

MINUTES OF THE COUNCIL MANAGEMENT COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

October 29, 1987

Committee Members Present: Councilors Larry Cooper, Jim Gardner,
Gary Hansen and Sharron Kelley

Committee Members Absent: Councilors Tanya Collier, Tom DeJardin
(alternate*) and David Knowles
(alternate*)

Chairman Gardner called the meeting to order at 5:35 p.m.

1. Consideration of Minutes

Motion: Councilor Hansen moved to approve the minutes of
October 8 and 15, 1987. Councilor Cooper seconded
the motion.

Vote: A vote on the motion resulted in all Councilors
present voting aye. Councilor Collier was absent.*

The motion carried and the minutes were approved.

2. Consideration of a Contract with the Clackamas County Juvenile
Correction Department for Litter Patrol Around the Clackamas
Transfer & Recycling Center (CTRC)

Jim Shoemake, Facilities Manager, reviewed staff's written report.
He explained the new contract would provide for more workers to
patrol a larger area.

After discussion, it was the Committee's consensus staff should
investigate whether signs could be posted near work crews which
would credit Metro for funding the litter control programs. Staff
should also investigate whether similar litter control programs
could be implemented near other disposal sites.

Motion: Councilor Hansen moved, seconded by Councilor Kelley,
to approve the contract.

Vote: A vote on the motion resulted in all Councilors
present voting aye. Councilor Collier was absent.*

*NOTE: Alternates' attendance is not mandatory unless a three-member
quorum is needed. Absent alternate members are not listed in voting
records.

The motion carried and the contract was approved.

3. Consideration of a Contract with Photo & Sound Company for the Installation of Local Area Network (LAN) Equipment and Software in the Solid Waste Department

Gerald Uba, Solid Waste Analyst, briefly reviewed staff's written report.

Motion: Councilor Kelley moved, seconded by Councilor Cooper, to approve the contract.

Chairman Gardner reported the need for the contract had been discussed by the Solid Waste Committee and the full Council.

Vote: A vote on the motion resulted in all Councilors present voting aye. Councilor Collier was absent.*

The motion carried and the contract was approved.

4. Consideration of the Budget Review Process for FY 1988-89

5. Discussion of a Goals and Objectives Process for FY 1988-89

Ray Barker, Council Assistant, reviewed staff's written analysis of the Council's budget review process, alternatives available to the Council and recommendations. Staff recommended establishing a "pilot program" which would appoint citizens to work with the Council Solid Waste Committee to review the Solid Waste Department's budget. If that program was successful, other citizens could be appointed to work with other Council standing committees to review the rest of the budget.

Committee members discussed the recommendation. Councilor Hansen, who had served on the Council budget committee since its inception, did not think the Budget Committee format a useful way of involving citizens in Metro's budget process. He explained it usually took several meetings for citizens to become familiar with Metro's programs and budget methods. Also, the time spent in those meetings took time away from formal Council review of the budget. He suggested the Executive Officer involve citizens to make recommendations before the budget was developed and presented to the Council. He thought if citizens were used in the Council review process, they should be experts in the budgeting field. He agreed standing committees could be used for preliminary review of functional areas.

Donald Carlson, Councilor Administrator, announced the Executive Officer wanted to schedule an all-day work session with Councilors

and Department Heads. Topics for discussion would include the budget process and goals and objectives for the new fiscal year. He explained that Mr. Barker was preparing a background paper on the goals and objectives process for future Council review.

Chairman Gardner suggested increasing the departmental budget review to three areas and to use a combination of citizens and Councilors via the Council's standing committees. Mr. Carlson pointed out that increased Council review would result in an increased Council Department workload.

Councilor Cooper agreed with staff's recommendation that citizens should serve on the budget committee for more than one year. He recommended citizens be appointed to serve two or three year terms.

It was agreed the budget and goals and objectives would be discussed by all Councilors at an all-day work session scheduled for November 20. The Committee also suggested staff begin recruiting for citizen Budget Committee members as soon as possible.

6. Consideration of a Contract with Margery Post Abbott for Staff Services to the Health Impact Review Panel (Relating to the Resource Recovery Project)

Don Rocks, Executive Assistant, reported the proposed contract reflected a majority Council concurrence. Based on Councilors' comments, the provision to pay the contractor work not performed in the initial three-month period was deleted. All clerical functions had been deleted from the Scope of Work. He also reviewed progress in setting up the project office and appointing members to the review panel. The Council would be asked to approve a related budget transfer on November 12, 1987, he reported.

Councilor Kelley strongly objected to the amount proposed to be paid to the contractor. She thought the contract sum was at least \$10,000 more than necessary since Metro already had reports and materials on file that could be used by the Review Panel.

Chairman Gardner disagreed with Councilor Kelley. He said he hoped the health impact study would compile additional information and use new approaches. Otherwise, he explained, the study findings would be called into question. He acknowledged the demanding workload of the project coordinator and thought the contract fee justified in that Metro needed the work done in a very short time period.

Councilor Kelley again explained that staff had on hand recent reports that would be relevant to this project. The reports were white papers on emission levels covering a broad, international

scope. She thought the proposed contract was too limited in scope and was costing Metro far too much money.

Mr. Rocks, referring to Resolution No. 87-809, adopted by the Council which established the Health Impact Review Panel and its charge, explained the Council had required site specific information. Other studies would only represent a portion of the data to be considered by the panel. The project coordinator would have to prepare all information in a format digestible to the volunteer panelists.

Councilor Hansen acknowledged the project had to be completed on time and to delay consideration would result in even higher costs. He said he would prefer to spend less on the contract but saw no other options at this time.

Motion: Councilor Hansen moved, seconded by Councilor Cooper, to approve the contract.

Discussion followed on the merits of the proposed contract. Councilor Cooper explained when any project was on a fast track, costs increased. He agreed with Chairman Gardner that the results of the study would be very important to the Resource Recovery Project and the citizens of the St. Helens' area. Councilor Kelley again stated her opposition to approving the contract and the fact that other options had not been presented to the Council.

Vote: A vote on the motion to approve the contract resulted in:

Ayes: Councilors Cooper, Gardner and Hansen

Nay: Councilor Kelley

Absent: Councilor Collier*

The motion carried and the contract was approved.

There was no other business and the meeting was adjourned at 7:00 p.m.

Respectfully submitted,



A. Marie Nelson
Clerk of the Council