

MINUTES OF THE COUNCIL MANAGEMENT COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

November 21, 1985

Committee Members Present: Councilors Cooper, DeJardin,
Van Bergen and Hansen (alternate)

Committee Members Absent: Councilors Gardner and Kirkpatrick

Staff Present: Steve Siegel, Neil McFarlane, Don Cox,
Ray Barker

Chairman Van Bergen called the meeting to order at 5:30 p.m.

1. Approval of Minutes of October 24, 1985

Motion: Councilor DeJardin moved to approve the minutes and
Councilor Hansen seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Van Bergen and Hansen

Absent: Councilors Gardner and Kirkpatrick

The motion carried and the minutes were approved.

2. Report on Investments for the Quarter Ending September 30, 1985

Don Cox briefly reviewed the status of investments for the quarter. Interest rates, he reported, had begun a slight upward trend and the State of Oregon Local Government Investment Pool continued to produce a strong yield among available investment alternatives.

In response to Councilor Cooper's question, Mr. Cox explained Metro was required to collateralize 25 percent of its investments with any institution in excess of \$100,000 and the banks provided the collateral. The Bank of California, however, did not provide such collateralization during the reporting quarter, he said.

Mr. Cox pointed out a letter in the agenda packet from Robert B. Moore, Deputy State Treasurer, was a response to Chairman Van Bergen's question of August 15 regarding whether the State Local Government Investment Pool was considering changing any of its investment policies. The letter, he said, assured Metro no changes in the management or policies of the Pool were planned.

3. Consideration of a Request by Willamette Savings & Loan to be
Placed on Metro's Approved List of Financial Institutions

4. Consideration of a Request by Oregon First Bank to be Placed on Metro's Approved List of Financial Institutions

The Committee agreed to consider these two items together. Mr. Cox explained at the meeting of August 15, 1985, the Committee agreed to follow the recommendation of citizen members of the Investment Committee concerning whether the above two institutions should be added to Metro's approved list of financial institutions with which it could invest. He reported that after polling citizen members, it was recommended Metro not add the two institutions to its list, explaining the current list provided enough investment alternatives.

Motion: Councilor DeJardin moved to endorse the citizen members of the Investment Committee's recommendation not to include Willamette Savings & Loan and Oregon First Bank on the preferred list of investors at this time. Councilor Hansen seconded the motion.

Councilor Hansen asked if the criteria used to judge the above two institutions were used to judge institutions currently on the approve list, would all the institutions still be on the list. Mr. Cox replied that all the current institutions would still be on the list including Benjamin Franklin, the only savings and loan institution.

In response to Councilor Cooper's question, Mr. Cox said either of the two institutions could reapply for consideration at any time.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Van Bergen and Hansen

Absent: Councilors Gardner and Kirkpatrick

The motion carried.

Due to inclement weather, Rebecca Marshall, citizen member of the Investment Committee, appeared at the meeting after this item was considered. At that time, Councilor Cooper asked her to explain her decision not to recommend adding the two institutions to the approved list. Ms. Marshall explained that although the two institutions were reputable, she did not recommend adding them because to invest with them would impose more risk to Metro than was necessary. As stated previously by Mr. Cox, enough institutions were already on the approved list to provide sufficient variety.

5. Consideration of Contracts in Support of the Work Program for the Committee on Regional Convention, Trade, and Spectator Facilities (CTS): 1) Public Information Services for CTS; and 2) Convention Center Economic Impact Assessment

Neil McFarlane circulated a memo to the Committee which explained the contractor selection process and why the selection committee recommended the two specific contractors for the CTS projects.

The selection committee unanimously recommended the firm of Northwest Strategies, Inc. for the public information services contract primarily because they proposed doing the most and best quality work for the proposed contract sum. David M. Dornbusch & Company, Inc. was recommended for the economic and fiscal analysis contract for the same reasons.

Mr. McFarlane explained these two contracts would be funded by a variety of local governments, including Metro.

Councilor Hansen asked if Metro's Public Affairs Department was involved in the contractor selection procedure for the public information services contract. Mr. McFarlane said the Department assisted in preparing the request for proposals. However, due to heavy work demands they were unable to participate in the contractor selection process.

Motion: Councilor DeJardin moved to approve staff's recommendations regarding the two contracts and Councilor Cooper seconded the motion.

Vote: A vote on the motion resulted in:

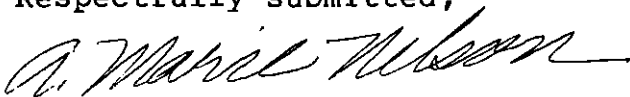
Ayes: Councilors Cooper, DeJardin, Van Bergen and Hansen

Absent: Councilors Gardner and Kirkpatrick

The motion carried.

There being no further business, Chairman Van Bergen adjourned the meeting at 5:50 p.m.

Respectfully submitted,



A. Marie Nelson
Clerk of the Council