

APPROVED

Date 3-10-93

MINUTES OF THE COUNCIL BUDGET COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

April 22, 1992

Council Chamber

Committee Members Present: George Van Bergen (Chair), Sandi Hansen (Vice Chair), Richard Devlin, James Gardner, Judy Wyers

Committee Members Absent: None

Other Councilors Present: Roger Buchanan, Ruth McFarland, Susan McLain

Chair Van Bergen called the regular meeting to order at 5:35 p.m.

UNSCHEDULED AGENDA ITEM

Don Carlson, Council Administrator, discussed the Regional Citizen Involvement Coordinating Committee (RCICC). Jacqueline Thomas, Bylaws Coordinator for the RCICC, appeared to testify. Ms. Thomas noted the name of the committee was changed to Metro Committee for Citizen Involvement (MCCI). She expressed her support of the MCCI and encouraged Councilors to properly staff the MCCI with at least a .5 Full Time Equivalent (FTE) position. Councilor Gardner noted the bylaws were still being considered and were likely to be revised.

PROPOSED FY 1992-93 BUDGET
PHASE III - FINAL RECOMMENDATIONS

1. SUPPORT SERVICES FUND

- A. Regional Facilities Department
 - o Facilities Planning
 - o Procurement
 - o Construction Support
 - o Facilities Management
 - o Builder's License

Chair Van Bergen noted two proposals were received for the Regional Facilities Department. He said one was from Councilor Gardner's and one was from the Executive Officer's staff. He stated that both proposals were submitted in good faith.

First Motion: Councilor Gardner moved the April 6, 1992 proposal prepared by Don Carlson, Council Administrator.

Councilor Gardner noted a revised edition existed and was dated April 22, 1992, a copy of which is included in the record of this meeting. He said the revised memorandum was a compromise. Councilor Hansen requested discussion of the April 22, 1992

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memorandum. Councilor Gardner discussed the differences between the two documents. He said the original proposal eliminated the RF Department and transferred the functions to Finance Management Information (FMI) Department. He said the revised proposal did not eliminate RF. He noted the changes in the revised document included: maintaining construction management in RF; transferring the facilities planning aspect to FMI; reducing facilities planning by 1 Full Time Equivalent (FTE) until the role of Metro in the End of the Oregon Trail project was determined; placed \$20,000 in FMI for financial analysis of the project; and placed \$5,000 for a regional survey determining support of the project.

Mr. Carlson discussed the specific fiscal changes. He said the total FTE was reduced by approximately two. He said 1 FTE Senior Management Analyst, .5 FTE Associate Engineer, and <1 FTE in temporary positions was eliminated. He noted he originally recommended reduction of .5 FTE Administrative Secretary, but was now recommending it remain at 1 FTE. He said the fiscal impact was similar to the April 6, 1992 memorandum. He stated the Materials and Services (M & S) reductions were similar.

Councilor Gardner noted another effect of the proposal was to focus emphasis on construction management in RF. He said the major project was the headquarters building. He noted the changes were not major organizational changes. He said the staff's time would be better utilized under the proposed program. He explained a budget note would assign preparation of a draft organizational ordinance to the Finance Committee to define and specify purpose of the department. He said the drafting of the Ordinance would be a cooperative effort with Executive Management.

Councilor Devlin asked what would happen if Metro decided to participate in the End of the Oregon Trail project. Councilor Gardner stated the budget included analysis funding. Councilor Devlin asked if the Ordinance resulting from the budget note should be reviewed by the Governmental Affairs Committee. Councilor Gardner noted all relative Committees would be included in the development. He noted the Finance and Governmental Affairs Committee might be combined in the future.

In response to a question from Councilor McLain, Mr. Carlson clarified the impact of the FTE reductions. Councilor McLain expressed concern about the reductions.

Motion to Amend First Motion: Councilor Gardner amended his first motion by moving to approve Councilor Gardner's Personnel Services budget recommendations of the April 22, 1992 memorandum.

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Councilor Gardner clarified his motion included the budget note and included review of the Ordinance by all Committees.

Vote on First Motion: Councilors Van Bergen, Hansen, Gardner and Wyers voted aye. Councilor Devlin voted nay. The vote was 4/1 and the motion passed as amended.

Councilor Gardner noted page 20 of the April 22, 1992 memorandum outlined a reduction of .3 FTE in temporary Personnel Services.

Mr. Carlson discussed the M & S proposal. He referred to page 3 and noted the proposed M & S reduction was from \$28,580 to \$8,100. He stated the major reduction was in Miscellaneous Professional Services. He said the original request was \$20,000. He said the remaining \$5,000 was left to complete a survey report of public support for the End of the Oregon Trail Project. He noted the \$15,000 was moved to FMI to complete an analysis of funding for arts facilities and a fiscal analysis of the End of the Oregon Trail. Neil Saling, RF Director, said he understood the transfer.

Mr. Carlson referred to page 19 stating the recommended \$31,000 for Miscellaneous Professional Services consisted of \$10,000 for a fiscal study of the End of the Oregon Trail project, \$10,000 for funding arts facilities, \$5,000 general financial planning assistance and \$6,000 for Dunn and Bradstreet work.

Second Motion: Councilor Wyers moved to approve Councilor Gardner's M & S recommendations on page three of the April 22, 1992 memorandum.

The Committee discussed the other items in the M & S section of the budget. Mr. Saling explained the travel budget included a trip to Denver, Colorado, to examine an arts funding model. He said \$500 was needed for computer software for the Sports Commission.

Motion to Amend Second Motion: Councilor Devlin moved to restore \$500 to the travel line item for a total of \$1,000 and \$500 to the computer software line item for a total of \$500.

Vote on Motion to Amend Second Motion: All those present voted aye. The vote was unanimous and the motion passed.

Vote on Second Motion: All those present voted aye. The vote was unanimous and the second motion passed as amended.

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Mr. Carlson recommended a change in the proposed Capital Outlay from \$0 to \$1500 to purchase computer hardware.

Third Motion: Councilor Hansen moved Councilor Gardner's Capital Outlay recommendations on page three of the April 22, 1992 memorandum changing the total to \$1,500.

Vote on Third Motion: All those present voted aye. The vote was unanimous and the motion passed as stated above.

Councilor Gardner asked to be excused as he had another commitment. Chair Van Bergen excused Councilor Gardner. Councilor Gardner left the meeting.

Mr. Carlson explained changes contained on page four of the April 22, 1992 memorandum. The Committee discussed computer programming services and Data Processing personnel. No motion was made to approve the Councilor Gardner's recommended reduction in Miscellaneous Professional Services on page four of the April 22, 1992 memorandum.

The Committee discussed Ads and Legal Notices line item on page four of the April 22, 1992 memorandum. Mr. Saling explained Metro was responsible for notifying minority contractors of bids.

Fourth Motion: Councilor Wyers moved to approve Councilor Gardner's Ads & legal Notices recommendation on page four of the April 22, 1992 memorandum.

Vote on Fourth Motion: Councilors Wyers, Devlin, and Van Bergen voted aye. Councilor Hansen voted nay. Councilor Gardner was absent. The vote was 3/1 and the motion passed.

Mr. Carlson noted postage should be in support service fund.

Fifth Motion: Councilor Wyers moved to eliminate the postage budget contained on page four of the April 22, 1992 memorandum. The total postage budget would be \$0.

Vote on Fifth Motion: Councilors Wyers, Devlin, Hansen and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Mr. Carlson stated the proposed reduction of Training, Tuition, and Conferences from \$4,200 to \$2,100 based on current budget expenditures.

Sixth Motion: Councilor Wyers moved to approve Councilor Gardner's Training, Tuition, Conferences budget recommendations on page four of the April 22, 1992 memorandum.

Vote on Sixth Motion: Councilors Wyers, Devlin, Hansen and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Mr. Carlson referred to page five of the April 22, 1992 memorandum. He said he reduced Capital Outlay from \$9,500 to \$4,500. He stated the network costs were included in the Data Processing (DP) Department budget.

Seventh Motion: Councilor Wyers moved to approve Councilor Gardner's Capital Outlay recommendations on page five of the April 22, 1992 memorandum.

Councilor Devlin referred to a memorandum from Casey Short, Council Analyst, that contained the contracting outreach program would affect the Construction Support program. He said \$50,000 may be needed in contingency to carry out the requirements of the outreach program. He said \$15,000 of the contingency might be needed for a multi-jurisdictional study to examine past discrimination.

Eight Motion: Councilor Wyers moved to include \$50,000 in contingency for the contracting outreach program.

Vote on Eight Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Mr. Carlson referred to page six of the April 22, 1992 memorandum. He discussed the Miscellaneous Professional Services. He said he recommended eliminating the line item from \$100,000 to \$0. He stated the Americans with Disabilities Act (ADA) and seismic studies were included in the MERC budget. Mr. Saling concurred.

Ninth Motion: Councilor Wyers moved to approve Councilor Gardner's Miscellaneous Professional Services budget recommendations on page six of the April 22, 1992 memorandum.

Vote on Ninth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Mr. Carlson referred to page seven of the April 22, 1992 memorandum. He said FMI recommended the increase in License, Permits, Payments to Other Agencies from \$82,000 to \$87,203.

Tenth Motion: Councilor Wyers moved to approve Councilor Gardner's License, Permits, Payments to Other Agencies budget recommendations on page seven of the April 22, 1992 memorandum.

Vote on Tenth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

4. CONVENTION CENTER PROJECT CAPITAL FUND

Mr. Carlson referred to page twelve of the April 22, 1992 memorandum. He said FMI recommended corrections to four of the Interfund Transfers accounts for a total of \$96,500. He said FMI would make the correct assignments to the accounts.

Eleventh Motion: Councilor Wyers moved the Councilor Gardner's Interfund Transfers budget recommendation on page twelve of the April 22, 1992 memorandum.

Mr. Saling noted the \$96,500 would be reduced from the Architectural Services line item on page twelve of the April 22, 1992 memorandum. The Committee expressed no objection to Mr. Saling's proposal.

Vote on Eleventh Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed with staff's recommended amendment.

The Committee moved to the Construction Account budget.

The Committee discussed page thirteen of the April 22, 1992 memorandum.

Twelfth Motion: Councilor Wyers moved to approve Councilor Gardner's Graphic/reprographic Supplies and Printing Services budget recommendation on page 13 of the April 22, 1992 memorandum.

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Vote on Twelfth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed with staff's recommended amendment.

The Committee discussed copy machines at length.

Thirteenth Motion: Councilor Wyers moved to reduce the Equipment Rental budget on page 13 of the April 22, 1992 memorandum from \$5,000 to \$3,000.

Vote on Thirteenth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed with staff's recommended amendment.

The Committee did not move to approve Councilor Gardner's recommended reduction to the telephone budget on page 13 of the April 22, 1992 memorandum.

The Committee discussed travel and conference expenses for the construction of the headquarters building.

Fourteenth Motion: Councilor Wyers moved to approve Councilor Gardner's recommendation on Travel, Temporary Help Services, Training Tuition and Conferences, and Meeting Expenditures budgets on page 14 of the April 22, 1992 memorandum.

Councilor McLain expressed disagreement in reduction of the accounts. She said the funds could be used to educate employees on recycling, reducing, and reusing materials at the project.

Vote on Fourteenth Motion: Councilors Wyers, Hansen, and Van Bergen voted aye. Councilor Devlin voted nay. Councilor Gardner was absent. The vote was 3/1 and the motion passed.

3. GENERAL REVENUE BOND FUND

Mr. Carlson referred to page 17 of the April 22, 1992 memorandum. and noted savings realized by the above amendments would need to be reflected in the unappropriated balance. Mr. Carlson noted construction savings should be placed in the Construction Work/Materials - Buildings, Exhibits and Related account on page 14 of the April 22, 1992 memorandum. The Committee concurred. The Committee also requested a budget note be made to require any expenditures from this account to be approved by the Committee.

The Committee discussed the Renewal and Replacement account. Mr. Carlson referred to page 15.

Fifteenth Motion: Councilor Wyers moved approval of Councilor Gardner's Renewal & Replacement Account recommendations on page 15 of the April 22, 1992 memorandum, including a budget note indicating the intent was to not spend the money during the 1992-93 fiscal year, and any expenditures must be approved by the Committee.

Vote on Fifteenth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Dick Engstrom, Deputy Executive Officer, noted the April 22, 1992 memorandum was not reviewed with the Executive Officer. He said he would discuss it with her as soon as possible. He expressed concern about the elimination of 1 FTE from RF.

Chair Van Bergen recessed the meeting at 7:35 p.m. Chair Van Bergen reconvened the meeting at 7:45 p.m.

1. SUPPORT SERVICES FUND CONT.
 - B. Finance and Management Information Department
 - o Office Services
 - o Finance

Mr. Carlson moved to page 19 of the April 22, 1992 memorandum. He discussed the reduction in Misc. Professional Services.

Sixteenth Motion: Councilor Hansen moved approval of Misc. Professional Services at \$41,000.

Chris Scherer, Financial Planning Manager, explained the Central Services study. The Committee discussed the merits of the study.

Vote on Sixteenth Motion: Councilor Hansen voted aye. Councilors Devlin, Van Bergen, and Wyers voted nay. Councilor Gardner was absent. The vote was 1/3 and the motion failed.

Seventeenth Motion: Councilor Wyers moved to approve Councilor Gardner's recommendation on Misc. Professional Services budget on page 19 of the April 22, 1992 memorandum.

Vote on Seventeenth Motion: Councilors Wyers, Hansen, and Van Bergen voted aye. Councilor Devlin voted nay. Councilor Gardner was absent. The vote was 3/1 and the motion passed.

The Committee discussed the Travel and Training, Tuition, Conferences budgets. Jennifer Simms, FMI Director, apposed the reductions.

Eighteenth Motion: Councilor Wyers moved to approve the Travel budget on page 19 at \$5,000 and the Training, Tuition, Conferences budget on page 19 at \$3,500.

Vote on Eighteenth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Mr. Carlson noted the License, Permits, Payments to Other Agencies budget was recommended for a reduction from \$50,000 to \$20,000 that was closer to the actual costs. The Committee discussed the this budget item as it related to the operation of the Charter Committee. Councilor Devlin favored placing the reduced amount in contingency in the event funds were needed. The Committee discussed the issue at length. The consensus of the Committee was not to offend the Charter Committee by any proposed reductions.

Nineteenth Motion: Councilor Hansen moved to approve the License, Permits, Payments to Other Agencies budget on page 19 at \$25,000 and placing \$25,000 in the contingency fund.

Vote on Nineteenth Motion: Councilors Hansen and Devlin voted aye. Councilors Van Bergen and Wyers voted nay. Councilor Gardner was absent. The vote was 2/2 and the motion failed.

Twentieth Motion: Councilor Wyers moved to approve Councilor Councilor Gardner's License, Permits, Payments to Other Agencies recommendation on page 19 of the April 22, 1992 memorandum.

Vote on Twentieth Motion: Councilors Wyers and Van Bergen voted aye. Councilors Devlin and Hansen voted nay. Councilor Gardner was absent. The vote was 2/2 and the motion failed.

The item remained at the amount budgeted by Executive Management.

Twenty-first Motion: Councilor Hansen moved to approve Councilor Gardner's Election Expense budget recommendation on page 19 of the April 22, 1992 memorandum.

Vote on Twenty-First Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Twenty-second Motion: Councilor Wyers moved to approve Councilor Gardner's Materials and Services budgets from Office Supplies on page 20 of the memorandum through Dues on page 21 of the April 22, 1992 memorandum.

Vote on Twenty-second Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Twenty-third Motion: Councilor Devlin moved to approve Fuels and Lubricants on page 21 of the April 22, 1992 memorandum at \$6,333.

Vote on Twenty-third Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Twenty-fourth Motion: Councilor Hansen moved to approve Misc. Professional Services on page 21 of the April 22, 1992 memorandum at \$16,000.

Vote on Twenty-fourth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Twenty-fifth Motion: Councilor Wyers moved to approve Telephone on page 21 of the April 22, 1992 memorandum at \$68,756.

Vote on Twenty-fifth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

The Committee discussed the postage budget on page 21 of the April 22, 1992 memorandum. Pam Jewett, Office Services Manager,

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distributed and summarized a handout, a copy of which is included in the record of this meeting. The Committee discussed mailing procedures.

Twenty-sixth Motion: Councilor Wyers moved to approve Postage budget on page 21 of the April 22, 1992 memorandum at \$115,000.

Vote on Twenty-sixth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Twenty-seventh Motion: Councilor Wyers moved the remaining M & S recommendations in Councilor Gardner's April 22, 1992 memorandum through Capital Lease Payments - Furniture & Equipment.

Vote on Twenty-seventh Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Twenty-eighth Motion: Councilor Wyers moved to approve the Purchases-Office Furniture & Equipment budget on page 21 of April 22, 1992 memorandum.

Vote on Twenty-eighth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

2. BUILDING MANAGEMENT FUND

The Committee discussed the Building Management Fund contained on pages 22 through 24 of the April 22, 1992 memorandum.

Twenty-Ninth Motion: Councilor Wyers moved to approve Councilor Gardner's Materials and Services recommendations on pages 22 through 24 of the April 22, 1992 memorandum.

Vote on Twenty-Ninth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Mr. Short discussed the Convention Center Project Capital Fund. He suggested the Committee make a budget note requesting revue of

expenditures from the Convention Center Project Capital Fund by the RF Committee.

Thirtieth Motion: Councilor Wyers moved the budget note suggested by Mr. Short as stated above.

Vote on Thirtieth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

The Committee discussed the contingency fund balance. Councilor Devlin asked if the balance was appropriate to allow implementation of the contracting program.

Thirty-first Motion: Councilor Devlin moved to approve three to four percent of the budget be provided for contingency, for a floor of \$250,000 and not to exceed \$300,000.

Vote on Thirty-first Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

5. GENERAL FUND

- o Revenue Estimates
- o Executive Management Department
- o Government Affairs Office
- o Council Department

The Committee discussed the April 20, 1992 memorandum prepared by Don Carlson, a copy of which is included in the record of the meeting. The Committee discussed reductions in revenue due to solid waste tonnage.

Thirty-second Motion: Councilor Devlin moved to approve a reduction the excise tax such by an amount such that the total revenue on page 21 of the April 20, 1992 memorandum equalled \$4,118,020.

Vote on Thirty-Second Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Thirty-third Motion: Councilor Wyers moved to recommend staff review the excise tax following the first quarter and a monthly review thereafter.

Vote on Thirty-third Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Thirty-fourth Motion: Councilor Wyers moved to approve Council staff Executive Management Department budget recommendations on pages 23 and 24 of the April 20, 1992 memorandum.

Vote on Thirty-fourth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Mr. Carlson explained the Council staff recommendations for the Office of Government Affairs. He explained the FTE transfer.

Thirty-fifth Motion: Councilor Wyers moved to approve Council staff Office of Government Relations budget recommendations on page 27 of the April 20, 1992 memorandum, including changing the Misc. Prof. Svcs. to \$68,960 and transferring the \$300 Ads & Legal notices to the Council budget.

Vote on Thirty-fifth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Councilor Van Bergen requested more information from the Office of General Counsel be forwarded to the Council.

Thirty-sixth Motion: Councilor Devlin moved to approve Council staff Council Department budget recommendations on page 29 and 31 of the April 20, 1992 memorandum including a reduction of \$12,000 from elections.

Councilor Hansen favored reductions in the Council budget.

First Motion to Amend the Thirty-sixth Motion: Councilor Hansen moved to transfer \$2,000 from travel and \$1,000 from meetings to printing for public affairs/Council outreach purposes.

Vote on First Motion to Amend the Thirty-sixth Motion:

Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Vote on Thirty-sixth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed as amended.

The Committee discussed page 33 of the April 20, 1992 memorandum. Mr. Short noted the issue of the Spectator Facilities fund needed to be resolved. He said the full \$200,000 could be used to reduce rents at the facilities. He said using the savings in the budget process would not accomplish the intent of the requested transfer from the General Fund to the Spectators Facilities fund.

Thirty-seventh Motion: Councilor Devlin moved to recommend reducing the Spectator Facilities fund from \$200,000 to \$170,000 utilizing the contingency fund if a deficit occurs and applying any surplus to the unappropriated balance.

Vote on Thirty-seventh Motion: Councilors Devlin and Hansen voted aye. Councilors Wyers and Van Bergen voted nay. The vote was 2/2 and the motion failed.

Thirty-eighth Motion: Councilor Devlin moved to recommend increasing the amount of the rent relief from \$200,000 to \$230,000 with \$200,000 in excise tax and \$30,000 in reductions in spectators facilities utilizing the contingency fund if a deficit occurs and applying any surplus to the unappropriated balance fund.

Vote on Thirty-eight Motion: Councilor Devlin voted aye. Councilors Hansen, Wyers and Van Bergen voted nay. The vote was 1/3 and the motion failed.

Thirty-ninth Motion: Councilor Devlin moved to recommend \$200,000 in the Spectator Facilities fund utilizing the contingency fund if a deficit occurs and applying any surplus to the unappropriated balance fund.

Vote on Thirty-ninth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.


Fortieth Motion: Councilor Devlin moved to forward all recommendations to the Council for consideration.

Vote on Fortieth Motion: Councilors Wyers, Devlin, Hansen, and Van Bergen voted aye. Councilor Gardner was absent. The vote was 4/0 and the motion passed.

Chair Van Bergen thanked staff for their hard work during the budget deliberations.

With no further business before the Committee, Chair Van Bergen adjourned the meeting at 10:35 p.m.

Respectfully Submitted,


Susan Lee
Committee Clerk

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