

MINUTES OF THE COUNCIL MANAGEMENT COMMITTEE  
OF THE METROPOLITAN SERVICE DISTRICT

October 18, 1984

Committee Members Present: Councilors Deines, Kelley and Oleson  
Committee Members Absent: Councilors Bonner and Hansen  
Staff Present: Jennifer Sims, Herman Brame, Norm  
Wietting, Doug Drennen, and Ray Barker

Vice-chairperson Kelley called to order a regular meeting of the Council Management Committee at 5:40 p.m.

1. Approval of Minutes

Motion: Councilor Deines moved to approve the minutes of the special meeting of September 13, 1984, and the minutes of the regular meeting of September 20, 1984. Councilor Oleson seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Deines, Kelley and Oleson

Absent: Councilors Bonner and Hansen

The Motion carried and the minutes were approved.

2. Annual Insurance Program Report

Jennifer Sims introduced Gil Henderson, Metro's insurance broker from the firm of Fred S. James & Company. Mr. Henderson reviewed the FY 1984-85 insurance program with the Committee as outlined in a written report entitled "Metropolitan Service District Annual Report" dated September, 1984.

Mr. Henderson explained because the insurance market had recently become more restrictive, Metro could expect premiums to increase. However, he said, staff had pre-paid some premiums for a three-year period and substantial money had been saved. He said Metro could expect larger deduction and retention amounts in order to keep insurance premiums down.

In answer to Councilor Oleson's question, Mr. Henderson reported the District had a very good loss record for the past several years. He said claims for last fiscal year totaled approximately \$8,000 with about \$1,300 being paid out.

Councilor Kelley said Multnomah County had been able to reduce their insurance costs by self-insuring. She said state statutes had also limited their general liability to \$300,000 on any one claim. She

asked if staff had consulted with other local governments to see if Metro could reduce costs in the same manner.

Mr. Hendersen replied the state statutes limiting liability also applied to Metro. However, he said the District was too small to self-insure. He said the largest insurance expense for the agency resulted from covering the Zoo's railroad operation which was a unique situation not shared by other jurisdictions.

Councilor Deines asked about the extent of Metro's Environmental Liability Insurance coverage. Mr. Hendersen responded that this insurance was written to cover exposure of the current St. Johns Landfill operation as well as its closure as well as any new site that would be opened. Mr. Henderson said insurance companies were not quoting rates for this type of coverage without the benefit of expensive surveys of the property to be insured.

3. Consideration of a Change Order to Provide for Leachate Collection Pipe Installation and Related Ditch Preparation at the St. Johns Landfill

Norm Wietting reported the proposed change order would allow for the installation of leachate collection pipes at the same time other expansion construction would take place. Mr. Wietting said the leachate collection pipes should have been properly identified on the working drawings when the Genstar contract was initially bid but they were instead identified as surface drains. He said the Department of Environmental Quality had reviewed the working drawings before the Genstar contract was awarded and they did not identify the drains as a leachate collection type. If the drains had been identified before the contract was awarded, bidders would have been required to submit a separate bid on the pipe system, he said.

Councilor Oleson asked why the work was necessary. Mr. Wietting replied that because of the variance of elevations of the landfill expansion area and the desire to create a balance between water levels inside and outside the dyke, the collection pipes would make it possible to gain access to the bottom of the landfill if that should ever become necessary.

Motion: Councilor Deines moved to approve the change order. Councilor Kelley seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Deines, Kelley and Oleson

Absent: Councilors Bonner and Hansen

The motion carried and Change Order No. 2 to the Genstar contract was approved.

There being no further business, Councilor Kelley adjourned the meeting at 6:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "A. Marie Nelson".

A. Marie Nelson,  
Clerk of the Council

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10/19/84