

MINUTES OF THE COUNCIL BUDGET COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

March 7, 1989

Committee Members Present:

Councilors: Tanya Collier (Chair), George Van Bergen (Vice
Chair), Richard Devlin and Judy Wyers

Citizens: Tom Balmer, Gretchen Buehner, Steven Harloff and
Patricia Jernberg

Committee Members Absent:

Councilors: Jim Gardner

Citizens: Michael Hill

Chair Collier called the first meeting of the FY 1988-89 Council Budget Committee to order at 6:45 p.m.

1. Introductions

Chair Collier introduced each council and citizen member of the committee. Don Carlson, Council Administrator, distributed a revised Budget Committee meeting schedule. He also explained the Executive Officer, Rena Cusma, would be releasing her proposed budget at the Council Meeting of March 23. Citizen members of the Committee were encouraged to attend that meeting.

2. Overview of the Budget Committee Process

Jennifer Sims, Financial Services Manager, reviewed Metro's budget process and explained how the process complied with state statutes governing public budgets. She also explained that Metro's budget monitoring process included monthly reports, an annual audit and quarterly program progress reports.

3. Technical Orientation of Metro Budget/Cost Allocation Plan

Kathy Rutkowski, Associate Management Analyst, and Ms. Sims presented information related to the technical aspects of Metro's budget and the cost allocation plan. After the discussion, the Committee briefly discussed the need for Metro to secure new revenue sources to finance General Fund expenses.

4. Department of Finance and Administration Overview

Ms. Sims presented an overview of the Department's activities.

* Councilor Van Bergen noted that insurance premiums for Great West Insurance Company might increase due to recent news stories that the company was experiencing financial problems. He asked that

Budget Committee
March 7, 1989
Page 2

staff to consult with Metro's consultants in order to develop a contingency plan in case premiums did increase.

There was no other business and the meeting adjourned at 8:30 p.m.

Respectfully submitted,



A. Marie Nelson
Clerk of the Council

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