

REGIONAL PARKS AND GREENSPACES SMITH BYBEE LAKES TRUST FUND 761

FY2000-01		2110		2670			
		TOTAL		O & M		ED & OUTREACH	
		FTE	FY 00-01	FTE	FY 00-01	FTE	FY 00-01
Resources							
ACCT Sub-C							
3500	Fund Balance		3,481,196		3,481,196		
4100	Federal Grants-Operating-Direct		0				
4145	Contributions from Other Govt. (Port)		5,000		5,000		
4500	Admissions		500				500
4700	Interest on Investments (5,5%)		191,466		154,795		36,671
	Trans. of Res. from OS Rev. Funds		18,530		18,530		
4970	Trans. of Res. from SW Rev. Fund		600		600		
TOTAL RESOURCES			3,697,292		3,660,121		37,171

Personal Services							
5010	SALARIES-REGULAR EMPLOYEE (FT)						
	Site Supervisor	1.00	54,088	1.00	54,088		
5025	WAGES - REGULAR EMPLOYEES - (PT)						
	Program Assistant 2	0.50	17,023			0.50	17,023
5040	SEASONAL EMPLOYEE - (PT)						
	Ranger/Groundsperson	0.33	5,592	0.33	5,592		
5080	OVERTIME	0.00	650		650		
5100	FRINGE	0.00	26,692		20,425		6,267
Total Personal Services		1.83	104,045	1.33	80,755	0.50	23,290

Goods & Services							
5201	Office Supplies		200		100		100
5201	600 Computer Software		100				100
5201	602 Postage-Bulk Mail		0				
5201	603 Meetings		350		250		100
5205	610 Landscape Supplies		2,000		2,000		
5205	613 Graphic/Repro Supplies		550		250		300
5205	615 Printing Supplies		150		50		100
5205	618 Small Tools		2,000		1,000		1,000
5205	619 Promotion Supplies		300		200		100
5205	620 Other Operating Supplies		650		150		500
5210	625 Subscr/Publications		400		100		300
5210	626 Dues		0				
5215	636 Maint/Rep Supplies-Equipment		500		500		
5240	Misc Contracted Purchases		53,150		53,150		
5251	665 Telephone (long distance)		180		120		60
5260	631 Maint/Rep Services-Buildings		1,000		1,000		
5260	636 Maint/Rep Svs-Equipment		300		200		100
5265	670 Rentals-Equipment		1,640		1,540		100
5280	680 Ads/Legal Notices		300		100		200
5280	681 Printing Services		300				300
5280	682 Typesetting/Repro(PMT)		350		200		150
5280	683 Delivery Svs.		0				
5280	685 Temp. Help Services		0				
5280	689 Uniforms		300		200		100
5290	695 Parking Contract		840		840		
5300	700 Lic., Permits, Payment to oth. agencies		5,600		5,600		
5450	Travel		0				
5450	760 Mileage Reimbursement		150				150

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FY2000-01		TOTAL		2110 O & M		2670 ED & OUTREACH	
		FTE	FY 00-01	FTE	FY 00-01	FTE	FY 00-01
5455	Training/Tuition/Conferences		300		150		150
5490	Miscellaneous Expenditures		300		100		200
Total Goods & Services			71,910		67,800		4,110
Capital Outlay - Non CIP							
5710	Improvements		0				
Total Capital Outlay			0		0		0
Interfund Transfer							
5800	Trans. Ind. Costs to Support Svcs Fund		39,641		30,768		8,873
5800	Building Management		0				
5800	Risk Liability		0				
5800	Risk Workers Comp		0				
5820	Trans. Dir. Costs to Reg. Parks		0				
5820	Trans. Dir. Costs to DRC (Maps)		500		500		
Total Interfund Transfers			40,141		31,268		8,873
Contingency and Unapprop. Bal.							
5999	Contingency		15,000		13,905		1,095
5990	Unappropriated Balance		3,466,196		3,466,196		
Total Contingency & Unapp. Balance			3,481,196		3,480,101		1,095
TOTAL REQUIREMENTS		1.83	3,697,292	1.33	3,659,924	0.50	37,368

REGIONAL PARKS AND GREENSPACES SMITH BYBEE LAKES TRUST FUND 761

		TOTAL		2110		2670	
				O & M		ED & OUTREACH	
FY 2000-01		FTE	FY 00-01	FTE	FY 00-01	FTE	FY 00-01
Resources							
ACCT	Sub-C						
3500			3,481,196		3,481,196		
4100			353,500		353,500		
4145			5,000		5,000		
4500			500				500
4700			191,466		154,289		37,177
4890			224,500		224,500		
			18,530		18,530		
4970			600		600		
TOTAL RESOURCES			4,275,292		4,237,615		37,677

design & constr. of dam removal

might be higher

grant/loan for boat facility

Emily's salary 25%

Personal Services

5010		SALARIES-REGULAR EMPLOYEE (FT)					
		Site Supervisor	1.00	54,088	1.00	54,088	
5025		WAGES - REGULAR EMPLOYEES - (PT)					
		Program Assistant 2 <i>Janice</i>	0.50	17,023			0.50 17,023
5040		SEASONAL EMPLOYEE - (PT)					
		Ranger/Groundsperson	0.33	5,592	0.33	5,592	
5080		OVERTIME	0.00	650		650	
5100		FRINGE	0.00	26,117		19,850	6,267
Total Personal Services			1.83	103,470	1.33	80,180	0.50 23,290

Goods & Services

5201		Office Supplies		200		100		100
5201	600	Computer Software		100				100
5201	603	Meetings		350		250		100
5205	610	Landscape Supplies		1,000		1,000		
5205	613	Graphic/Repro Supplies		550		250		300
5205	615	Printing Supplies		150		50		100
5205	618	Small Tools		1,500		750		750
5205	619	Promotion Supplies		300		200		100
5205	620	Other Operating Supplies		650		150		500
5210	625	Subscr/Publications		400		100		300
5215	636	Maint/Rep Supplies-Equipment		500		500		
5240		Misc Contracted Purchases		52,150		52,150		
5251	665	Telephone (long distance)		180		120		60
5260	631	Maint/Rep Services-Buildings		1,000		1,000		
5260	636	Maint/Rep Svs-Equipment		300		200		100
5265	670	Rentals-Equipment		1,640		1,540		100
5280	680	Ads/Legal Notices		300		100		200
5280	681	Printing Services		300				300
5280	682	Typesetting/Repro(PMT)		350		200		150
5280	689	Uniforms		300		200		100
5290	695	Parking Contract		840		840		

**REGIONAL PARKS AND GREENSPACES
SMITH BYBEE LAKES TRUST FUND 761**

FY 2000-01			2110		2670			
			TOTAL FTE	FY 00-01	O & M FTE	FY 00-01	ED & OUTREACH FTE	FY 00-01
5300	700	Lic., Permits, Payment to oth. agencies		5,880		5,880		
5450	760	Mileage Reimbursement		150				150
5455		Training/Tuition/Conferences		300		150		150
5490		Miscellaneous Expenditures		598		398		200
Total Goods & Services				69,988		66,128		3,860
Capital Outlay - CIP								
5715		Improvements		578,000		578,000		
Total Capital Outlay				578,000		578,000		0
Interfund Transfer								
5800		Trans. Ind. Costs to Support Svcs Fund		42,138		32,706		9,432
5800		Building Management		0				
5800		Risk Liability		0				
5800		Risk Workers Comp		0				
5820		Trans. Dir. Costs to Reg. Parks		0				
5820		Trans. Dir. Costs to DRC (Maps)		500		500		
Total Interfund Transfers				42,638		33,206		9,432
Contingency and Unapprop. Bal.								
5999		Contingency		15,000		13,905		1,095
5990		Unappropriated Balance		3,466,196		3,466,196		0
Total Contingency & Unapp. Balance				3,481,196		3,480,101		1,095
TOTAL REQUIREMENTS			1.83	4,275,292	1.33	4,237,615	0.50	37,677

Program Overview

Fiscal Year 2000-01

Program

Smith and Bybee Lakes Wildlife Area

Responsibilities

The purpose of this program is to manage the Smith and Bybee Lakes Wildlife Area as an environmental, educational and recreational resource that provides access to nature for citizens of the metropolitan region. In establishing the wildlife area, the Smith and Bybee Lakes Trust Fund was established as a dedicated endowment fund to enable development and management as required by the Smith and Bybee Lakes Natural Resource Management Plan. The Lakes are to be preserved as historical remnants of the Columbia River riparian and wetland system. They are to be maintained and enhanced, to the extent possible, in a manner faithful to their original condition.

In 1997-98 engineering design was initiated for the recommended water control structure that is proposed for installation in FY 2000-01, returning the lakes to a freshwater tidal marsh system. Possible funding for the project will be through a federal grant to Ducks Unlimited. Following the removal of the water control structure, restoration of riparian habitat around the lakes will begin.

In FY 2000-01 the alignment for N. Marine Dr. extension project, funded by the Port of Portland, will be built. Because the new alignment will impact access to the wildlife area access and to facilitate recreational boating, a recreation facility plan was completed in FY 1999-00. Phase 1 and 2 of the plan will be implemented in this fiscal year if funding is secured.

Also in FY1998-99, a Western Painted Turtle monitoring study was initiated at the wildlife area. The study is a 5-year project that will provide valuable information about the demographics, nesting sites and habitat uses of the turtles. The Port of Portland is contributing \$30,000 towards the project, \$10,000 the first year and \$5,000 for each consecutive year. This fiscal year will fund the third year of the monitoring project.

Multnomah County anticipated starting construction of a new medium security jail on the peninsula adjacent to Bybee Lake in 2001. As part of the design team, the Smith and Bybee Lakes Management Committee and Regional Parks and Greenspaces Department are working with the county and sheriff's office to plan the facility to have minimal adverse impacts on the operations on the lakes. A 150 foot vegetative buffer from the top of bank will be planted and maintained by the county, eventually screening the building from the lakes.

Control of exotic species and replacement with native species is a restoration priority in the wildlife area. Through an interagency agreement with the City of Portland, Bureau of Environmental Services, planting and maintenance of 35 acres of forested restoration will continue. Work will also continue on the control of purple loosestrife.

Objectives

- Modify or replace the water control structure, returning the lakes to a freshwater tidal marsh system, and begin riparian habitat restoration.
- Increase use by local schools and provide environmental education opportunities for a variety of visitors.
- Work cooperatively with Regional Environmental Management Department on controlling erosion along the parameter of the St. Johns landfill.
- Continue western painted turtle survey and monitoring for adaptive management of the population.

Program Overview

Fiscal Year 2000-01

- Work cooperatively with Multnomah County on design of the new jail to minimize impacts on Bybee Lake.
- Continue to work cooperatively with the City of Portland and the Port of Portland on design and construction of N. Marine Dr. alignment.
- Seek funding to implement the Smith and Bybee Lakes Wildlife Area Recreation Facility Plan (October 1999).
- Continue to plant and maintain 35 acres of forested restoration area.

Budget Summary

FY 2000-01

RESOURCE ALLOCATION:

	Amount
Beginning Fund balance (T A)	\$3,481,196
Federal Grant-Operating-Direct	353,500
Contributions from the Port of Portland	5,000
Interest on S&B Fund	191,466
Admissions	500
Other Misc. Revenues	224,500
Transfer from Open Spaces Fund	18,530
Transfer from REM Fund	600
TOTAL RESOURCES	\$4,275,292

EXPENDITURE ALLOCATION:

	Amount
Personal Services	\$103,470
Goods & Services	69,988
Capital Outlay	578,000
Transfer to Support Services Funds	42,138
Transfer to Data Resources Center	500
Contingency	15,000
Unappropriated Balance	3,481,196
TOTAL REQUIREMENTS	\$4,275,292

FULL-TIME EQUIVALENT STAFFING:

	FTE
Regular Full Time FTE	1.00
Regular Part Time FTE	0.50
TOTAL FTE	1.50

SEASONAL STAFFING:

	FTE
Park Ranger/Groundsperson	.33

Revenue Detail and Analysis

Fiscal Year 2000-01

Revenue Detail

3000	Beginning Fund Balance	\$3,481,196
	Beginning Fund Balance.	
4100	Federal Grants	\$ 353,500
	Grant for replacement of the water control structure to allow tidal flows.	
4150	Port of Portland	\$ 5,000
	IGA for western painted turtle monitoring	
4500-120	Admissions	\$ 500
	Fees collected from educational program users at the wildlife area.	
4700	Interest on Fund Balance	\$ 191,466
	Interest on Fund Balance for FY 98/99, calculated at 5.5%.	
4890	Other Miscellaneous Revenues	\$ 224,500
	Money for recreation facility improvements.	
4970	Transfer Resources From Open Spaces Fund	\$ 18,530
	Money transferred from Open Spaces to pay for the Wildlife Area Manager's time spent on new acquisition properties.	
4970	Transfer Resources From Solid Waste Fund	\$ 600
	Operation and maintenance for landfill activities. Money transferred from REM to pay for the Wildlife Area Manager's time spent on landfill issues.	
TOTAL RESOURCES		\$4,275,292

Revenue Analysis

The Smith and Bybee Lakes Trust Fund is a dedicated fund established in FY 1990-91 to implement the Smith and Bybee Lakes Natural Area Resources Management Plan adopted jointly by Metro and the City of Portland in November 1990. A primary management objective is to limit expenditures to the interest generated from the fund principal and other outside sources. Outside revenues are sought from other public agencies, foundations and grants.

Expenditure Detail

Fiscal Year 2000-01

Goods & Services

Goods

5201	Office Supplies	\$ 200
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Standard office supplies

5201-600	Computer Software	\$ 100
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Computer software

5201-603	Meeting Expenses	\$ 350
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Smith and Bybee Lakes Management Committee (12)	\$250
Event planning/Educational training	\$100

5205-610	Landscape Supplies	\$ 1,000
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Plant materials, soil amendments, etc. for habitat enhancement
 For two community based projects done throughout the year and materials for replanting riparian habitat.

5205-613	Graphics/Reproduction Supplies	\$ 550
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Misc. graphic/reprographic supplies	\$300
Camera film	\$150

5205-615	Printing Supplies	\$ 150
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Misc. printing supplies

5205-618	Small Tools	\$ 1,500
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Small tools for various projects

5205-619	Promotion Supplies	\$ 300
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T-shirts, hats for volunteer naturalists and others	\$200
Upon completion of the volunteer naturalist program, participants are given T-shirts and hats to wear when they are leading tours and presenting programs at Metro's facilities.	\$100

5205-620	Other Operating Supplies	\$ 650
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Other operating supplies

Expenditure Detail

Fiscal Year 2000-01

5210-625	Subscriptions/Publications		\$ 400
	Field Guides	\$300	
	Natural Resource Library: 4-5 books @ \$20 ea.	\$100	

5215-636	Maintenance/Repairs Supplies-Equipment		\$ 500
	Maintenance and repairs of equipment		

Services

5240	Misc. Professional Services		\$ 52,150
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	Biological monitoring, NERI Contract	\$25,000	
	Habitat Restoration, including exotic weed removal	\$12,150	
	Interagency agreement with City of Portland/BES	\$15,000	
	Biological monitoring at the lakes continues, with an emphasis on Western Painted Turtle monitoring.		<i>maintenance plus new plantings</i>

Habitat restoration continues to increase shorebird and neotropical bird use of the wildlife area through removal of exotic vegetation, plantings, propagation of native plants and other means.

Metro entered into a multi-year IGA with the City of Portland for a 15 acre restoration project between the lakes and the Columbia Slough, and off of the Interlakes Trail area. The money is for maintaining the restoration area.

5251-665	Telephone		\$ 180
	Long Distance and cellular monthly charges		

5260-631	Maintenance & Repair Services/Buildings		\$ 1,000
	Repairs to trails, observation blinds, and/or parking lot		

5260-636	Maintenance & Repair Services/Equipment		\$ 300
	Scientific equipment used in environmental monitoring		

5265-670	Rental		\$ 1,640
	Smith and Bybee Lakes Day event rentals	\$100	
	Sanitation services	\$1,540	

5280-680	Advertising		\$ 300
	Ads in local papers for Smith & Bybee Lakes Day	\$200	
	Public meeting notices	\$100	

Notices for open houses and other public meetings to update the public on activities and changes in hydrology management of the lakes and construction of the 40-mile Loop Trail.

Expenditure Detail

Fiscal Year 2000-01

5280-681 Printing \$ 300

Smith and Bybee Lakes brochure/flyer

5280-682 Typesetting & Reprographic Services \$ 350

Services to prepare brochures, reports, display maps \$200
 Photo enlarging, film processing and laminating large posters \$150

5280-686 Uniform Supply \$ 300

Uniforms

5290-695 Parking Contract \$ 840

Parking costs for truck at Metro Regional Center

5300 License, Permits, & Payments to Other Agencies \$ 5,880

Fleet services costs

5450-760 Mileage Reimbursement \$ 150

Personal vehicle use when pool cars unavailable

5455 Training, Tuition & Conferences \$ 300

Training opportunities to maintain and enhance skills

5490 Miscellaneous Expenditures \$ 598

Expenditures not specifically itemized above

TOTAL GOODS & SERVICES \$ 69,988

Capital Outlay-CIP

5715 Improvements \$ 578,000

Placement of the water control structure to allow tidal flows \$353,500
 Recreation facility improvements \$224,500

TOTAL Capital Outlay-CIP \$ 578,000

Expenditure Detail

Fiscal Year 2000-01

Interfund Transfers

5800	Transfers Indirect Costs to Support Services	\$ 42,138
5820	Transfers Direct Costs to Data Resource Center (Maps)	\$ 500
TOTAL INTERFUND TRANSFERS		\$ 42,638

Contingency and Unappropriated Balance

5999	Contingency	\$ 15,000
5990	Unappropriated (Undesignated for capital improvements)	\$3,466,196
TOTAL CONTINGENCY AND UNAPPROPRIATED BALANCE		\$ 3,481,196
TOTAL PERSONAL SERVICES		\$ 103,470
TOTAL GOODS & SERVICES		\$ 69,988
CAPITAL OUTLAY		\$ 578,000
TOTAL INTERFUND TRANSFERS		\$ 42,638
TOTAL CONTINGENCY AND UNAPPROPRIATED BALANCE		\$ 3,481,196
TOTAL EXPENDITURES		\$ 4,275,292