

MINUTES OF THE COUNCIL MANAGEMENT COMMITTEE  
OF THE METROPOLITAN SERVICE DISTRICT

August 15, 1985

Members Present: Councilors Gardner, Hansen (alternate),  
Kirkpatrick and Van Bergen

Members Absent: Councilors Cooper and DeJardin

Staff Present: Don Carlson, Don Cox, Kay Rich, Ed Stuhr and  
Pat Lent

Chairman Van Bergen called the meeting to order at 5:30 p.m.

1. Quarterly Investment Report

Don Cox reviewed the status of Metro's investments for the quarter ending June 30, 1985, as reported in the agenda materials. Mr. Cox explained the State Investment Pool yielded the highest interest rates of institutions with which Metro invested and as such, staff would continue investing the majority of funds with the pool next quarter.

Mr. Cox requested the Committee determine whether Willamette Savings & Loan and Oregon First National Bank should be added to the approved list of institutions with which Metro could invest funds. After discussing the question, the Committee agreed to follow the recommendation of citizen members of the Investment Committee. Bonnie Kraft, citizen member present at the meeting, advised, based on her experience as Finance Director for the city of Gresham, not to invest with the savings and loan institution unless funds were insured. Mr. Cox said he would poll other citizen members on the question and report his findings to the Management Committee.

Chairman Van Bergen requested staff keep the Management Committee informed about possible changes in the Government Investment Pool as a result of the Governor's announcement about management changes.

2. Approval of Minutes

Motion: Councilor Kirkpatrick moved the minutes of June 13 and June 20, 1985, be approved. Councilor Hansen seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Gardner, Hansen, Kirkpatrick and Van Bergen

Absent: Councilors Cooper and DeJardin

The motion carried and the minutes were approved.

3. Consideration of an Extension to the Contract with Animal Spectrum, Inc. for Feline Food

Kay Rich requested the contract be extended one year because Animal Spectrum had not increased its price and because Animal Management staff did not wish to risk altering feline diets at this time. When the contract was originally bid, staff conducted feeding trials. The contract was awarded to Animal Spectrum, the second lowest bidder, because some cats would not eat food supplied by the lowest bidder.

Motion: Councilor Kirkpatrick moved to approve the contract extension and Councilor Gardner seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Gardner, Hansen, Kirkpatrick and Van Bergen

Absent: Councilors Cooper and DeJardin

The motion carried and the contract extension with Animal Spectrum, Inc. was approved.

4. Consideration of a Contract with Tri-Lett Industries for Improvements to the Zoo's Elephant Viewing Room

Mr. Rich reviewed the selection process for the contractor and the need for the contract. He explained that improvements for the Elephant Viewing Room were budgeted and would include adding a new entryway, upgrading the viewing room and adding access from the back of the room to the Elephant Overlook Hill. Tri-Lett Industries submitted the lowest bid for the project and met all Disadvantaged Business Program requirements, he reported.

Motion: Councilor Hansen moved to approve the contract and Councilor Gardner seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Gardner, Hansen, Kirkpatrick and Van Bergen

Absent: Councilors Cooper and DeJardin

The motion carried and the contract with Tri-Lett Industries was approved.

5. Consideration of a Contract with Adrienne Brockman for Hearings Officer for Urban Growth Boundary (UGB) Amendments

Jill Hinckley reported that as a result of the Council's adopting Ordinance No. 85-189, the services of a hearings officer were needed

to hear all cases of petitions for major amendments to the UGB received by October 7, 1985, and to issue rules for the possible consolidation of such cases. Adrienne Brockman was recommended for Hearings Officer because she was on the approved list of hearings officers and because of the depth and breadth of her land use experience.

Ms. Hinckley explained the contract established a flat fee of \$2,500 per case in order to limit costs to the amount deposited by petitioners to cover hearings officer costs. If less than \$2,500 were spent on a particular case, the refund to the petitioner for the difference would be taken from petition fees. If the Council remanded any case for further work, the hearings officer would be paid at the rate of \$50.00 per hour for additional work. The extra payment would bring the total amount payable under the contract to \$11,000, she said.

Motion: Councilor Kirkpatrick moved to approved the contract and Councilor Gardner seconded the motion.

A discussion followed regarding proposed contract terms that would require the hearings officer to provide general notice in The Oregonian about UGB hearings. The Committee instructed staff to amend the Scope of Work to provide for staff publishing hearing notices in The Oregonian and other applicable local newspapers. Staff would then send notices to the hearings officer regarding when those notices were published.

Vote: A vote on the motion resulted in:

Ayes: Councilors Gardner, Hansen, Kirkpatrick and Van Bergen

Absent: Councilors Cooper and DeJardin

The motion carried and the contract with Adrienne Brockman was approved, subject to the above recommended changes in the Scope of Work.

There being no further business, Chairman Van Bergen adjourned the meeting at 6:20 p.m.

Respectfully submitted,



A. Marie Nelson  
Clerk of the Council