

APPROVED  
Date 4-27-94

MINUTES OF THE METRO COUNCIL BUDGET COMMITTEE

April 5 1994

Council Chamber

Committee Members Present: Rod Monroe (Chair), Richard Devlin (Vice Chair), Roger Buchanan, Jon Kvistad, Susan McLain, George Van Bergen, Ed Washington

Committee Members Absent: Jim Gardner

Other Councilors Presents: Sandi Hansen, Ruth McFarland, Judy Wyers

Chair Monroe called the Budget Committee meeting to order at 2.05 p.m.

Roosevelt Carter, Budget and Finance Manager for the Solid Waste Department, presented the staff report. He referenced a memorandum from Bob Martin, Solid Waste Director, dated April 4, 1994, regarding FY 1994-95 Proposed Budget changes. Mr. Carter outlined issues affecting the originally Proposed FY 1994-95 Solid Waste Department budget as described in the memorandum, and he noted a spreadsheet was attached to the memorandum detailing the proposed changes. This document has been made part of the permanent meeting record. Mr. Carter noted impacts due to revised tonnage estimates and a proposal from the Executive Officer to reduce the system rate by \$1.00 per ton, from \$75 per ton to \$74 per ton.

In response to Councilor Van Bergen, Bob Ricks, Senior Administrative Services Analyst, said he would be able to provide specific information regarding the excise tax revenues.

Mr. Carter referenced page 22 showing the combined effect of these changes; i.e. an increase to the proposed resources and expenditures from \$86.7 million to \$90.1 million. Mr. Carter noted an ordinance to repeal the recently passed rate ordinance had been filed with the Clerk of the Council.

Chair Monroe noted this increase as a possibility of resource in the budget for additional funding for the Planning Department.

John Houser, Council Analyst, referenced his memorandum dated April 5, 1994 to the Committee regarding recommended reductions in the Proposed Solid Waste Department and Solid Waste Revenue Fund Accounts budget. This document has been made part of the permanent meeting record. Mr. Houser outlined his recommendations for the Committee.

Councilor McFarland discussed the proposal for a Rate Stabilization Account, and said she did not necessarily support a cap for the account. The Committee discussed under what circumstances funds should be placed in the proposed account. Mr. Carter said the account would be a sub account of the Unappropriated Balance account. Councilor McFarland clarified the Rate Review Committee supported the concept that such an account should not be funded at the expense of the rate payers.

Mr. Houser discussed his Line Item recommendations as referenced in his April 5 memorandum, and said a total of \$139,950 in reductions was recommended of which \$103,000 was proposed to be cut from the Waste Reduction Division.

Councilor McFarland commented she was not supportive of eliminating the shift coverage item completely, but rather suggested it be appropriated at \$25,000 rather than at \$53,000. In response to Councilor McFarland, Sam Chandler, Operations Manager, said the actual records had been kept in the past year indicating shift coverage costs at 15.4% of the total salaries for all scalehouse technicians, which he said accounted for the \$53,000 line item request. In response to Councilor Buchanan, Mr. Chandler referenced a document itemizing categories and

total hours paid July 1991 through March 1994 for shift coverage. This document has been made part of the permanent meeting record.

Mr. Houser discussed his proposed budget notes as presented in his April 5 memorandum. The Committee and Staff held discussion.

Motion: Councilor Devlin moved to recommend to the full Council inclusion of the first budget note in the FY 1994-95 Budget as proposed in the April 5 memorandum from Mr. Houser concerning the Franchise Code, which read:  
"The Solid Waste Department shall prepare a revision of the franchise code and submit such revisions for Council approval prior to January 1, 1995"

Councilor Kvistad seconded the motion.

In response to Councilor Van Bergen, Councilor McFarland affirmed the Solid Waste Committee was supportive of the proposed franchise code budget note.

Vote: Councilors Buchanan, Kvistad, Van Bergen, Washington, Devlin and Monroe voted aye. Councilors Gardner and McLain were absent.

The Committee and Staff discussed the second proposed budget note recommending Non-System License processing criteria established with a 90 day time frame for completion.

Councilor McFarland indicated support for the proposed budget note.

Motion: Councilor Devlin moved to recommend to the full Council inclusion of the second budget note in the FY 1994-95 Budget as proposed in the April 5 Houser memorandum, which read:  
"It is the Council's intent that the processing of all non-system licenses be completed withi  
90 days. The Council staff shall be notified of all non-system license applications and  
staff shall report to the Council Solid Waste Committee concerning the disposition of  
each application within 90 days of receipt."

Councilor Kvistad seconded the motion.

Vote: Councilors Kvistad, Van Bergen, Washington Devlin and Monroe voted aye.  
Councilor Buchanan voted no. Councilors Gardner and McLain were absent.

The motion passed.

The Committee and Staff discussed the third proposed budget note concerning purchase of the pelletizer

Councilor McFarland supported the budget note.

In response to Councilor Kvistad, Chair Monroe and Mr. Houser concurred the matter would require Council review and consent.

Motion: Councilor Kvistad moved to recommend to the full Council inclusion in the FY 1994-95 Budget the third proposed budget from Mr. Houser's April 5 memorandum, which read:  
"Any staff proposal for Council authorization to proceed with the purchase of the pelletizer equipment at Metro Central shall include an analysis of all purchase options, including direct purchase through a single purchase payment."

Councilor Devlin seconded the motion.

Vote: Councilors Buchanan, Kvistad, Van Bergen, Washington, Devlin and Monroe voted aye. Councilors Gardner and McLain were absent.

The motion passed.

The Committee and Staff discussed the fourth proposed budget note concerning Metro Acknowledge in Local Publications, such as promotional and educational brochures for local government recycling and waste reduction programs which receive challenge grant funding assistance.

Motion: Councilor Devlin moved to recommend to the full Council inclusion in the FY 1994-95 Budget of the fourth proposed budget note from the April 5 Houser memorandum, which read:  
"The Solid Waste Department shall notify all local governments that Metro's financial or technical assistance in the preparation or publication of solid-waste related documents should be acknowledged in such documents."

Councilor Washington seconded the motion.

Vote: Councilor Buchanan, Kvistad, Van Bergen, Washington, Devlin and Monroe voted aye. Councilors Gardner and McLain were absent.

The Committee and Staff discussed the fifth proposed budget note from the April 5 Houser memorandum concerning mobile HHW collection programs.

Motion: Councilor Kvistad moved to recommend to the full Council inclusion in the FY 1994-95 Budget of the fifth proposed budget note from the April 5 Houser memorandum, which read:  
" The Solid Waste Department shall develop a plan for providing year round HHW waste collection services to those portions of western Washington County and east Multnomah County that are not conveniently located near existing permanent collection sites. This plan shall be presented for Council approval prior to January 1, 1995."

Councilor Washington seconded the motion.

The Committee and Councilors discussed the Mobile HHW Collection Program proposed budget note further. It was pointed out that budget impact for such a plan to be developed would be minimal, followed by Committee review and consideration.

Vote: Councilor Kvistad, Devlin and Monroe voted aye. Councilor Van Bergen voted not. Councilors Buchanan, Gardner, McLain and Washington were absent.

The motion passed.

The Committee and Staff discussed the sixth proposed budget note presented in the April 5 Houser memorandum concerning the Recycling Information Center and Education Program Administration.

Motion: Councilor Kvistad moved to recommend to the full Council inclusion of the sixth proposed budget note from the April 5 Houser memorandum, which read:  
"The Recycling Information Center and education programs formerly administered in the Public Affairs Department shall be administered as separate sections within the Waste Reduction Division of the Solid Waste Division."

Councilor Kvistad offered an amendment stipulating if the matter of the transfer of administration was not effected, funding for this program would terminate in 90 days.

Councilor Devlin seconded the main motion.

Councilor Van Bergen seconded Councilor Kvistad's amendment

The Committee discussed the matter further.

Councilor Kvistad withdrew the motion to amend.

Councilor Van Bergen withdrew his second to the motion to amend.

The Committee discussed the location of the RIC Division.

Vote: Councilors Kvistad, Van Bergen, Devlin and Monroe voted aye. Councilors Buchanan, Gardner, McLain and Washington were absent.

The motion passed.

Chair Monroe recessed the Committee at 3:50 p.m.

Chair Monroe reconvened the Committee at 4:12 p.m.

Motion: Councilor Devlin moved to recommend elimination of proposed \$50,000 funding for the Low Income Curbside Recycling program from the FY 1994-95 Proposed Budget as recommended in the April 5 Houser memorandum.

Councilor Van Bergen seconded the motion.

The Committee and Staff discussed the motion.

Vote: Councilors McLain, Van Bergen, Devlin and Monroe voted aye. Councilors Buchanan, Gardner, Kvistad and Washington were absent.

The motion passed.

Motion: Councilor Devlin moved to recommend elimination of proposed \$20,000 funding for a study of levels of commercial recycling services provided throughout the region and the devising of pilot programs to insure a uniform level of service as recommended in the April 5 Houser memorandum.

Councilor Van Bergen seconded the motion.

The Committee and Staff discussed the motion.

Vote: Councilors Kvistad, McLain, Van Bergen, Devlin and Monroe voted aye. Councilors Buchanan, Gardner and Washington were absent.

The motion passed.

Motion: Councilors Kvistad, McLain, Van Bergen, Devlin and Monroe voted aye. Councilors Buchanan, Gardner and Washington were absent.

The motion passed.

Motion: Councilor Devlin moved to recommend to the full Council the elimination of the proposed \$10,000 funding FY 1994 95 Budget for the Carousel Theater recycling education programs as recommended in the April 4 Houser memorandum.

Councilor Van Bergen seconded the motion

The Committee and Staff discussed staff recommendation further.

Vote: Councilors Kvistad, McLain, Van Bergen, Devlin and Monroe vote aye.  
Councilors Buchanan, Gardner and Washington were absent.

The motion passed.

Motion: Councilor Devlin moved to recommend to the full Council the elimination of the proposed \$10,000 funding in the FY 1994-95 Budget for recycling contests at schools and colleges.

Councilor Van Bergen seconded the motion.

The Committee and Staff discussed the staff recommendation further.

Vote: Councilors Kvistad, McLain, Van Bergen, Devlin and Monroe voted aye. Councilors Buchanan, Gardner and Washington were absent.

The motion passed.

Motion: Councilor Devlin moved to recommend to the full Council the elimination of the proposed \$10,000 funding in the FY 1994-95 Budget for an independent evaluation of compliance with Waste Reduction plans by local governments.

Councilor Van Bergen seconded the motion.

The Committee discussed the staff recommendation further.

Vote: Councilor Kvistad, McLain, Van Bergen, Devlin and Monroe voted aye.  
Councilors Buchanan, Gardner and Washington were absent.

The motion passed.

The Committee and Staff discussed the proposal to appropriate \$3,000 for funding in the FY 1994-95 budget for purchase and installation of signs at drop-off sites to warn persons not to dump unwanted material.

Motion: Councilor Van Bergen moved to recommend elimination of the proposed \$3,000 funding in the FY 1994 95 budget for signs as recommended in the April 5 Houser memorandum.

No second.

Chair Monroe declared the motion dead for lack of a second.

Motion: Councilor Kvistad moved to recommend to the full Council a reduction in the proposed appropriation of \$53,000 for shift coverage for scalehouse technician in the Operations Division budget to \$25,000 as recommended in the April 5 Houser memorandum.

Councilor Van Bergen seconded the motion.

The Committee and Staff discussed the motion and staff's recommendation further.

Motion: Councilors Kvistad and Van Bergen voted yes. Councilors McLain, Devlin and Monroe voted no. Councilors Buchanan, Gardner and Washington were absent.

The motion failed.

Motion: Councilor Devlin moved to recommend reduction of \$1,450 to the full Council in appropriations for funding staff costs to attend a regional HHW conference as recommended in the April 5 Houser memorandum.

Councilor Van Bergen seconded the motion.

The Committee and Staff discussed the motion further.

Vote: Councilors Kvistad, Devlin and Monroe voted yes. Councilor McLain voted no. Councilors Buchanan, Gardner, Van Bergen and Washington were absent.

The motion passed.

Motion: Councilor Kvistad moved to recommend to the full Council a reduction of \$7,500 in appropriations for a request to fund \$25,000 for clerical assistance at the St Johns landfill as recommended in the April 5 Houser memorandum.

Councilor Devlin seconded the motion.

The Committee and Staff discussed the motion further.

Vote: Councilors Kvistad, McLain, Devlin and Monroe voted aye. Councilors Buchanan, Gardner, Van Bergen and Washington were absent.

The motion passed.

Mr. Houser referenced Mr. Martin's April 4, 1994 memorandum and noted technical changes presented therein.

Motion: Councilor Devlin moved to recommend to the full Council acceptance of the technical changes as presented by Mr. Carter in the April 4 Martin memorandum

Councilor McLain seconded the motion.

Vote: Councilors McLain, Devlin and Monroe voted aye. Councilor Kvistad abstained. Councilors Buchanan, Gardner, Van Bergen and Washington were absent.

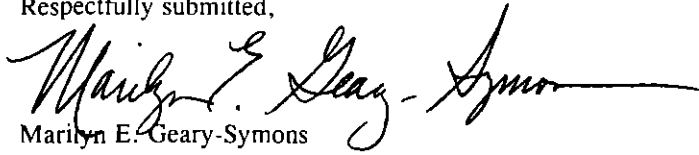
The motion passed.

Councilor McLain referenced the budget note concerning HHW Mobile Collection planning, and asked that the Department prepare a report to update the Solid Waste Committee as soon as possible on the matter.

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There being no further business, the meeting adjourned at 4:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Marilyn E. Geary-Symons", with a long horizontal flourish extending to the right.

Marilyn E. Geary-Symons  
Committee Recorder

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