

MINUTES OF THE COUNCIL MANAGEMENT COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

August 14, 1986

Committee Members Present: Councilors DeJardin, Gardner and
Van Bergen

Committee Members Absent: Councilors Cooper and Kelley

Staff Present: Don Carlson, Ray Barker, Don Cox, Jeff
Booth, Ed Stuhr, Doug Drennen,
Jennifer Sims

Chairman Gardner called the meeting to order at 4:00 p.m.

1. Minutes of July 17, 1986

Motion: Councilor DeJardin moved the minutes be approved and
Councilor Van Bergen seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Gardner and Van Bergen

Absent: Councilors Cooper and Kelley

The motion carried and the minutes were approved.

2. Report on Clackamas Transfer & Recycling Center (CTRC)

Jim Shoemake, Solid Waste Facilities Manager, reported on improve-
ments planned for CTRC: remodeling space to include a new lunchroom
and conference room, and gatehouse improvements to allow more secur-
ity and privacy. Also, the St. Johns Landfill Gatehouse was planned
to be enlarged to house a cash vault and to increase work space.
The latter improvement would be done as an add-on to the CTRC con-
tract, he said, and the Council would consider approving the
construction contract this fall.

Councilor Van Bergen asked about progress on the CTRC landscape
project. Doug Drennen, Solid Waste Engineering/Analysis Manager,
reported the project had been delayed because the contractor was
securing a performance bond. Mr. Shoemake added that due to nearby
highway construction, Metro's engineer was recalculating water flow
and drainage factors that would effect the project.

3. Consideration of Amending the CTRC Operations Contract with Genstar Waste Transfer Systems, Inc. to Provide an Extension for Twelve Months, Rate Categories for Hauling to Alternative Locations, and an Inflation Adjustment

Jim Shoemake explained the Council, at its May 15, 1986, meeting, accept the Executive Officer's recommendation to negotiate changes to the CTRC operations contract. Those changes would allow Metro to direct waste to disposal facilities other than St. Johns Landfill and to provide for improvements to the clamshell at CTRC. Staff was now requesting the contract extension be approved.

Councilor Van Bergen was concerned about the impact of the proposed changes on disposal rates. Mr. Drennen said any impacts on rates would be included in the 1986-87 rate study. He did not expect rates to change for the first three months of the new program. Mr. Drennen also explained this action was being taken in response to the Council's resolution requesting staff to develop ways of diverting waste from St. Johns Landfill.

Motion: Councilor DeJardin moved the contract extension be approved and Councilor Van Bergen seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Gardner and Van Bergen

Absent: Councilors Cooper and Kelley

The motion carried and the contract extension was approved.

4. Consideration of Metro's Data Processing Plan

Don Carlson, Deputy Executive Officer, introduced Jeff Booth, Data Processing Manager, and Dan Hoffa, a consultant hired by Metro to assist in developing a Data Processing Plan. Mr. Carlson reviewed the project background, explaining the Plan was developed at the request of the Council. The Council had also called for the Management Committee to approve the Plan before it could be implemented by staff.

Jeff Booth discussed the Plan's major recommendations which were detailed in the staff report. In summary, he said the Plan would be reviewed annually as part of the budget process. Staff would be increased from 2.5 FTE to 4.0 FTE over the next three years to implement changes.

Councilor DeJardin said he was pleased with the Plans' objectives.

Councilor Van Bergen said although he wanted to see Metro offer computer programs and assistance to small communities, he was concerned about the security aspects of co-mingling computer programs. He also hoped the system would be flexible enough to change with the agency. Mr. Hoffa explained the plan now before the Committee was a reflection of the current organization. The basic system, however, was very flexible and could grow with the agency. He also explained the Intergovernmental Resource Center was already assisting smaller communities and computer program security was not a problem.

Motion: Councilor Gardner moved the Data Processing Plan be approved and Councilor Van Bergen seconded the motion.

Responding to Councilor Gardner's question, Mr. Carlson reported that depending on the amount of procurements, the Council or the Management Committee would approve major equipment purchases as part of its contract approval process.

Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Gardner and Van Bergen

Absent: Councilors Cooper and Kelley

The motion carried and the Data Processing Plan was approved.

5. Report on Investments for the Quarter Ending June 30, 1986

Don Cox, Accounting Manager, reviewed information contained in the written staff report. He explained that average interest rates had declined from 6.87 percent to 6.37 percent during the quarter. The State of Oregon Local Government Investment Pool continued to produce a strong yield among available investment alternatives.

There being no further business, Chairman Gardner adjourned the meeting at 5:20 p.m.

Respectfully submitted,



A. Marie Nelson
Clerk of the Council