

Minutes of the Metro Council Budget Committee
March 9, 1994
Metro Regional Center
Council Chamber

Budget Committee Members Present: Rod Monroe (Chair), Richard Devlin (Vice Chair), Jon Kvistad, Susan McLain, George Van Bergen

Budget Committee Members Absent: Roger Buchanan, Jim Gardner

Other Councilors Present: Ruth McFarland

Chair Monroe called to order at 2:39 p.m.

1. SMITH AND BYBEE LAKES TRUST FUND

Mr. Jim Morgan, Senior Regional Planner, gave a presentation on the Smith and Bybee Lakes Trust Fund.

Councilor Jon Kvistad requested staff use money from North Portland Enhancement account to fully fund the interpretive center.

Councilor George Van Bergen requested that the Committee be provided with a written review of the policy governing the management of Smith and Bybee Lakes.

2. METROPOLITAN GREENSPACES FUND

Mr. Charlie Ciecko, Director of Regional Parks and Greenspaces, gave a report on the Greenspaces Fund.

3. REGIONAL PARKS TRUST FUND

Mr. Ciecko gave a report on the Regional Parks Trust Fund.

Councilor Van Bergen directed Mr. Ciecko to examine Mrs. Farmer's will, which established the Willamina Farmer Trust Fund, to review the wording of the gift controls contained in the will. This will determine if interest on the fund can be transferred in an interfund transfer to an account used for maintaining the properties the Willamina Farmer Trust is intended to maintain.

4. REGIONAL PARKS AND EXPO FUND

Mr. Ciecko and Mr. Pat Lee, Planning and Capital Development Manager, gave reports on Regional Parks and Greenspaces Department decision packages.

5. SUPPORT SERVICES FUND

Ms. Jennifer Sims, Director of Finance and Management Information, provided a report on the Support Services Fund purpose and overview.

Ms. Sims then gave a report on the Finance and Management Information Department. Mr. Don Cox, Accounting Manager, gave a report on the Accounting Division. Mr. Craig Prosser, Financial Planning Manager, gave a report on the Financial Planning Division. Ms. Ann Clem, Information Services Manager, gave a report on Information Services Division.

Mr. Dan Cooper, Metro General Counsel, gave a report on the Office of General Counsel. Ms. Merrie Waylett, Senior Management Analyst, gave a report on the Office of Public and Government Relations. Ms. Paula Paris, Personnel Director, gave a report on the Personnel Department.

Mr. Doug Butler, Director of Regional Facilities, gave a report on the General Services Department.

Councilor Kvistad requested a report be prepared listing various options for tracking services provided by Graphics Services.

Mr. Don Carlson, Council Administrator, asked Mr. Butler to provide a written detail of the 3.07 FTE eliminated in the Support Services fund and the 4.35 FTE requested in Construction Services. He also asked Mr. Butler to provide a written report about how he would pay for the transfer of the .35 FTE office services manager from Finance and Management Information to the General Services Department and how it will affect the Cost Allocation Plan.

Mr. Butler asked that the Committee consider making the organizational changes pertaining to the General Services Department effective May 1. Councilor Kvistad asked Mr. Carlson to provide options on the organizational changes.

6. BUILDING MANAGEMENT FUND

Mr. Butler gave a report on the Building Management Fund.

7. GENERAL REVENUE BOND FUND

Ms. Sims gave a report on the General Revenue Bond Fund.

8. RISK MANAGEMENT FUND

Mr. Scott Moss, Risk Manager, gave a report on the Risk Management Fund.

9. COST ALLOCATION PLAN FOR CENTRAL FUNDS

Ms. Sims gave a report on the Cost Allocation Plan for Central Funds.

10. GENERAL FUND

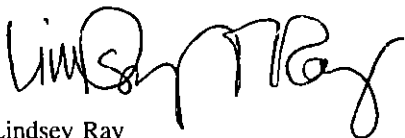
Ms. Sims gave a report on the General Fund purpose and overview.

Councilor Monroe asked Mr. Carlson and Ms. Sims to look into charging the excise tax to parks and golf courses and other fee-charging facilities transferred from Multnomah County, and putting the money back into their fund as a phase-in for one year. At the end of that year, they would be treated like other fee-charging facilities, and would have to adjust their rates accordingly.

Mr. Richard Engstrom, Deputy Presiding Officer, gave a report of the Executive Management Department. Ms. Sims gave a report on the Office of the Auditor. Mr. Carlson gave a report on the Council Department.

There being no further business before the committee, Chair Monroe adjourned the meeting at 7:05 p.m.

Respectfully submitted,



Lindsey Ray
Committee Recorder