

APPROVED  
Date 4-28-93

MINUTES OF THE METRO BUDGET COMMITTEE

March 23, 1993  
Council Chambers

Committee Members Present: Rod Monroe (Chair), Richard Devlin (Vice Chair), Roger Buchanan, Jon Kvistad, George Van Bergen

Committee Members Absent: none

Other Councilors Present: Mike Gates, Sandi Hansen, Jim Gardner,

Chair Monroe called the regular meeting to order at 5:30 p.m.

1. PLANNING FUND

A. Planning Department Revenue Estimates

Andy Cotugno, Planning Director, explained that many of the projects are directly tied to particular revenue sources. He explained the excise, dues and new tax source.

PLANNING DEPARTMENT

B. Administration Section

Mr. Cotugno distributed a copy of the organization chart, a copy of which is included in the record of this meeting. He noted the organizational structure continued under the current structure with the exception of the addition of the recreation division.

Mr. Cotugno noted the support services staff was included in the administrative budget. He noted many of the programs included funding for support service staff. He said programs without funding were charged back to the administrative division. He said union steward functions were included in this area. Chair Monroe questioned the use of paid wages for this activity. Mr. Cotugno explained that it was part of the bargaining contract. He said the Transportation Demand Management (TDM) program costs for the Metro Regional Headquarters was included in the administrative division.

Councilor Moore noted a .25 FTE was budgeted to sell Tri-Met tickets. Jennifer Sims, FMI Director, said the .25 FTE was an accounting function. Councilor Moore asked about a subsidy for the parking spaces. Ms. Sims said the spaces were not subsidized and that the first year \$109,000 in losses would occur on the parking structure facility.

Councilor Hansen noted many positions were tied to a new funding. Gail Ryder, Council Analyst, said 7.5 FTE was tied to new funding but affected 10 individuals. Mr. Cotugno noted several positions were vacant. Councilor Hansen stated she would request a budget note to allow the Council to establish a policy to determine how

long a position would remain vacant prior to closing the funding. Mr. Cotugno noted some positions were tied to particular funding sources. Councilor Hansen said she was speaking to those positions not directly tied to a program funding source.

Councilor Devlin questioned were the funding for the TDM would be sought. Ms. Sims noted several options were examined.

Councilor Wyers asked for a break-down of the required TDM components.

C. Transportation Division

Richard Brandman, Transportation Planning Manager, presented an overview of the Transportation Division.

The Committee discussed the process to be used for discussion of the budget items.

Mr. Cotugno distributed replacement pages for the budget notebook, a copy of which is included in the record of this meeting.

- 1) Transportation Planning Section
  - o Urban Arterial Fund
  - o Transportation Improvement Program
  - o Willamette River Bridge Crossing Study
  - o Air Quality Program
  - o RTP Financial Analysis Plan
  - o Congestion Management System Plan
  - o Intermodal Management System Plan
  - o Public Transit Management System
  - o Regional Transportation Plan

Mike Hoglund, Transportation Planning Supervisor, discussed the Transportation Planning Section budget as outlined in the program narratives included in the budget notebook. He noted no new FTE were requested. He said there were several existing vacancies.

- 2) High Capacity Transit Section
  - o Regional High Capacity Transit Program
  - o Hillsboro Corridor PE/FEIS and Design
  - o North/South Corridor Pre-AA Studies
  - o North/South Corridor AA/DEIS

Leon Skiles, Transportation Planning Supervisor, discussed the High Capacity Transit program as outlined in the program narratives included in the budget notebook. He noted the local, federal and environmental process are the three concurrent decisions made in determining the construction of a light rail project.

Councilor Hansen asked if printing costs were funded by projects or by excise tax. Mr. Cotugno noted some printing activities were funded by the project while others are not. Councilor Hansen asked that Mr. Cotugno identify those printing services that were not covered by project funding.

D. Technical Services Division

Keith Lawton, Technical Manager presented an overview of the Technical Services Division. He explained that the division services both internal and external requirements.

- 1) Data Resource Center Section
  - o RLIS/Data Services, Maintenance & Development
  - o Forecast and Modeling

Dick Bolen, Data Resource Center Supervisor, discussed the Data Resource Center Section as outlined in the program narratives included in the budget notebook.

Mr. Cotugno explained the funding sources for the Data Resource Center.

Councilor Kvistad asked if a marketing plan was developed to find new markets for the RLIS storefront products. Mr. Bolen explained there was no budget to examine this area. He said the department was working cooperatively with an outside firm that might market the information. He explained the firm was testing the data base and if they agreed to purchase it, they would submit \$15,000 and become a licensed user.

Councilor Devlin explained that the Council has held several discussions about the policy of selling the information at cost versus at value. Councilor Kvistad favored selling the product at value. Mr. Cotugno agreed that the product was a good and not merely public information.

- 2) Travel Forecasting Section
  - o Technical Assistance
  - o Transportation System Monitoring

Dick Walker, Transportation Planning Supervisor, discussed portions of the Travel Forecasting Section as outlined in the program narratives included in the budget notebook.

- o Surveys and Research

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Mr. Lawton discussed the Surveys and Research as outlined in the program narrative included in the budget notebook. He explained that the historic models have become inadequate in terms of measuring vehicle miles travelled. He noted ways to improve model development was being considered.

Councilor Van Bergen asked if Metro was doing more lead work than the State of Oregon. Mr. Cotugno noted the State of Oregon was paying for the services Metro provided. Councilor Van Bergen expressed some concerns about Metro possibly performing more work than was necessary. Mr. Cotugno noted the decision was made by the former Columbia Region of Associated Governments (CRAG) and that the policy decision had been continued by Metro related to the work performed for the State of Oregon.

- o FHWA Land Use & Transportation Model-  
Linking Sensitivity Analysis
- o 1000 Friends of Oregon/LUTRAQ - Western  
Bypass Project

Mr. Lawton explained the FHWA Land Use & Transportation Model and the 1000 Friends of Oregon/LUTRAQ portions of the Travel Forecasting Section as outlined in the program narratives included in the budget notebook.

- o Travel Model Refinement

Mr. Walker explained the Travel Model Refinement as outlined in the program narratives included in the budget notebook.

Chair Monroe recessed the meeting at 7:15 p.m. Chair Monroe reconvened the meeting at 8:00 p.m.

### E. Growth Management Section

- o Management and Coordination
- o Region 2040 Phase II
- o Future Vision
- o Urban Reserves
- o Transit Station Area Planning
- o Urban Growth Boundary Administration
- o Local Govt. Coordination/RUGGO  
Implementation

John Fregonese, Regional Planning Supervisor, discussed the Growth Management Section program narratives as included in the budget notebook.

The Committee discussed funding resources related to programs. The Committee briefly discussed the process for Urban Growth Boundary amendments and possible amendments to the process.

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The Committee discussed the local government coordination and related proposed mediation function.

- o Water Resources Planning
- o Emergency Planning

Mr. Cotugno summarized the Water Resources Planning and Emergency Planning Program narratives included in the budget notebook.

2. GREENSPACES FUND

Pat Lee, Regional Planning Supervisor, discussed the Greenspaces Fund included in the budget notebook. He noted no significant changes were made in the staff or work program. He summarized the current work program.

3. SMITH & BYBEE LAKES TRUST FUND

Mr. Lee discussed the Smith & Bybee Lakes Trust Fund included in the budget notebook.

Councilor Hansen noted the Counties might extend work relief persons for trail construction.

4. RECREATION FUND

Ms. Sims discussed the Recreation Fund included in the budget notebook. She explained the recreation fund staff would administer the Greenspaces Fund and the Smith and Bybee Lakes Trust Fund. She explained that the three divisions were parks, expo and greenspaces.

Ms. Sims stated that the numbers used in the proposed budget were arrived at by a joint study by Metro and Multnomah County. She explained that a revenue shortfall of approximately \$333,000 existed. She noted the figures would be reexamined to confirm accuracy. She said the county fair would be removed from the figures. She noted the fee schedule would be studied for price increases.

Ms. Sims strongly emphasized that the indirect costs were approximated.

Councilor Hansen noted that realistically the transfer might not occur until September. She said the figures might be adjusted accordingly.

Councilor Van Bergen questioned if MERC managed the Expo, would a new agreement with the City of Portland be necessary. Ms. Sims

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noted the City of Portland only overviews their portions of the MERC budget.

With no further business before the Committee, Chair Monroe adjourned the meeting at 9:40 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Susan Lee". The signature is written in black ink and is positioned above the printed name and title.

Susan Lee  
Committee Recorder