

MINUTES OF THE COUNCIL FINANCE COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

February 20, 1992

Council Chamber

Committee Members Present: George Van Bergen (Chair), Sandi Hansen (Vice Chair), Richard Devlin, Jim Gardner, Judy Wyers

Councilors Also Present: Roger Buchanan

Chair Van Bergen called the regular meeting to order at 5:35 p.m.

1. Consideration of October 17, 1991 Finance Committee Meeting Minutes

Motion: Councilor Hansen moved to approve the October 17, 1991 Finance Committee meeting minutes as submitted.

Vote: Councilors Devlin, Gardner, Hansen, Wyers and Van Bergen voted aye.

The vote was unanimous and the motion passed.

2. Resolution No. 92-1565, For the Purpose of Ratifying the Tentative Agreement with the Laborers International Union, Local 483, and AFSCME Local 3580 Concerning a Pay Increase Effective 7-1-91

Paula Paris, Personnel Manager, presented the staff report. She said funds were made available by the unexpectedly low PERS valuation, and said following notification of the unions agreement was reached February 3, 1992 regarding disposition of the funds. Ms. Paris outlined the agreement as indicated in the staff report included in the agenda packet for the February 20, 1992 Finance Committee meeting.

In response to Councilor Gardner, Ms. Paris said PERS figures were based on actuarial rates and formulas which were applied to yearly variables such as the ages of the work force, whether male or female and retirement factors. She said PERS undertakes a study every two years of its investment group, and said because of gains this year employers fees were down.

Ms. Paris distributed a report entitled "Estimate Impact of 3.25% COLA by Fund and Department," which has been made a part of the permanent meeting record.

Councilor Devlin asked what would happen in the future should PERS cost increase. Ms. Paris said the COLA would be paid. Councilor Devlin said it was helpful for the public to be aware of reasons personnel budgets increase.

(Continued)

Donald E. Carlson, Council Administrator, referenced his memorandum dated February 18, 1992 with an attached proposed amendment to Resolution No. 92-1565.

Motion as Amended: Councilor Devlin moved to recommend Resolution No. 92-1565A as amended to the full Council for adoption.

Vote on Motion as Amended: Councilors Devlin, Gardner, Hansen and Van Bergen voted aye.

The vote was unanimous and the motion passed.

3. Resolution No. 92-1571, For the Purpose of Reauthorizing Proceedings to Advance Refund Series 1987 General Obligation Convention Center Bonds

Jennifer Sims, Finance and Management Information Director, presented the staff report, and said the resolution would authorize Metro to prepare and file a plan with the State Treasurer for approval to proceed with the refunding.

In response to Councilor Devlin, Ms. Sims said Metro was examining the possibility of changing the date to pay the bondholders.

Ms. Sims a resolution authorizing the issuance of the sale of the bonds with the official statement would come before the Committee in March following the State Treasurer's approval to sell the bonds.

Motion: Councilor Hansen moved to recommend Resolution No. 92-1571 to the full Council for adoption.

Vote: Councilors Devlin, Gardner, Hansen and Van Bergen voted aye.

The vote was unanimous and the motion passed.

4. Resolution No. 92-1574, For the Purpose of Recognizing a Bad Debt Write-Off Related to Accounts Receivable No. 5481 - OK Sanitary Service, and No. 5220. - Helzer Sanitary Service

Ms. Sims introduced new staff member, Karen Fehrer, Associate Management Analyst, who presented the staff report. Ms. Fehrer said the resolution would recognize as bad debt write-offs two accounts over \$10,000 identified as uncollectible. She said Metro had not undertaken a bad debt write-off for three and one half years. She said other accounts identified as bad debts have been identified as well and were listed in the staff report.

In response to Councilor Hansen, Ms. Sims said the department had made attempts to collect the accounts, and said the department had been encouraged by the auditors to write off the accounts in question. She said

the department planned to conduct an annual review of overdue accounts receivable for the purpose of conducting a write-off of bad debt accounts.

In response to Councilor Hansen, Ms. Fehrer described the department's collection policy, which she noted included letters and phone calls to pursue collection as well as enlisting of the services of an outside collection agency if necessary. Ms. Sims said Metro had accounts that were held on a cash basis.

Motion: Councilor Hansen moved to recommend Resolution No. 92-1574 to the full Council for adoption.

Vote: Councilors Devlin, Gardner, Hansen and Van Bergen voted aye.

The vote was unanimous and the motion passed.

5. Five Year Financial Plan: Phase III

o Support Services

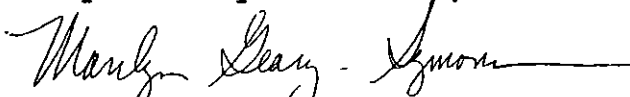
Ms. Sims presented the staff report for Phase III of the Five Year Financial Plan for Support Services Fund in the Finance and Management Information Department. Ms. Sims highlighted areas of the plan such as assumptions and strategic issues specific to the department as well as potential programs not included in the plan. The document, which was distributed to the Committee, has been made a part of the permanent meeting record, and the Committee and staff discussed the plan.

6. FY 1992-93 Budget Process

Mr. Carlson said the Phase I meetings of the budget process would begin and noted the schedule had been prepared and distributed to parties concerned.

There being no further business, the meeting adjourned at 6:30 p.m.

Respectfully submitted,



Marilyn Geary-Symons
Committee Clerk