

MINUTES OF THE FINANCE COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

January 21, 1988

Committee Members Present: Councilors Tanya Collier (Chair),
George Van Bergen (Vice Chair), Gary
Hansen and David Knowles

Committee Members Absent: Councilor Jim Gardner

Chair Collier called the meeting to order at 6:40 p.m.

Discussion of the FY 1988-89 Budget Review Meeting Schedule and
Process

Chair Collier said she planned to send a letter to Executive Officer Cusma to outline the Committee's schedule and process for approving the FY 1988-89 Metro Budget. After discussion, it was agreed the letter should contain the following information and requests:

1. Request that the Committee be briefed on the major budget programs of each department;
2. Request that the Committee wants to know the Executive's assumptions regarding program contingency, CPI factors, and carry-over projections;
3. Specify that the Committee would recommend the Council appropriate funds on a detailed level;
4. Specify that five to seven citizen members of diverse backgrounds and residential areas will serve with the Council Finance Committee to review the budget;
5. Specify that the Council standing committees will take an active role in reviewing budgets and making recommendations to the Finance Committee concerning Metro department budgets;
6. Specify a specific Finance Committee meeting schedule and the date by which the Council or Finance Committee wish to have the budget presented by the Executive Officer; and
7. Specify that the budget should include identifiable, quantifiable goals that can be used to measure the success of specific budget programs.

The Committee also determined that:

1. Solid Waste Technical and Policy Committee members should be invited to attend meeting(s) in which the Council Solid Waste Committee would review the Solid Waste budget.
2. The Finance Committee and the Planning and Development Committee need to coordinate the consideration of the tax base issue. The Planning and Development Committee will make a recommendation and the Finance Committee will consider budget implications. The recommendation could be made, however, after the FY 1988-89 budget is approved.
3. The budget will be adopted by ordinance, a first reading of which will be scheduled before the full Council. The ordinance will then be referred to the Council Finance Committee for consideration and recommendation back to the Council. This process will allow the Executive Officer to submit the budget directly to the Finance Committee.

There was no further business and the meeting was adjourned at 7:40 p.m.

Respectfully submitted,



A. Marie Nelson
Clerk of the Council

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