

MINUTES OF THE COUNCIL MANAGEMENT COMMITTEE  
OF THE METROPOLITAN SERVICE DISTRICT

September 15, 1987

Committee Members Present: Jim Gardner, Gary Hansen, Sharron Kelley and David Knowles (alternate\*)

Committee Members Absent: Tanya Collier, Larry Cooper and Tom DeJardin (alternate\*)

Chairman Gardner called the meeting to order at 10:00 p.m.

1. Consideration of Minutes

Motion: Councilor Kelley moved, seconded by Councilor Hansen, to approve the minutes of August 20 and 25, 1987.

Vote: A vote on the motion resulted in all four Councilors present voting aye. Councilors Collier and Cooper were absent.\*

2. Discussion with Peat Marwick Main & Co. Staff Regarding FY 1987 Examination of Annual Financial Report

Ray Phelps, Director of Finance & Administration, introduced Roger Rowe of Peat Marwick Main & Co. Mr. Rowe discussed the three-phased financial audit process which would be completed by mid-October. The audit team would present their report to the Council on November 22. The team found no weaknesses in Metro's internal control system.

After discussion, it was agreed staff would organize meetings between the audit team and Councilors for the purpose of discussing audit results.

3. Consideration of Resolution No. 87-797, for the Purpose of Authorizing Two New Positions (Construction Project Manager and Secretary), Amending the Pay and Classification Plans, and Amending the FY 1987-88 Budget and Appropriations Schedule

Ray Phelps reviewed the reason for staff's request for the new positions, citing special problems related to the Zoo Africa Exhibit construction that could have been avoided had an experienced construction manager been on staff. He reviewed the Construction

\*NOTE: Alternates' attendance is not mandatory unless a threemember quorum is needed. Absent alternate members are not listed in voting records.

Project Manager position in detail, explaining the salary had been proposed as a result of a survey performed by the Personnel Officer. The job description and resolution had been revised to reflect Council Management Committee comments on August 25, 1987.

A discussion followed about how the Zoo Construction Manager position would relate to the proposed new position. Mr. Phelps recommended maintaining the Zoo position and evaluating agency construction positions after the new manager was in place. The Committee also discussed how the proposed new positions would be funded.

Motion: Councilor Knowles moved, seconded by Councilor Hansen, to recommend the Council adopt Resolution No. 87-797 and declare the Council's intent to file a supplemental budget should it be necessary to allocate the cost of the two positions to the Capital Funds and transfer money to the General Fund.

Councilor Kirkpatrick noted the resolution should be revised to reflect the above motion.

Vote: A vote on the motion resulted in all four Councilors present voting aye. Councilors Collier and Cooper were absent.

The motion carried.

There being no further business, the meeting adjourned at 11:00 p.m.

Respectfully submitted,



A. Marie Nelson  
Clerk of the Council

amn  
8301C/313-2  
10/07/87