

MINUTES OF THE COUNCIL BUDGET COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

March 19, 1991

Council Chamber

Committee Members Present: Sandi Hansen (Vice Chair), Judy Wyers,
 Roger Buchanan, Richard Devlin

Other Councilors Present: Tom DeJardin, Susan McLain, Ruth McFarland

Absent: George Van Bergen (Chair)

Acting Chair Hansen called the meeting to order at 6:03 p.m.

1. SOLID WASTE REVENUE FUND

A. Revenue Estimates

Bob Martin, Solid Waste Director, gave staff's report and said the topics which would be discussed were:

- 1) the basis for estimated revenues and estimated expenses which included tonnage forecasts
- 2) an overview of the total Solid Waste budget
- 3) descriptions of operating account programs.

He said the tonnage forecast FY 1991-92 was estimated at 1,245,000 tons and included tonnage delivered to non-Metro facilities licensed by the Metro system for which he said certain components of the rate were excluded. He said Metro facilities components of the rate were:

- 1) Metro South
- 2) Metro Central
- 3) the Compost facility
- 4) St. Johns Landfill

Mr. Martin and the Solid Waste Department showed overheads presenting budget program information, tonnage forecasts, charts and comparisons, which have been made a part of the permanent meeting record.

Mr. Martin presented a chart summarizing Solid Waste Budget Comparison:

1. Solid Waste Revenue Fund
 - a. FY 1990-91 / \$102.6 million
 - b. FY 1991-92 / \$110.5 million

Mr. Martin noted revenue increases were due in part to the fact that this would be the first full fiscal year all landfill waste in region would go to Columbia Ridge landfill in Arlington, which he noted previously had gone to St. Johns Landfill. He said the new compost

(Continued)

facility reflected an increase in revenues, and said a \$10 million reduction from the Contingency and Unappropriated Balance for St. Johns Landfill closure costs would be incurred. He indicated also a \$12 million portion of the increase in General Expenses/Transfers was for a loan from Solid Waste reserve funds for the purpose of securing a new Metro office building, which would be repaid with interest. He said the reduction in the Construction account was due to largely completed expenditures for Metro Central with reduced capital expenditures for Metro South / Metro Central anticipated.

Jim Watkins, Solid Waste Engineering and Analysis Manager, said the General Account provided for facilities capital purchases for the Operating and the Engineering & Analysis Divisions. He said reductions were due to completed expenditures at the facilities.

B. Operating Account Programs

Mr. Martin presented overhead display charts for the Operating and General Account programs, which he said were the major portion of the Solid Waste budget and related to disposal and transportation contracts and facility operations.

Councilor Wyers requested hard copies of the of the charts and graphs be made available to the Committee.

■ Administration

Judith Mandt, Solid Waste Director Assistant, presented information pertaining to proposed budget increase for Administration & Support Services FY 1991-92, and noted requests for staff increases for records management and the Community Enhancement programs.

■ Operations

Sam Chandler, Solid Waste Facilities Manager, said increases in Operations were attributed in part to growth in numbers of facilities in full operation which accounted for additional staff and equipment needs.

■ Budget and Finance

Roosevelt Carter, Budget and Finance Manager, discussed requests for staff for the proposed FY 1991-92 Budget and Finance Dept. budget. He said the department was responsible for processing voucher payments for the Solid Waste Department, and noted 1 FTE staff would focus on department responsibility for tonnage flow projections.

■ Engineering & Analysis

Mr. Watkins, presented the proposed budget increases for FY 1991-92 for Engineering & Analysis, and discussed proposed staffing changes. He said that closure of the St. Johns landfill would be emphasized during the current year with a Request for Bids for a dirt/earthwork contract and a Request for Proposal for gas recovery coming up. He discussed other involvements within the department which he said included the Riedel compost facility, household hazardous waste facilities at Metro Central and Metro South, water quality studies to satisfy DEQ requirements, and the Washington County system.

■ Waste Reduction

Debbie Gorham, Waste Reduction Manager, presented the proposed budget for FY 1991-92 and noted few changes. She noted the "Buy Recycled" conference could be held in Portland in 1992, and said the department would continue to work on this program as well as involvement in other activities, such as combination compost products, yard debris, single family container and Reduce, Reuse, Recycle programs.

■ Public Affairs Department

Vickie Rocker, Public Affairs Department Director, presented the department's proposed budget FY 1991-92 and said the department would be involved in advertising promotion campaigns such as "Buy Recycled" and waste reduction promotions such as trade shows and requested an advertising contract with an outside agency. Ms. Rocker requested a vehicle for the department waste reduction education program and requested approval for a proposed increase of 1 FTE. Ms. Rocker discussed the Recycling Information Center need for a proposed computer system to assist with customer service.

■ Solid Waste Planning

Becky Crockett, Regional Planning Supervisor, and Rich Carson, Planning and Development Director, presented the Solid Waste Planning proposed budget. Mr. Carson said the role of the Planning and Development Department in solid waste is to conduct the regional long term planning policy development through local government coordination. He referred to the handout presented to the Committee, which he noted identified five solid waste program areas: System Design / Modeling; Waste Stream Management; Hazardous Waste; Solid Waste Policy Development; and Local Government Coordination. Ms. Crockett addressed the program areas and she identified individual projects as notated in the handout. Mr. Carson said a presentation was planned regarding the Smith and Bybee Lakes Trust Fund for the next Budget Committee meeting on Thursday, March 21.

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Councilor Devlin asked for a report regarding the periodic review anticipated for the solid waste master plan. He asked also that the report include which chapters need to be completed and which chapters were currently in need of review.

Staff responded to questions from the Committee regarding packaging markets and illegal dumping issues.

Councilor Devlin noted a transfer of \$152,000 from the Planning & Development budget to Public Affairs and asked Mr. Carson for a report denoting percentage of proposed funding to solid waste purposes outlining specific projects/products.

Councilor Wyers requested a report breaking down operating costs for Metro West.

The Committee requested a report regarding funds budgeted for 1% for Recycling, and the Committee and staff discussed the benefits and drawbacks of a cap for the fund.

Mr. Martin presented the staff report for the Debt Service Account, the Renewal and Replacement Account, and the Master Project Account.

Mr. Watkins presented the staff report for the Construction Account and the Landfill Closure Account and noted the appropriation level for the latter was \$9 million.

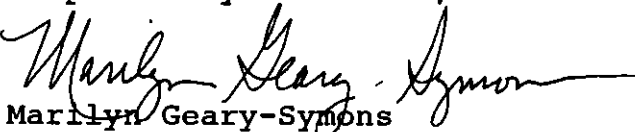
Mr. Carter presented the staff report for the General Account.

Jennifer Sims, Finance and Management Information Director, presented the staff report for Transfers and Contingency.

Ms. Mandt presented the staff report for the Rehabilitation and Enhancement Fund, and noted the proposed budget request for 1/3 FTE.

The meeting adjourned at 8:52 p.m.

Respectfully submitted,


Marilyn Geary-Symons
Committee Clerk