



**Metro Regional Services**  
*Creating livable communities*  
 600 NE Grand Ave., Portland, OR 97232-2736

Place  
stamp  
here

North Portland Enhancement Committee  
 c/o Metro  
 600 NE Grand Ave.  
 Portland, OR 97232-2736



# Metro Grants

## North Portland community enhancement grants

**NPEC**

**2001-2002**



*Bethel Neighborhood  
Drop-In Center*

## Grants for livable communities

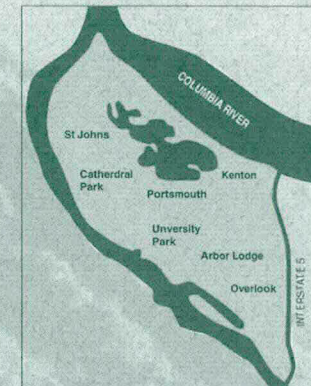
**S**ince 1985, when the community enhancement grants program was established, Metro has invested close to \$6 million in projects that benefit areas directly affected by Metro's garbage disposal facilities. Metro is proud to provide funds for local projects that help create livable communities.

One of four enhancement programs, the Metro North Portland grant program attempts to compensate the community affected by the now-closed St. Johns Landfill.

Projects funded by North Portland enhancement grants range from environmental education projects for youth, literacy training programs, graffiti removal, producing summer concert programs in local parks, planting trees around community parks and on main street boulevards in North Portland, senior citizens programs and home-ownership programs.

### What is the North Portland enhancement area boundary?

The boundary of the North Portland enhancement area is the area between the Willamette River and the Columbia Channel, and I-5 to the Fremont Bridge. Neighborhoods include Arbor Lodge, Cathedral Park, Kenton, Overlook, Portsmouth, St. Johns and University Park.



## Past projects

The North Portland Rehabilitation and Enhancement Fund has provided grants annually since 1987. To date, 238 grants have been funded for a total of \$1,587,262. The following are types of funded projects:

**Tree-planting projects:** Friends of Trees, Overlook Neighborhood Association, North Portland Odor Abatement Committee, Kenton Neighborhood Association and St. Johns Boosters.

**Housing projects:** Christmas in April, Portland Home Ownership Down Payment Assistance fund and Portsmouth Community Redevelopment.

**Senior projects:** Community Energy Project for weatherization of senior homes; Peninsula Senior Center health, foot and blood pressure clinics; and Delaunay Family of Services for comprehensive geriatric service program for Peninsula Senior Center.

**Youth projects:** Janus Youth Programs, North Portland Music Academy, North Portland Youth and Family Center Group Challenge Course, Oregon Literacy tutoring projects, Columbia Park Playground improvement projects, Portland Area Council of Camp Fire Hispanic program, Community Cycling Center, Bethel Neighborhood Drop-In Center, Peninsula Children's Center, Caring Community of North Portland, Boys and Girls Aid Society, James John Elementary School projects.

**Community events:** The Cathedral Park Jazz Festival and Blue Heron Music Festival, St. Johns Parade, Historic Kenton Street Fair, St. Johns Harvest and Heritage Fair and Santa's Castle.

**Economic development:** Friday's Enterprises, revitalization of Kenton Business District, St. Johns business manager, storefront enhancement to St. Johns and Kenton businesses.

**Feasibility studies** for North Beach land-use study of waterfront properties, for Willamette Greenway Trail Study and for the Peninsula Trail Crossing.

**Environmental issues:** Swan Island airshed project.

**Community projects:** Graffiti removal, Portland Recycling Team.



About the committee

The purpose of the North Portland Enhancement Committee is to:

- develop a program for administering funds generated by fees from the now-closed St. Johns Landfill. (Currently there is approximately \$1.9 million in the trust fund; interest earned is used to fund projects that enhance the North Portland area.)
- develop guidelines for project proposals
- solicit project proposals from the community
- select and fund projects on an annual basis.

Budget

For fiscal year 2001-2002, the committee budgeted approximately \$95,000 for new grant projects.

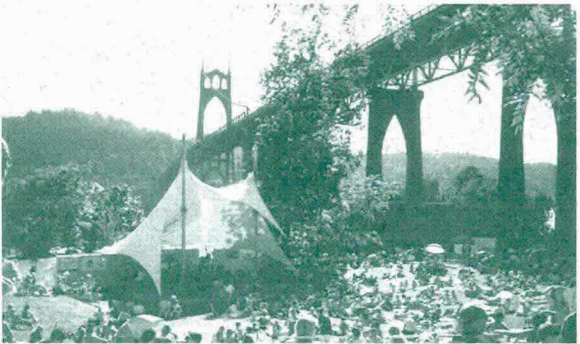
North Portland Enhancement Committee

Councilor Rex Burkholder, Metro District 5, chairs the North Portland Enhancement Committee. The seven citizen committee members who live in and represent neighborhoods in North Portland are appointed by Metro Executive Officer Mike Burton and confirmed by the Metro Council. Two-year appointments are made from nominees suggested jointly by Metro's Regional Environmental Management Department and the organization designated by the city of Portland to provide neighborhood participation services (the North Portland Neighborhood office). Call (503) 797-1648 if you are interested in serving on the committee.

What criteria will be used to choose projects for funding?

The fund is to be used to create real changes in the community that may also improve a neighborhood's image. Projects to be considered by the committee are those that will do one or more of the following:

- increase employment and economic opportunities
- rehabilitate and upgrade residential housing
- preserve wildlife, marine and recreational areas for public enjoyment
- improve public safety
- enhance neighborhood appearance or cleanliness
- improve viability of commercial areas and enhance the business environment
- provide aid to residents, nonprofit corporations and small businesses
- provide programs and training opportunities to benefit North Portland youth and elderly
- create long-term improvements for North Portland livability.



The Cathedral Park Jazz Festival

Grant-writing workshop

Attend a free informational **hands-on grant writing workshop** from **7 to 9 p.m. Tuesday, April 24, at St. Johns Community Center, 8427 N. Central**. Applications will be available at the workshop. To receive an electronic application, contact kinneyc@metro.dst.or.us. Complete the form on this brochure to receive an application by mail.

Applications are due

**5 p.m. Thursday, May 31, 2001**  
Metro Regional Center  
Regional Environmental Management Department  
600 NE Grand Ave.  
Portland, OR 97232-2736

For more information regarding guidelines for proposal submission, the workshop or the application, call **Katie Dowdall**, Metro community enhancement coordinator, (503) 797-1648. Copies of this brochure and the application are posted on Metro's web site, **www.metro-region.org/rem/grants/grants.html**

For more information

Please send me information about:

- ☐ dates and guidelines for submitting proposals
- ☐ a speaker to address my organization
- ☐ grant applications

Other \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ FAX \_\_\_\_\_

E-mail \_\_\_\_\_

Metro – planning that protects the nature of our region

It's better to plan for growth than ignore it. Metro serves 1.3 million people who live in Clackamas, Multnomah and Washington counties and the 24 cities in the Portland metropolitan area. Metro provides transportation and land-use planning services and oversees regional garbage disposal and recycling and waste reduction programs. Metro manages regional parks and greenspaces and the Oregon Zoo, and oversees the trade, spectator and arts centers managed by the Metropolitan Exposition-Recreation Commission.

Metro is governed by an executive officer, elected regionwide, and a seven-member council elected by districts. An auditor, also elected regionwide, reviews Metro's operations.

Executive Officer – Mike Burton; Auditor – Alexis Dow, CPA; Council: Presiding Officer – David Bragdon, District 7; Deputy Presiding Officer – Susan McLain, District 4; Rod Park, District 1; Bill Atherton, District 2; Carl Hosticka, District 3; Rex Burkholder, District 5; Rod Monroe, District 6.

Metro's web site: [www.metro-region.org](http://www.metro-region.org)

---

**Smith & Bybee Lakes Wildlife Area  
Management Committee**

*Nancy Hendrickson, Chair  
Troy Clark, Vice Chair*

coordinated by:

**Metro**

600 NE Grand Ave.  
Portland, OR 97232  
(503) 797-1515

---

July 30, 2001

Mike Burton  
Executive Officer  
Metro Regional Government  
600 NE Grand Avenue  
Portland, OR 97232

Dear Mr. Burton,

You will have received our letter dated July 20<sup>th</sup>, regarding recreational use of the Wildlife Area by the Portland Area Model Aircraft Association (PAMAA). The Smith & Bybee Lakes Management Committee (SBLMC) recommends no use of the landfill by the model airplaneers at this time.

In our telephone conversation of July 18<sup>th</sup>, you suggested calling a hold to the special use permit for PAMAA and initiating a planning process for the long term use of the landfill.

The SBLMC is unanimous in its support of your suggestion to develop a long term plan for integrating the landfill into the Wildlife Area. Since the landfill is wholly within the Smith & Bybee Lakes Management Area, the Committee believes that long term landfill planning should include Regional Environmental Management but be conducted as part of lakes management. In fact, the Committee is gathering pertinent information on conditions and constraints concerning the landfill in preparation for its recommendations to Metro on the vision and goals for the landfill and desirable uses. Consequently, Metro may want to take advantage of the technical expertise and extensive site knowledge of the SBLMC and to consider having the SBLMC take the lead in this process. The Committee appreciates your leadership in funding the landfill planning effort and would like to know what it can do to support your efforts.

Sincerely,



Nancy Hendrickson  
Chair, Smith & Bybee Lakes Management Committee

cc Dick Wisher, Oregon Scale Squadron, representing PAMAA  
David Bragdon, District 7, Presiding Officer  
Susan McLain, District 4, Deputy Presiding Officer  
Bill Atherton, District 2  
Rex Burkholder, District 5  
Carl Hosticka, District 3  
Rod Monroe, District 6  
Rod Park, District 1  
Charles Ciecko, Director of Parks and Greenspaces, Metro  
Elaine Stewart, Smith & Bybee Lakes Wildlife Area Manager, Metro  
Terry Petersen, Director of Regional Environmental Management, Metro

Dennis O'Neil, Landfill and Environmental Management Program Supervisor, Metro  
Pam Arden, SBLMC  
Bill Briggs, SBLMC  
Troy Clark, SBLMC  
Holly Michael, SBLMC  
Jim Morgan, SBLMC  
Kevin O'Sullivan, SBLMC  
Frank Opila, SBLMC  
Patt Opdyke, SBLMC  
Denise Rennis, SBLMC  
Jim Sjulín, SBLMC  
Pat Sullivan, SBLMC recorder



# **METRO NORTH PORTLAND ENHANCEMENT COMMITTEE FUNDING PROGRAM**

## **APPLICANT INFORMATION**

### **INTRODUCTION**

The North Portland Enhancement Committee (NPEC) is soliciting proposals for projects that will enhance North Portland. The funds for these projects were derived from a \$.50 per ton surcharge on disposal of materials at the now closed St. Johns Landfill. For the 2001-2002 fiscal year approximately \$95,000 is available for projects. Metro Councilor Rex Burkholder chairs the seven citizen member committee representing these neighborhoods: University Park, Kenton, Portsmouth, Overlook, Cathedral Park, St. Johns, and Arbor Lodge. Katie Dowdall, Metro's community enhancement coordinator, staffs the Committee. The NPEC committee is comprised of a seven-member board: Metro is responsible for administering fund investment and disbursement. The Committee is responsible for recommending projects for funding, subject to Metro's approval. For more information, call Katie Dowdall at Metro 797-1648.

### **PURPOSE**

This program exists to provide improvement monies to the North Portland Community in recognition of the impacts of the St. Johns Landfill. The funds have been set aside to enhance the North Portland area.

### **INFORMATION/GRANT WRITING WORKSHOP**

Applicants may attend a free Information/Grant Writing Workshop sponsored by the Metro North Portland Enhancement Committee on Tuesday, April 24, 2001, from 7:00 p.m. to 9:00 p.m. at the St. Johns Community Center, 8427 N Central. The Informational section will be conducted to answer questions about the Fund and the Enhancement Committee, and to discuss the present and future application of funds. Grant applications will be available at this workshop.

### **GUIDELINES FOR FUNDING**

According to adopted criteria and guidelines, funds are available for projects that do one or more of the following:

1. Result in increased employment/economic opportunities for North Portland residents.
2. Result in rehabilitation, upgrading or direct increase in the market value of a significant portion of the housing stock of residential land in North Portland.
3. Result in the preservation or enhancement of existing wildlife and marine areas of North Portland, or improve public awareness or opportunity to enjoy them.
4. Result in improvement to or increase in recreational areas of North Portland.
5. Result in improvement in the safety of the area of North Portland.
6. Result in an improvement of the appearance or cleanliness of the areas of North Portland.
7. Result in a significant increase in the utilization or occupancy of a North Portland commercial area.

8. Are directed to the aid of residents, non-profit corporations and small businesses as defined by the Small Business Administration.
9. Result in programs such as training opportunities to benefit North Portland youth and elderly

The Boundary of the North Portland enhancement area is the area between the Willamette River and the Columbia Channel, and I-5 to the Fremont Bridge. The neighborhoods included in this area are Arbor Lodge, Cathedral Park, Kenton, Overlook, Portsmouth, St Johns, and University Park.

### **DEADLINE FOR APPLICATION**

The attached application must be received by **5:00 p.m., Thursday, May 31, 2001.** North Portland Enhancement Committee, c/o Metro Regional Center, 600 N.E. Grand, Portland, Oregon 97232. APPLICATIONS SUBMITTED AFTER THE 5:00 P.M., MAY 31 DEADLINE WILL NOT BE ACCEPTED.

- It is expected that funds will be available after July 1, 2001.
- Project expenditures should be committed by the end of the fiscal year, June 30, 2002.

### **DECISION PROCESS/MISCELLANEOUS ITEMS TO KNOW**

Selection will be based on those applications that best meet the Guidelines for Funding (see reverse side of page) and the applicant's demonstrated ability to successfully implement the proposal.

1. The NPEC will review all applications and eliminate those that are incomplete. Please submit complete applications with answers to all questions. Proposals deemed to be incomplete will be rejected.
2. The NPEC will rank remaining applications applying the Guidelines for Funding.
3. Top-ranking applicants may be selected for interviews if more information is needed. Interviews will be conducted by the NPEC. The NPEC may request additional information from top-ranking applicants.
4. Committee recommendations will be made by June 30, 2001.
5. All applicants will be notified of the committee's final action on their proposals.
6. Applicants should note that liability insurance coverage may be required and that all proposals are conditional upon review and approval of Metro's Risk Manager. Successful applicants will be required to enter into A Professional Services Agreement, which outlines the responsibilities of both parties. The applicant agrees to hold Metro harmless from the applicant's actions.
7. Neither Metro nor the committee is responsible for any costs which applicant may incur in preparing this application or proposal.



**APPLICATION FOR FUNDS**  
**2001-02**

**METRO NORTH PORTLAND ENHANCEMENT COMMITTEE**

Before filling out this form, it is very important for you to read the Applicant Information pages to be sure your proposal qualifies for funding consideration. Applications must be received by the **5:00 p.m., Thursday, May 31, 2001** deadline to receive consideration by the Committee. APPLICATIONS RECEIVED AFTER THE May 31, 5:00 P.M. DEADLINE WILL NOT BE ACCEPTED. Some proposals may require liability insurance. Committee recommendations are subject to Metro's approval.

Please try to limit your answers to the space provided. You can use a computer or word processor to answer questions #1 - #7.

Submit one completed original application form, with a brief cover letter and nine (9) additional copies.

This form should be delivered to North Portland Enhancement Committee, c/o Metro Regional Center, 600 N.E. Grand Avenue, Portland, OR 97232.

Organization \_\_\_\_\_

Title of Project \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Project Coordinator \_\_\_\_\_ Phone \_\_\_\_\_

Chairperson of Governing Board \_\_\_\_\_ Phone \_\_\_\_\_  
(If applicable)

Is this your first grant application to the North Portland Enhancement Committee? \_\_\_yes \_\_\_no

## PROPOSAL INFORMATION

1. Briefly describe the project for which you are requesting funds.
2. Describe why this project was selected and the need(s) to which it will respond.



- 5

5. a. Project Period: \_\_\_\_\_  
(number of months' duration)
- Beginning date \_\_\_\_\_
- Completion date \_\_\_\_\_
- b. Geographic area to be served by project (must conform to boundaries of North Portland Enhancement area or portions of the area as shown in brochure map).
- \_\_\_\_\_
- \_\_\_\_\_

How will the community benefit by your project and in what numbers? Explain below:



6. Total Proposed Budget

Who will administer the project and will this be a paid position?

Explain how NPEC funds will be expended, leveraged and/or matched. Matched funds are not required, but encouraged.

	NPEC	Match	Total
Personal Services (Salaries, administration)			
Project administration costs Clerical/graphics/printing/ Mailings/postage			
Materials/equipment/supplies			
Construction costs			
Event costs			
Transportation costs			
Insurance costs (if needed)			
Additional expenses			

Amount requested from NPEC

\$ \_\_\_\_\_

Matching Funds

\$ \_\_\_\_\_

List sources of support for project matching funds: (Volunteers match: Federal minimum wage of \$6.50/hour "x " number of hours of donated service can be used to establish volunteer rate. Rates for skilled labor and professional services need to be established per job. These figures can be used as part of local match.)

Item	type of match	estimated value
------	---------------	-----------------

7. Describe the project evaluation plan. Who will evaluate it? What are the criteria for judging the success of the project (i.e., problems solved, cost effectiveness, neighborhood improvements or beautification, the increased utilization or occupancy of commercial areas, assistance to elderly or youth, etc.)? An evaluation plan will be included as part of the Scope of Work in the agreement with Metro, so please quantify what measurements you will use to assess program effectiveness.