

ACTION MINUTES OF THE
METRO BUDGET ADVISORY COMMITTEE

April 1, 1987

Members Present:

Councilors:

Tanya Collier, Gary Hansen, Corky Kirkpatrick (Chair) and David Knowles

Citizens:

Bernie Bottomly, Becky Charles, Ron Hohnstein, David Little and Oladopa Sobomehin

Members Absent:

Councilors:

Mike Bonner and Larry Cooper

Citizens:

Linda Girard

Staff Present:

Zoo Department: Gene Leo, Kay Rich, Bob Porter, Alan Goff, Mike Keele, Gayle Rathbun, Jane Hartline, Ellen Phelps, Jack Delaini and Dennis Pate
Convention Center Project: Tuck Wilson and Neil McFarlane
Other: Jennifer Sims, Dick Engstrom, Ray Phelps, Don Carlson and Ray Barker

Chair Kirkpatrick called the meeting to order at 5:35 p.m.

Overview of the Executive Officer's FY 1987-88 Budget. Jennifer Sims, Director of Management Services, presented the budget overview. She explained the proposed budget totaled \$147,023,247. Excluding transfers and unappropriated balance amounts, the net proposed budget totaled \$70,969,595. Total proposed full-time equivalent (FTE) staff was proposed at a level of 258.09. Ms. Sims reviewed the budget by fund, by budget category and explained changes in budget philosophy from the previous year. She referred Committee members to the front pages of the budget document for summary information.

- * Chair Kirkpatrick requested a breakdown on interfund transfers and an explanation of increases.
- * Chair Kirkpatrick requested Ray Barker, Council Assistant, keep track of proposed budget programs that were not Council adopted policy so the Budget Committee could consider those programs separately.

Zoo Department. Gene Leo, Zoo Director, presented an overview of the Zoo's budget and anticipated programming for the new fiscal year. Zoo Division Managers presented information on the following program areas: Administration and Department Revenue, Educational Services, Animal Management, Buildings and Grounds, Development, Marketing, Visitor Services, Construction and Capital Projects. Zoo staff responded to various questions from the Committee about proposed programs.

- * Mr. Sobomehin requested figures on female and minority employment at the Zoo.

Convention Center Project. Tuck Wilson, Project Director, distributed and reviewed a green-covered "briefing paper" document which summarized the proposed program.

Chair Kirkpatrick explained she had asked Don Carlson, Council Administrator, to prepare a list of concerns that should be addressed by the Council about the proposed Convention Center Project budget. The draft material was distributed to the Committee. She explained the questions centered around proposed programs for which the Council had no adopted policy.

The Committee asked questions concerning the proposed \$715,000 contingency fund and disposition of hotel/motel tax revenue.

- * Chair Kirkpatrick asked Ms. Sims to report back to the Committee on how printing and promotional expenses itemized in the Convention Center Project budget fit into the budget philosophy that those types of expenses should be budgeted in the General Fund.

Other Business.

- * Chair Kirkpatrick requested Committee members reserve the date and time of Thursday, April 16, 1987, 5:30 p.m., for one additional Budget Advisory Committee meeting in case the meeting time was needed. (Note: The Committee will meet in Conference Room 330 at the Metro Center if the meeting is scheduled.)
- * Chair Kirkpatrick requested the Executive Officer submit additional budget adjustments and information to the Committee no later than the meeting of April 14, 1987. She asked Donald Carlson to convey that message to the Executive.

Chair Kirkpatrick adjourned the meeting at 8:30 p.m.

Respectfully submitted,



A. Marie Nelson
Clerk of the Council