

MINUTES OF THE COUNCIL FINANCE COMMITTEE OF THE
METROPOLITAN SERVICE DISTRICT

January 18, 1990
Regular Meeting

Committee Members Present: Councilors George Van Bergen
(Chair), Judy Wyers (Vice Chair)
and Jim Gardner

Committee Members Absent: Councilors Tanya Collier and
Richard Devlin

Chair Van Bergen called the meeting to order at 6:00 p.m.

1. Consideration of Minutes: Internal Affairs Committee for
September 14, October 26 and November 9, 1989; Finance
Committee for December 7 and 21, 1989

Motion: Councilor Gardner moved, to adopt the minutes of
the Internal Affairs Committee for September 14,
October 26 and November 9, 1989; and the Finance
Committee for December 7 and 21, 1989.

Vote: The three councilors present voted in favor of the
motion. Councilors Collier and Devlin were
absent.

The motion carried unanimously.

2. Ordinance No. 90-330, For the Purpose of Adopting a
Procedure to Include the Ballot Relating to Certain District
measures in the State voters' Pamphlet

Greg McMurdo, Government Relations Manager told the Committee that the Legislature had adopted SB 209 which allowed Metro to utilize the Voters' Pamphlet. Mr. McMurdo explained that the bill was not self-enacting and, therefore, Metro must adopt a specific enabling ordinance that sets a review procedure for ballot titles, explanatory statements and a procedure to accept arguments for and against District measures. Mr. McMurdo said that he had reviewed the draft ordinance with the Multnomah County Elections Office, the Secretary of State's Office and the Metro Council Administrator and that the County Elections and Secretary of State offices had no objections to the ordinance and Council Administrator Carlson had proposed some changes via a memo dated January 18, 1990 to the Finance Committee which has been filed with the meeting record and is incorporated in these minutes by reference. Mr. McMurdo also said that in reviewing the ordinance he had also noted some minor changes that should be made for consistency. These changes, Mr. McMurdo said, were contained in the "A" version of the ordinance.

Motion: Councilor Gardner moved to recommend the Council adopt Ordinance No. 90-330.

Motion to Amend: Councilor Gardner moved to amend Ordinance No. 90-330 to incorporate the amendments contained in Ordinance No. 90-330A.

Vote on Amendment: The three councilors present voted in favor of the amendment. Councilors Collier and Devlin were absent.

The motion carried.

The public hearing was opened and closed; no public testimony was received.

Vote on Main Motion: The three councilors present voted in favor of the motion. Councilors Collier and Devlin were absent.

The motion carried unanimously.

3. Response to Independent Auditor's Letter to Management

Ray Phelps, Finance and Administration Director referred the Committee to his memo dated December 19, 1989 addressed to the Executive Officer regarding his response to the auditor's letter to management which was contained in the agenda packet. Mr. Phelps then summarized the memo's contents. In regard to the memo's comments regarding consolidation of the Metro Exposition-Recreation Commission and Portland's Exposition-Recreation Commission, Chair Van Bergen asked that the Convention and Visitor Facilities Committee be given a copy of Mr. Phelps memo and requested to review that section. Council Administrator Carlson pointed out that a number of points in the memo indicated that solutions rested with application of additional staff and/or resources. These recommendations, he said, would be evaluated during the budget process.

4. Consideration of the Annual Insurance Report

Jennifer Sims, Financial Manager, introduced Dennis S. Doherty, Account Executive for J.B.L. & K. Insurance Company. Mr. Doherty distributed and summarized the Metropolitan Service District Annual Insurance Report dated January, 1990. He noted that due to a softening of the insurance market, increased property and liability insurance had been obtained. He also said that environmental impairment Liability coverage had been explored, however, no coverage was available.

5. Resolution No. 90-1201, for the Purpose of Authorizing an Exemption to Metro Code Chapter 2.04.043 Competitive Bidding Procedures and Authorizing a Sole Source Agreement with Dun & Bradstreet Corp. for the Purchase of Credit Reporting Services

Jennifer Sims, Financial Manager, said the contract was to obtain a vendor to perform credit checks for the agency related to customers at the District's waste disposal facility. She said that a sole source exemption was requested because there was no other none source of comprehensive credit information.

Motion: Councilor Gardner moved to recommend Council adopt Resolution No. 90-1201.

Vote: The three councilors present voted aye.
Councilors Collier and Devlin were absent.

The motion carried unanimously.

Chair Van Bergen questioned whether the credit application form customers would fill out had been evaluated by General Counsel in light of federal regulations relating to confidentiality. Mr. Phelps said that he would review the form with General Counsel and report to the Committee at the next meeting. Councilor Van Bergen also requested that Contract Summary Forms be typed in the future.

6. Resolution No. 90-1210, For the Purpose of Approving a Metro Center Security Services Contract

Jennifer Sims, Financial Manager, presented the staff report. Ms. Sims said that the need to have a broader scope of work in the security services contract was identified after the fiscal year budget had been adopted. Ms. Sims said that utilities savings were anticipated, and based on that premise the budget would not have to be amended to fund the contract.

The chair pointed out that the contract had expired, and that he was concerned that the contract had been paid in the interim via purchase orders. The chair also asked Mr. Phelps to assure that the firms had met affirmative action responsibilities.

Motion: Councilor Gardner moved to recommend Council adopt Resolution No. 90-1210.


Vote: The three councilors present voted aye.
Councilors Collier and Devlin were absent.

The motion carried.

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There was no other business, and the meeting was adjourned at
7:20 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gwen Ware-Barrett".

Gwen Ware-Barrett
Clerk of the Council

gpwb

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