

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY 2021-)
22 BUDGET AND APPROPRIATIONS SCHEDULE)
AND FY 2021-22 THROUGH FY 2025-26 CAPITAL)
IMPROVEMENT PLAN TO PROVIDE FOR)
CHANGES IN OPERATIONS)

RESOLUTION NO 22-5259

Introduced by Marissa Madrigal, Chief
Operating Officer, with the concurrence of
Council President Lynn Peterson

WHEREAS, the Metro Council has reviewed and considered the need to change appropriations within the FY 2021-22 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new position to the budget; and

WHEREAS, the need for the change of appropriations has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund’s appropriations, if such transfers are authorized by official resolution or ordinance of the governing body, and

WHEREAS, ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer, and

WHEREAS, ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition, and

WHEREAS, ORS 294.338(3) allows an increase in appropriations when a request for services, the cost of which is supplied by another entity, necessitates a greater expenditure of public money for any specific purpose in order to provide the services when authorized by an official resolution or ordinance of the governing body stating the need for the recognition, and


BE IT RESOLVED,

1. That the FY 2021-22 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled “Revision” of Exhibit A to this Resolution for the purpose of modifying expenditures, and transferring funds to from contingency.
2. That the FY 2021-22 through FY 2025-26 Capital Improvement Plan is hereby amended accordingly.

ADOPTED by the Metro Council this 23rd day of June, 2022.


Christine Lewis, Deputy Council President

APPROVED AS TO FORM:


Carrie MacLaren, Metro Attorney

Resolution 22-5259

Schedule of Appropriations

	Current Appropriations	REVISIONS	AMENDED Budget
GENERAL FUND			
Non-Departmental			
Contingency	16,119,847	24,393	16,144,240
<i>Total Appropriations</i>	139,021,356	24,393	139,045,749
Unappropriated Balance	27,665,482	-	27,665,482
Total Fund Requirements	166,686,838	24,393	166,711,231
MERC FUND			
MERC	43,141,049	1,900,000	45,041,049
Non-Departmental			
Interfund Transfers	9,701,091	-	9,701,091
Contingency	6,794,212	-	6,794,212
<i>Total Appropriations</i>	59,636,352	1,900,000	61,536,352
Total Fund Requirements	59,636,352	1,900,000	61,536,352
OREGON ZOO ASSET MANAGEMENT FUND			
Visitor Venues - Oregon Zoo	7,775,147	500,000	8,275,147
Non-Departmental			
Interfund Transfers	595,352	-	595,352
Contingency	154,648	-	154,648
<i>Total Appropriations</i>	8,525,147	500,000	9,025,147
Total Fund Requirements	8,525,147	500,000	9,025,147
OREGON ZOO OPERATING FUND			
Visitor Venues - Oregon Zoo	35,034,126	-	35,034,126
Non-Departmental			
Interfund Transfers	6,782,919	500,000	7,282,919
Contingency	3,033,717	(500,000)	2,533,717
<i>Total Appropriations</i>	44,850,762	-	44,850,762
Total Fund Requirements	44,850,762	-	44,850,762
Total Appropriations	1,124,010,349	2,424,393	1,126,434,742
Total Unappropriated Balance	439,747,017	-	439,747,017
TOTAL BUDGET	1,563,757,366	2,424,393	1,566,181,759

ALL OTHER FUNDS REMAIN AS PREVIOUSLY ADOPTED

STAFF REPORT

IN CONSIDERATION OF RESOLUTION 22-5259 FOR THE PURPOSE OF AMENDING THE FY 2021-22 BUDGET AND APPROPRIATIONS SCHEDULE AND FY 2021-22 THROUGH FY 2025-26 CAPITAL IMPROVEMENT PLAN TO PROVIDE FOR CHANGES IN OPERATIONS

Date: June 14, 2022

Prepared by:
Patrick Dennis, Budget Coordinator

Department: Finance and Regulatory Services

Presented by:
Cinnamon Williams, Financial Planning Director

Meeting date: June 23, 2022

ISSUE STATEMENT

This resolution will authorize changes in appropriations for the FY 2021-22 budget and approve changes to the FY 2021-22 through FY 2025-26 Capital Improvement Plan (CIP).

ACTION REQUESTED

Council adoption of Resolution 22-5259.

IDENTIFIED POLICY OUTCOMES

Council approval will authorize changes in appropriations requested by departments for FY 2021-22 and approve requested changes to the FY 2021-22 through FY 2025-26 Capital Improvement Plan.

POLICY QUESTION

Council should consider whether the changes in appropriations have been justified, that adequate funds exist for identified needs and that proposed changes to the Capital Improvement Plan appear appropriate.

POLICY OPTIONS FOR COUNCIL TO CONSIDER

Adoption of the Resolution will provide sufficient appropriations to accommodate the changes in operations outlined by the departments. Adoption will also allow for changes to capital projects, again due to operational factors.

Disapproval of the Resolution will require departments to reevaluate their proposed changes to operational and capital plans due to the denied requests for additional resources and changes in capital projects.

STAFF RECOMMENDATIONS

The Chief Operating Officer recommends adoption of Resolution 22-5259.

STRATEGIC CONTEXT & FRAMING COUNCIL DISCUSSION

Known Opposition: None known.

Legal Antecedents: ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriation, if such transfers are authorized by official resolution or ordinance of the governing body. ORS

294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition. ORS 294.338(3) allows an increase in appropriations when a request for services, the cost of which is supplied by another entity, necessitates a greater expenditure of public money for any specific purpose in order to provide the services when authorized by an official resolution or ordinance of the governing body stating the need for the recognition. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.

Anticipated Effects: This action provides for changes in operations as described above, provides additional appropriations authority, and changes the Capital Improvement Plan.

Budget Impacts: This action has a \$2,424,393 net change in expenditure appropriations, and has the following impacts on the FY 2021-22 budget and FY 2021-22 through FY 2025-26 Capital Improvement Plan (CIP):

- **General Fund: \$24,393 increase to expenditure appropriation.**
 - Transfer \$24,393 to PD&R Contingency for Research Center assisting the Affordable Housing program with data mapping.
- **Capital Asset Management Fund: Net zero impact on the total fund appropriations.**
 - \$105,000 change to CIP only due to required project spending on MRC Underground Garage Entrance, fund has sufficient budget appropriation to complete project (see [Attachment 1](#)).
- **MERC Fund: \$1,900,000 increase to expenditure appropriation.**
 - Expo: \$600,000 budget increase to recognize additional revenue and related expenses.
 - P'5: \$1,300,000 budget increase to recognize additional revenue and related expenses.
- **Oregon Zoo Asset Management Fund: \$500,000 increase to expenditure appropriation.**
 - Transfer \$500,000 from the Oregon Zoo Operating Fund to the Oregon Zoo Asset Management Fund to help fund capital projects on the zoo campus. Adding two new projects to the CIP (see [Attachment 2](#)).
- **Solid Waste Fund: Net zero impact on total fund appropriations.**
 - Reduce land acquisition budget by \$1.7 million to fund operations projects that were prioritized during FY21-22 (see [Attachment 3](#)).

BACKGROUND

The following section is organized by Department and provides additional detail on the requests outlined in the Budget Impact section above.

CAPITAL ASSET MANGEMENT (Capital Asset Management Fund)

Capital Asset Management is requesting a change on the FY21-22 CIP. An increase of \$105,000 in FY21-22 project spending is required for the MRC Underground Garage Entrance project to

mitigate drainage issues near the South Parking entrance. No additional appropriation is needed as the fund has sufficient budget appropriation to complete the project. This is a change in CIP only.

PLANNING, DEVELOPMENT & RESEARCH (General Fund)

The Affordable Housing Program transferred \$24,393 out of the Affordable Housing Bond Fund in the March 2022 amendment. This amendment recognizes the balancing transfer to increase Contingency for the Research Center support in data mapping.

VISITOR VENUES (MERC Fund and Oregon Zoo Asset Management Fund)

Expo: Due to the success of the Expo Center events and programs, revenues are expected to exceed budgeted forecasts by \$600,000 before fiscal year end. Additional expenditure appropriation is needed to support the increased events and programs.

P'5: Due to the success of P'5 events and programs, revenues are expected to exceed budgeted forecasts by \$1,300,000 before fiscal year end. Additional expenditure appropriation is needed to support the increased events and programs.

Oregon Zoo: The Oregon Zoo has determined that it is able to transfer additional funds from the Oregon Zoo Operating Fund to the Oregon Zoo Asset Management Fund to help pay for renewal and replacement capital projects. Two projects were added to the FY 2021-22 through FY 2025-26 Capital Improvement Plan: AfriCafe painting and AfriCafe roof repairs, as they both exceeded the \$100,000 threshold to be recognized as capital projects. Both projects will be completed by fiscal year end.

WASTE PREVENTION AND ENVIRONMENTAL SERVICES (Solid Waste Fund)

The budget for land acquisition will be reduced by \$1.7 million to fund operations projects that were prioritized during FY 2021-22. Five of the eight projects were not on the FY 2021-22 CIP so funding is being allocated to those projects. The three projects that are on the FY 2021-22 CIP need additional allocation due to the increase in budgeted/expected expenses.

- SMS016: Build-out of maintenance office at Metro South. (new project)
- SMC018: Move and removal of compactor. This project was separated from but related to the conveyor projects at Metro Central.
- SMS011: Renovation of restroom/shower at Metro South.
- SSJ003: Project to replace bridge at St. Johns Landfill. (new project)
- RID002: Improvements at the RID Deployment Center. (new project)
- SMC019: Stormwater Pre-filter (Catch Basin) project at Metro Central (new project)
- SMS013: Additional pest prevention work on completed project at Metro South.
- SMS022: Fire Rover system to detect and extinguish fires Metro South. (new project)

ATTACHMENTS

- Resolution 22-5259
- Exhibit A – Schedule of Appropriations
- Attachments 1-3 Capital Project Changes

**Mid Year Amendment FY 2021-22 Budget
Capital Improvement Plan (CIP) Detail Changes
Capital Asset Management**

Attachment 1
Resolution 22-5259

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2021-22			FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Notes (i.e delay/cancel other projects, contingency)
						CIP	Change Request*	CIP Amended	CIP Amended	CIP Amended	CIP Amended	CIP Amended	
N	MRC013	MRC Underground Garage Entrance	579000	618	00434	108,240	105,000	213,240	-	-	-	-	reduce unidentified project budget and increase new projects
									-	-	-	-	
									-	-	-	-	

**Mid Year Amendment FY 2021-22 Budget
Capital Improvement Plan (CIP) Detail Changes
Visitor Venue - Oregon Zoo**

**Attachment 2
Resolution 22-5259**

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2021-22			FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Notes (i.e delay/cancel other projects, contingency)
						CIP	Change Request*	CIP Amended	CIP Amended	CIP Amended	CIP Amended	CIP Amended	
N	ZRW600	R&R Painting - Africafe	526100	326	20000		150,000	150,000	-	-	-	-	General painting budgeted in FY22, but this project over \$100K and to be added as CIP
N	ZRW500	R&R Roof - Africafe	526100	326	20000		150,000	150,000	-	-	-	-	General roof repair budgeted in FY22, but this project over \$100K and to be added as CIP
								-	-				
								-	-				

**Mid Year Amendment FY 2021-22 Budget
Capital Improvement Plan (CIP) Detail Changes
Waste Prevention & Environ. Services**

Financial Planning Use

Attachment 3
Resolution 22-5259

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2021-22			FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Notes (i.e delay/cancel other projects, contingency)
						CIP	Change Request*	CIP Amended	CIP Amended	CIP Amended	CIP Amended	CIP Amended	
N	SWTBD08	Land Acquisition	570000	536	34100	7,288,401	(1,692,525)	5,595,876	-	-	-	-	Purchase of the Jennifer Street property has been canceled
Y	SMS016	MSS Office- Maintenance	524000	530	32450	-	170,000	170,000	-	-	-	-	New Project - Build out of Maintenance office at Metro South
Y	SMC018	MCS Compactor Move & Removal	579000	534	34100	-	500,000	500,000	-	-	-	-	Move and removal of compactor. This project was separated from but related to the conveyor projects at Metro Central.
N	SMS011	MSS Restroom/Shower Renovation	526100	534	34100	310,000	35,000	345,000	-	-	-	-	Final expenses for shower/restroom project
Y	SSJ003	SJL Bridge Replacement	524080	534	34100	-	250,000	250,000	-	-	-	-	New project - replacement for SJLF
Y	RID002	Rid Annex- Tenant Improvements	526100	536	34100	-	250,000	250,000	-	-	-	-	New project - tenant improvements for RID Deployment center
N	SMC016	MCS Storm Water	524000	536	34100	-	272,525	272,525	-	-	-	-	The project was budgeted in prior years but delayed. Project started/completed in FY21-22.
N	SMS013	MSS Pest Prevention Eng-Design	526000	536	34100	-	65,000	65,000	-	-	-	-	Additional pest control work at Metro South
Y	SMS022	Fire Rover System	579000	536	34100	-	150,000	150,000	-	-	-	-	New project - 2nd half of the equipment purchase will be in FY22-23
								-	-	-	-	-	
								-	-	-	-	-	