

APPROVED
Date 7-13-94

MINUTES OF THE METRO COUNCIL GOVERNMENTAL AFFAIRS COMMITTEE

June 14, 1994

Council Chamber

Committee Members Present: Mike Gates (Chair), George Van Bergen (Vice Chair), Roger Buchanan, Judy Wyers

Chair Gates called the regular meeting of the Governmental Affairs Committee to order at 4 04 p m

1. Consideration of April 12, 1994 Governmental Affairs Committee Meeting Minutes

Motion: Councilor Van Bergen moved to approve the April 12, 1994 Governmental Affairs Committee meeting minutes as submitted

Vote: Councilors Buchanan, Van Bergen and Gates voted aye Councilor Wyers was absent

The motion passed

2. Communications from Local Governments

No communications

3. Resolution No. 94-1963. For the Purpose of Waiving and Postponing a Competitive RFP Process and Extending Metro Contract No. 902675 with Howard Johnson & Company and Rainier Trust for Administrative Record Keeping and Trust Services for the Metro Employee Salary Savings Plan (Action Requested. Motion to Recommend Contract Review Board Approval of the Resolution)

Paula Paris, Personnel Director, introduced Jaye Fraser, Benefits Officer, to the Committee Ms Fraser gave the staff report, and said the proposed resolution would allow for a one year extension for a contract with Howard Johnson & Co and Rainier Trust for services for the Metro Employee Salary Savings Plan

Ms. Fraser explained the transition of information from WM Trust Company to Howard Johnson and Rainier Trust Co and the contractual arrangement with the current provider She noted \$38,000 had been anticipated and was budgeted for FY 1993-94, and said the services continuation with Howard Johnson might require a future budget amendment

Councilor Van Bergen expressed concern regarding the matter of Council oversight in the appointment procedure utilized in the appointing of a five person advisory committee to administer the original WM Trust plan Councilor Van Bergen pursued a line of questioning regarding the quality of the management of the fund Councilor Buchanan echoed Councilor Van Bergen's concerns

In response to Chair Gates, Ms Fraser and Ms. Paris said knowledge that WM Trust Company was going to exit the business of Qualified Plan Administrator was obtained in the summer of 1993 Ms Paris said Howard Johnson's fees were low because they had a similar system already in operation at the time of the transition Ms Paris and Ms Fraser said the contract extension request was for a one year period only, and indicated they felt the matter should go to a Request for Proposals process subsequently Chair Gates and Ms Paris discussed the matter of future appointments to the advisory committee further. Ms Paris volunteered to step down from the advisory committee, to which Chair Gates indicated further discussion would be in order

Motion: Councilor Van Bergen moved to recommend Resolution No 94-1963 to the full Council for adoption

Vote Councilors Van Bergen, Wyers and Gates voted aye Councilor Buchanan abstained

The motion passed.

- Personnel Department Updates

Ms Paris reported to the Committee regarding the status of 6 employees that were recently laid off, and said that one of the employees was not placed to date while the others had been otherwise placed in other positions Ms Paris felt a level of success had been achieved in the situation

Ms Paris distributed a document to the Committee entitled, "Officer of Personnel. An Informational Briefing." in which was given an informational overview and a description of Personnel program accomplishments in administration, training activities, recruitment and selection, classification and compensation, benefits and labor relations

Ms Paris indicated she intended to make the report available to the full Council

4. Resolution No. 94-1974. For the Purpose of Accepting the May 17, 1994 Primary Election Abstract of Votes for Metro (Action Requested. Motion to Recommend Council Adoption)

Casey Short, Council Analyst, presented the staff report, and said the proposed resolution would document Metro's agreement with the tally of voting results in the May 17, 1994 Primary Election as recorded by the counties and would provide a vehicle for notification to Multnomah County Elections that those results have been certified

Motion Councilor Van Bergen moved to recommend Resolution No No 94-1974 to the full Council for adoption

Vote Councilors Buchanan, Van Bergen and Gates voted aye Councilor Wyers was absent

The vote was unanimous and the motion passed

5. Consideration of Contract List Designations for FY 1994-95 Budget

Mr Short presented the Contract List of known, existing contracts for FY 1994-95, and the Council Designations "A" and "B" as listed in the document in the agenda packet for this meeting

The Committee and Staff discussed the potential impact of approval of such a list given the question over the matter of contract authority and the retention of outside legal services over said matter The Committee requested discussion with the outside legal counsel take place regarding the Contract List Designations and a report made back to the Committee prior to the decision of the Committee on the Contract List Designations

Mr Short recommended the Metro Council Committees make tentative recommendations on the A/B Contract Designations, and at the same time, be certain an opinion be obtained from legal counsel prior to adoption of the FY 1994-95 Budget on June 23, 1994 in order to determine appropriate action

Motion Councilor Van Bergen moved to direct Council Staff to prepare a resolution containing a statement of conditions which include approval by outside legal counsel and that designations be according to the Contract List Designations report as contained in the permanent meeting record for this meeting.

Vote

Councilors Buchanan, Van Bergen, Wyers and Gates voted aye

The vote was unanimous and the motion passed

6. Discussion of Metro Committee for Citizen Involvement (MCCI) By Laws Review

Mr. Short noted the passage of the Metro Charter and subsequent change to districting would impact MCCI membership and that an amendment to their bylaws was in order. Mr. Short said the MCCI was working on revisions to its bylaws, and referenced his memorandum dated June 7, 1994 contained the record for this meeting in which he provided background, current status of the MCCI, and his recommendations.

Councilor Wyers indicated she supported Mr. Short's recommendation for Governmental Affairs Committee staff review of the MCCI by laws. She felt there should be further networking with the neighborhood groups as she had received input to suggest a lack in that area. The Committee and Staff discussed the matter further.

Judy Shioishi, Associate Council Analyst, addressed the Committee, and distributed a draft document indicating by-laws revisions proposed by the MCCI Work Group, and her memorandum dated May 19, 1994 regarding membership changes based on the changes in Metro districts.

The Committee and Staff discussed issues concerned with by-laws changes such as provision of budget advisory committee(s) to review, evaluate and provide recommendations to the agency.

Chair Gates suggested a method be developed for input and review by CPO's and neighborhood groups, i.e. a line of communication, to the MCCI and to the Council.

Donald E. Carlson, Council Administrator, suggested a review of the matter of members and alternates be undertaken. Chair Gates recommended there be members only with no alternates.

7. Draft Resolution No. 94-1996, Amending the Contract with Harrang Long Gary Rudnick, P.C. for Legal Services on Council Contracting Authority

Mr. Carlson referenced his memorandum dated June 14, 1994 regarding Draft Resolution No. 94-1996 Amending the Contract with Harrang Long Gary Rudnick, P.C. for Legal Services on Council Contracting Authority.

Motion: Councilor Van Bergen moved to recommend Resolution No. No. 94-1995 to the full Council for adoption.

Vote: Councilors Van Bergen, Wyers and Gates voted aye. Councilor Buchanan was absent.

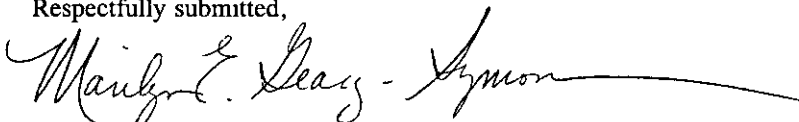
The vote was unanimous and the motion passed.

8. Councilor Communications

Councilor Wyers indicated she had requested a resolution be prepared by Mr. Carlson recommending Councilor McFarland as a member to the Governmental Affairs Committee. The Committee agreed in concept.

There being no further business, the meeting adjourned at 5:27 p.m.

Respectfully submitted,



Marilyn E. Geary-Symons
Committee Recorder