. The Lakes are to be preserved as historical remnants of the Columbia River riparian and wetland system. They are to be maintained and enhanced, to the extent possible, in a manner faithful to their original condition.

In 1997-98 engineering design was initiated for the recommended water control structure that is proposed for installation in the future, returning the lakes to a freshwater tidal marsh system. Following the removal of the water control structure, restoration of riparian habitat around the lakes will begin.

Working cooperatively with the City of Portland and the Port of Portland, the alignment of the 40-mile Loop Trail through a portion of the management area should be selected in FY 1999-00, with construction anticipated to commence in the same fiscal year. The trail will provide hikers and bicyclists access to the wildlife area.

In FY 1999-00 the alignment for N. Marine Dr. extension project, funded by the Port of Portland, will be built. The construction of the new alignment will impact access to the wildlife area but once completed should improve the parking facilities. With the new alignment, the entrance and exit to the parking lot will be widened and clearly marked to facilitate access to the area.

Also in FY1998-99, a Western Painted Turtle monitoring study was initiated at the wildlife area. The study is a 5-year project that will provide valuable information about the demographics, nesting sites and habitat uses of the turtles. The Port of Portland is contributing \$30,000 towards the project, \$10,000 the first year and \$5,000 for each consecutive year.

Multnomah County is considering the construction of a new medium security jail on the peninsula adjacent to Bybee Lake. As part of the siting process, the Department, Smith and Bybee Lakes Management Committee and Regional Parks and Greenspaces Advisory Committee will be working with the county and sheriff's office to develop recommendations to minimize potential adverse impacts of the jail construction and on going operations on the lakes. A boat launch and small parking lot may be included in the project as a community amenity.

### **Objectives**

- Continue to seek funding for the removal of the water control structure, returning the lakes to a freshwater tidal marsh system, and begin riparian habitat restoration.
- In cooperation with the City of Portland develop a mini-master plan for 40-Mile Loop Trail in the Rivergate area.
- Increase use by local schools and provide environmental education opportunities for a variety of visitors.
- Work cooperatively with Regional Environmental Management Department on the vegetation cover of the St. Johns Landfill and controlling erosion along the parameter of the landfill.
- Continue western painted turtle survey and monitoring for adaptive management of the population.
- Work cooperatively with Multnomah County on design of the new jail to minimize impacts on Bybee Lake.
- Continue to work cooperatively with the City of Portland and the Port of Portland on design and construction of N. Marine Dr. alignment.



**Program Overview****Fiscal Year 1999-00****Budget Summary**

FY 1999-00

**RESOURCE ALLOCATION:**

	Amount
Beginning Fund balance (T A)	\$3,580,879
Contributions from other Agencies	5,000
Interest on S&B Fund	194,418
Admissions	500
Transfer from REM Fund	15,000
<b>TOTAL RESOURCES</b>	<b>\$3,795,797</b>

**EXPENDITURE ALLOCATION:**

	Amount
Personal Services	\$100,212
Goods & Services (T A)	172,012
Capital Outlay	0
Transfer to Support Services Funds (T A)	31,877
Transfer to Data Resources Center	500
Transfer to Parks/Expo Fund	10,000
Contingency	24,980
Unappropriated Balance (T A)	3,456,216
<b>TOTAL REQUIREMENTS</b>	<b>\$3,795,797</b>

**FULL-TIME EQUIVALENT STAFFING:**

	FTE
Regular Full Time FTE	1.00
Regular Part Time FTE	0.50
<b>TOTAL FTE</b>	<b>1.50</b>

**SEASONAL STAFFING:**

	FTE
Park Ranger/Groundsperson	.33