

MINUTES OF THE COUNCIL TRANSPORTATION AND PLANNING COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

October 8, 1991
Council Chamber

Committee Members Present: Jim Gardner (Chair), Richard Devlin
(Vice Chair), Lawrence Bauer, Susan
McLain and George Van Bergen

Committee Members Absent: None

Chair Gardner called the regular meeting to order at 6:00 p.m.

1. Consideration of the Minutes of the August 13, and August 27, 1991
meetings of the Transportation and Planning Committee

Motion: Councilor Devlin moved to approve the minutes as
written.

Vote: All those present voted aye. The vote was unanimous and
the motion passed.

2. Consideration of Resolution No. 91-1511, For the Purpose of
Approving the FY 1991-92 Housing Planning Workplan

Rich Carson, Planning and Development Director, referred to page six of the document and gave an overview of the task outline. He said Task one would compile the three county Comprehensive Housing Affordability Strategy (CHAS) documents and give a regional perspective on unmet needs. He said Task 5 would include database work to evaluate the accuracy of the CHAS analyses. He said Task 3 involves preparation of case studies and will result in information about the market dynamics of housing affordability. He said fair share strategies will be addressed by mapping data to determine if there are gaps. He said Task 2 will be a first step to review data relating to job creation and affordability.

Mr. Carson then introduced Mary Weber, who explained how the workplan correlates with housing planning activities set out in the Regional Urban Growth Goals and Objectives (RUGGOs). Ms. Weber then addressed questions from Karla Forsythe, Council Analyst.

Ms. Weber said the planning activities would address preservation of special needs and existing low and moderate income housing through case studies on public/private partnerships. She said the current fiscal year workplan focuses on laying the analytical foundation, with strategy and policy development to follow in FY 92-93.

Ms. Weber said the report findings will be presented to the Growth Management Technical and Policy Advisory Committees (UGMPAC) to consider in identifying issues of regional significance and in making recommendations. She said this was the relationship between the workplan and the functional planning process. Mr. Carson said functional planning is the last step in the process. He said the first step involves identifying issues, problems and ways they can be solved

TRANSPORTATION AND PLANNING COMMITTEE MINUTES

October 8, 1991

Page 2

with a functional plan coming at the end if needed. He said RUGGOs might be properly implemented with a five year work plan.

Councilor Devlin noted the Metro Code requires that a planning process which might result in a functional plan must first be identified as one of metropolitan significance. He asked when this identification should occur. Mr. Carson said it usually occurs shortly before the plan is adopted. He said an information base should be obtained before the announcement of a functional plan. He said local jurisdictions might be put off by early notice. He said it was preferable to have local jurisdictions come through the same planning and analytical process.

Councilor Devlin said the phrase "functional plan" is ambiguous. He said some functional plans involve modification to local comprehensive plans, while others are policy documents. He said some, like the solid waste plan, serve both functions.

Councilor Gardner said a better strategy might be to use the words "functional plan" frequently. He said doing so would give local jurisdictions the opportunity to be better prepared for any resulting changes necessary in their comprehensive plans. Councilor McLain concurred. Councilor Van Bergen said the terms were not clear.

Councilor Gardner asked if staff would be evaluating only the strategies recommended in the three CHAS documents. Mr. Carson said staff would be focusing on the CHAS and on case studies, but staff could make suggestions. Councilor Gardner asked that staff look beyond the CHAS studies. Mark Turpel, Senior Regional Planner, said the regional view could be obtained through CHAS and the national perspective could be obtained through case studies. He said this would be a good basis and other suggestions could be incorporated in the CHAS in future years.

Ms. Forsythe asked how the planning activities would address density issues mentioned in the Housing Objective. Ms. Weber said the Task 3 case studies would include information about dynamics of affordability.

Councilor Gardner asked if the project would require additional expenditures on staff. Mr. Carson said the costs have been budgeted, including a \$25,000 contract for an economic consultant.

Councilor Bauer said it was prudent for Metro not to rush into housing issues, and to augment rather than compete with existing housing providers.

Motion: Councilor Bauer moved to recommend Council adopt Resolution No. 91-1511.

Vote: Councilors Bauer, Devlin, McLain and Gardner voted aye. Councilor Van Bergen was absent. The vote was unanimous and the motion passed.

TRANSPORTATION AND PLANNING COMMITTEE MINUTES

October 8, 1991

Page 3

3. Regional Emergency Planning Program Work Plan - Request to Extend Time for Presentation of Work Program

Mr. Carson introduced Jay Ponce, the newly hired Senior Emergency Planner. Mr. Carson requested an extension to allow Mr. Ponce time to prepare a report for the Committee. He also distributed a handout highlighting work in progress related to the Emergency Planning Program.

The Committee consensus was to defer the report to the second meeting in November.

4. Consideration of Resolution No. 91-1516, For the Purpose of Amending Metro Resolution No. 86-649 and IRC Resolution No. 96-05-3 to Continue the Bi-State Policy Advisory Committee and Expand Membership

Casey Short, Council Analyst, explained the resolution extends the Council's authorization for the Bi-State Advisory Committee for two years. He said the Intergovernmental Resource Center of Clark County has already approved a similar resolution. He also noted the correct title of the resolution is, "For the Purpose of Continuing the Bi-State Advisory Committee".

Motion: Councilor Bauer moved to recommend Council adopt Resolution No. 91-1516.

Vote: Councilors Bauer, Devlin, McLain and Gardner voted aye. Councilor Van Bergen was absent. The vote was unanimous and the motion passed.

5. Consideration of Resolution No. 91-1517, For the Purpose of Approving an Intergovernmental Agreement with the Intergovernmental Resource Center for Bi-State Committee Staff Support

Mr. Short gave a background report on the failed attempts to obtain State funding at the last legislative session. He said the Resolution authorizes an intergovernmental agreement between Metro and the Intergovernmental Resource Center of Clark County, Washington for staffing the Bi-State Advisory Committee. He said the resolution differs from the previous agreement in two ways: Metro funding is increased from \$6,000 to \$7,500, and IRC staff support increased from .25 to .50 FTE. He said the Metro Council Department budgeted the \$7,500 contribution and will also contribute .25 FTE in staff resources.

Councilor Bauer noted the agreement was a good deal. He noted that the Washington legislature followed through with funding.

Motion: Councilor Bauer moved to recommend Council adopt Resolution No. 91-1516.

TRANSPORTATION AND PLANNING COMMITTEE MINUTES

October 8, 1991

Page 4

Vote: Councilors Bauer, Devlin, McLain and Gardner voted aye. Councilor Van Bergen was absent. The vote was unanimous and the motion passed.

Unscheduled Agenda Items

Andy Cotugno, Transportation Director, reported in June 1991, the contract for the environmental impact study on the Hillsboro extension of the West Side Light Rail project expired. He said work on the study has not been active since January 1991 due to demands of the West Side Light Rail study and federal funding submittal.

Mr. Cotugno said he proposed to reactivate the study using an Request for Qualification (RFQ) and Request for Proposal (RFP) process. He said the project would be an "A" contract. He said funds are provided through a federal grant.

Councilor Bauer asked if Tri-Met was in agreement with the plan. Mr. Cotugno said they were. Councilor McLain asked if they would use the same consultant. Mr. Cotugno said the contract would be submitted for competitive bids from qualified firms.

The consensus of the Committee was to allow Mr. Cotugno to proceed with the RFQ and RFP process without formal Committee consideration.

The Committee then discussed the meeting schedule during the holiday season. The consensus of the Committee was to change the November 26 meeting to November 25.

With no further business before the Committee, Chair Gardner adjourned the meeting at 7:20 p.m.

Respectfully Submitted,



Susan Lee
Committee Clerk