

MINUTES OF THE COUNCIL MANAGEMENT COMMITTEE

September 20, 1984

Committee Members Present: Councilors Deines, Hansen, Kelley and Bonner

Committee Member Absent: Councilor Oleson

Other Councilors Present: Councilor Banzer

Staff Present: Sonnie Russill, Jennifer Sims, Chum Chitty, Dan LaGrande, Steve Siegel, Herman Brame, Dennis O'Neil and Ray Barker

A regular meeting of the Council Management Committee was called to order by Chairman Bonner at 5:30 p.m.

1. Report on the FY 1983-84 Audit

Chum Chitty reported all audit field work was complete on September 14, 1984. Jim Savage of Coopers & Lybrand said staff did an excellent job preparing for the audit and work had gone very smoothly. He said Councilors would be able to review the audit report in October. In response to the Committee's request for a report on accounting division staffing, Mr. Savage said all staff were qualified for their current positions and the division was not overstaffed at this time.

2. Consultant (Roger Pringle) report on Solid Waste Director and Zoo Director positions

Rick Gustafson explained this matter was before the Management Committee in August but no action had been taken. Mr. Gustafson said he had requested Roger Pringle, a personnel consultant, to review employment contracts for the two positions. After reviewing the contracts, Mr. Pringle recommended terminating the contract arrangements and incorporating the positions into the Metro Classification Plan at a proposed level of 16.0, Mr. Gustafson said. He perceived three options in handling employment arrangements for the two positions: 1) continue the present arrangement of employment contracts; 2) follow Mr. Pringle's recommendation and place the two positions in the Classification Plan; and 3) follow option 2 above but also amend the Personnel Rules to require Council confirmation of employees hired by the Executive Officer in the 16.0 range.

After some discussion, Councilor Deines said he wanted the present system of employment contracts for the two positions to remain unchanged.

Councilor Hansen requested a staff report that would show all the changes brought about by placing the two positions in the Classification Plan. Items of specific concern were termination, fringe benefits, merit pay and confirmation upon hiring. Mr. Gustafson said he would provide this information and added that separate contracts could be executed regarding special termination arrangements, fringe benefit packages and merit pay.

Councilor Kelley thought the Zoo Director should continue to be covered under an employment contract to allow for more hiring flexibility. She thought flexibility would be especially important in attracting candidates who would provide the abilities and leadership necessary for the position.

Chairman Bonner said he would report to the full Council that three of the five Committee members recommended adoption of Resolution No. 84-490, as amended, to provide for Council confirmation of new employees hired into the proposed 16.0 range of the Classification Plan and that the Council also receive a report from staff analyzing the differences between the existing contract system and the proposed new plan.

3. Consideration of Resolution No. 84-502, for the purpose of establishing a regional corrections task force

Chairman Bonner explained the Committee had previously approved a contract with Barney & Associates to establish a regional criminal justice program. Steve Siegel further explained the Resolution would set up a region-wide task force to create a basic program strategy. The task force would probably meet two to three times during the next three months, he said.

Councilor Deines thought a Metro Councilor from Clackamas County should serve on the task force because Clackamas County would not otherwise be represented.

It was the general consensus of the Management Committee to recommend approval of Resolution No. 84-502 to the full Council with the provision that three members be appointed to serve on the task force, one being a representative from Clackamas County. A fourth appointee would serve as alternate.

4. Consideration of Resolution No. 84-499, for the purpose of adopting Consent Agenda criteria for the Metropolitan Service District

Ray Barker reported because of the Council's recent reorganization, there was a need to update the criteria by which items were placed on the Council's Consent Agenda. The Committee agreed, by consensus, to recommend the Council adopt Resolution No. 84-499 with the following amendments: 1) item 1.a be changed to clarify that the Presiding Officer or the Executive Officer may request an item be placed on the Consent Agenda; 2) the first sentence of item 4 be deleted to allow for the removal of an item from the Consent Agenda

at any time; and 3) an item 6 be added to provide for distribution of the Consent Agenda to Councilors and the public in a timely manner.

5. Consideration of policy regarding introductions of resolutions

Presiding Officer Kirkpatrick said she had asked for a discussion about this matter because under the former Council structure, the name of the chairperson of the committee introducing a resolution or ordinance to the Council would appear on the document. Because the reorganization had changed the committee structure substantially, the Presiding Officer asked how the Committee recommended this matter be handled.

The Committee generally agreed it would be useful to know who had introduced specific resolutions or ordinances. The Committee recommended the Presiding Officer practice a policy most suitable to her.

6. Consideration of a contract to construct 16 groundwater monitoring wells at the St. Johns Landfill

Herman Brame certified the contract had been subject to all appropriate, internal reviews and all the correct contracting procedures had been followed.

Chairman Bonner asked Dennis O'Neil if the Department of Environmental Quality (DEQ) had required the contract because of suspected problems at St. Johns. Mr. O'Neil replied DEQ was requiring the wells to learn more about the deeper aquifer and the 5,000 drums of the herbicide 24-D disposed by Rodio Chemical Company in the early 1960s. He explained the chemical was alleged to be there by the company and both DEQ and the Environmental Protection Agency (EPA) were quite interested in the possible toxicity of the material. Also of concern was the fact that DEQ did not know exactly where the chemicals were buried in the landfill, he said. Mr. O'Neil said a few preliminary tests had been performed using the existing well system but nothing had been found. More wells would be needed to do more extensive testing, he explained.

Mr. O'Neil, in response to Chairman Bonner's question, said officials from the EPA would review test results soon and determine corrective actions to be taken. Mr. O'Neil said it was impossible to determine at this time the extent of the problem or how it would be corrected.

Councilor Kelley asked if the wells installed under this contract project would also provide information that would be useful in making decisions about extending St. Johns Landfill. Mr. O'Neil replied this was not one of the primary objectives of the work scope but additional knowledge would certainly be useful in making decisions about the future of the landfill.

Councilor Hansen asked if information about the contractor's test results would become public information. Mr. O'Neil responded that the results would become part of the public record.

Motion: Councilor Kelley moved the Management Committee approve Contract No. 84-0-717.

Vote: A vote on the motion resulted in:

Ayes: Councilors Hansen, Kelley and Bonner

Absent: Councilors Deines and Oleson

The motion carried and the contract was approved.

7. Approval of Regional Services Committee minutes of June 12, 1984, approval of Council Management Committee minutes of August 16 1984

Motion: Councilor Kelley moved the minutes of both meetings be approved as submitted.

Vote: A vote on the motion resulted in:

Ayes: Councilors Deines, Hansen, Kelley and Bonner

Absent: Councilor Oleson

The motion carried and the minutes were approved.

8. Other business

Chairman Bonner explained the Council, at the meeting of September 13, 1984, had adopted a resolution approving the contract with Martin & Associates for lobbyist services. The resolution provided for the Management Committee to review the contract's work plan.

Motion: Councilor Kelley moved to accept the Scope of Work for Metro's contract with Martin & Associates.

There being no discussion on this subject, the Chairman called for a vote on the motion.

Vote: The vote on the motion resulted in:

Ayes: Councilors Deines, Hansen, Kelley and Bonner

Absent: Councilor Oleson

The motion carried and the work plan was approved.

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There being no further business, Chairman Bonner adjourned the meeting at 7:40 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "A. Marie Nelson".

A. Marie Nelson
Clerk of the Council

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