

MINUTES OF THE COUNCIL MANAGEMENT COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

April 18, 1985

Committee Members Present: Councilors DeJardin, Gardner,
Kirkpatrick and Van Bergen

Committee Members Absent: Councilor Cooper

Staff Present: Ed Stuhr, Kay Rich, Bob Porter, Jane
Hartline, Ray Barker

Chairman Van Bergen called the meeting to order at 6:15 p.m. for the purpose of approving a contract.

Consideration of an Emergency Addendum to the Contract with Galluzzo & Associates for Insulation Replacement to Zoo Refrigeration Facilities

Mr. Rich explained the original scope of work to repair Zoo refrigeration facilities included an extensive list of maintenance items to be examined. However, after work commenced, the contractor discovered insulation in the refrigeration room was saturated with water, a problem not anticipated by staff. In order to quickly restore the facility to salvage large quantities of frozen foods, staff instructed the contractor to proceed with repairs, realizing the addendum would be approved after the insulation repair work commenced. The original contract sum was under \$10,000 and did not require Council Management Committee approval. The proposed addendum, however, increased the contract sum to \$15,000 and required Council Management Committee approval.

Councilor Kirkpatrick asked if competitive bids were received for the original contract. Mr. Rich explained many requests for bids were mailed to contractors deemed qualified to perform the work but only one bid was received and staff recommended contracting with that firm (Galluzzo & Associates). Councilor Kirkpatrick requested staff provide the Committee with competitive bid information regarding original contract awards when addendums were considered increasing contract sums in excess of \$10,000.

Motion: Councilor DeJardin moved to approve the contract addendum for an amount not to exceed \$5,500.
Councilor Kirkpatrick seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Gardner, Kirkpatrick and Van Bergen

Absent: Councilor Cooper

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The motion carried and the contract addendum was approved.

A discussion followed about an expeditious process for approving contracts of an emergency nature. Chairman Van Bergen requested staff define an emergency contract approval process to include provisions for polling the Committee by telephone.

There being no further business, Chairman Van Bergen adjourned the meeting at 6:30 p.m.

Respectfully submitted,



A. Marie Nelson
Clerk of the Council

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