

MINUTES OF THE COUNCIL MANAGEMENT COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

January 15, 1987

Committee Members Present: Larry Cooper, Tom DeJardin, Jim Gardner, Sharron Kelley, George Van Bergen and Tanya Collier (Alternate)

Staff Present: Don Cox, Ed Stuhr, Kay Rich, Karen Kane, Dick Karnuth, Randi Wexler, Chuck Stoudt and Ray Barker

Chairman Gardner called the meeting to order at 5:30 p.m.

1. Consideration of Minutes

Motion: Councilor DeJardin moved the minutes of November 20 and December 11, 1986, be approved. Councilor Kelley seconded the motion.

Vote: A vote on the motion resulted in all five regular members of the Committee voting aye.

The motion carried and the minutes were approved.

2. Consideration of Extending a Contract with World Security Services, Inc. for Zoo Uniformed Security Services

Kay Rich, Assistant Zoo Director, explained staff had originally intended to negotiate a three-year extension to the security guard services contract. However, it was learned the corporation might dissolve. Staff recommended extending the contract another six months to study the feasibility of providing in-house security services.

Councilor Cooper said he would abstain from voting on the contract extension because his company performed work for Riedel, the parent company of World Security Services, Inc.

In response to Councilor DeJardin's question, Mr. Rich explained if World Security ceased doing business before the contract extension expired, the Zoo would probably hire several former World Security security guards on a temporary basis until another contract were negotiated or in-house guards were hired on a permanent basis.

Councilor Van Bergen questioned why the proposed contract extension listed a March 31 termination date which would be four months from

now rather than a date six months from now. Mr. Rich reported the contract had actually expired two months ago.

Councilor Kelley requested that if staff returned to the Council with a recommendation for in-house security services, the Council be given enough time to make a responsible decision. Mr. Rich said if that recommendation were made, it would probably be part of the FY 1987-88 budget adoption process.

Councilor Van Bergen did not support in-house security services because of the potential for liability problems. Mr. Rich pointed out a major problem with contracted security guards was low pay and the resulting quality of personnel. He cited one instance where a contracted security guard had attempted to steal Metro cash and a car while on duty.

Councilor Cooper questioned why the Grant/Contract Summary form indicated an insurance certificate would not be required for the contract extension. After discussion, it was determined that indication was an error. Ed Stuhr, Grants/Contracts Specialist, said a certificate was currently on file in his office. Mr. Rich said the contract required World Security to carry \$6 million liability insurance.

Motion: Councilor Cooper moved the contract extension be approved and that the Grant/Contract Summary be amended to indicate an insurance certificate was required. Councilor DeJardin seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Gardner, Kelley and Van Bergen

Abstain: Councilor Cooper

The motion carried and the contract extension was approved.

3. Consideration of a Contract with See Design for Construction of a Traveling Exhibit for the Zoo

Kay Rich reported the Zoo had a traveling exhibit which had proved to be an excellent means of taking the Zoo into the community, educating the public about new exhibits, and garnering support for the Zoo. The exhibit, however, was time-consuming to assemble, dismantle and transport. He said the proposed, new exhibit would continue to accomplish all the objectives mentioned above but would be much easier to move. Staff recommended awarding the contract to the low bidder, See Graphics.

In a discussion with Karen Kane, Zoo Public Relations Specialist, Councilor Cooper requested Metro's logo be prominently displayed on the exhibit.

Motion: Councilor Van Bergen moved, seconded by Councilor Kelley, to approve the contract.

A discussion followed about the purpose of the exhibit. Both Mr. Rich and Ms. Kane explained the primary purpose of the exhibit was to reach people who were not regular Zoo visitors. The exhibit created a positive attitude about the Zoo and its new exhibits which had two effects: it encouraged people to visit the Zoo to see the new facilities and it garnered support for the Zoo's activities and exhibits.

In response to Councilor Gardner's question, Mr. Rich said funds not spent for the project last fiscal year had been carried over to the current fiscal year and had not been spent for other projects.

Councilor Gardner again encouraged staff to place Metro's logo on the exhibit in a prominent place.

Vote: A vote on the motion resulted in all five regular members voting aye.

The motion carried and the contract was approved.

4. Consideration of an Amendment to the Contract with Pegasus Waste Management for Packaging and Transporting Hazardous Waste from Household Hazardous Waste Collection Days

Randi Wexler, Solid Waste Analyst, reported because more waste had been collected than anticipated during the recent household hazardous waste collection drive, the contract addendum was needed to dispose of the additional waste.

Councilor Cooper said he had recently met with officials from the Lilly-Miller fertilizer company and they had expressed concern about hazardous waste collection day arrangements. He said their primary concern was that Metro staff had planned to donate fertilizer products to garden clubs and had not arranged to release Lilly-Miller from liability. Because the fertilizer had been pre-owned, Lilly-Miller could make no guarantee about the contents of containers.

Ms. Wexler said one problem had been that her Lilly-Miller contact person had not communicated the program arrangements to other officials within that organization. She further explained staff had gained valuable experience during the first collection drive that would be used for even more successful drives in the future.

In response to Councilor Kelley's question, Ms. Wexler said because Metro had no clear authority for household hazardous waste disposal, no policy had been formed for a major program.

Councilor DeJardin said at a recent meeting of local government officials, Senator Joyce Cohen was very concerned because she had heard Metro had declined the State Legislature's offer to assume responsibility for household hazardous waste collection and disposal for a budget of \$300,000. Councilor DeJardin said he and none of the other Councilors present at that meeting knew about that offer and requested staff report back to the Council so that Senator Cohen could be informed of the actual facts.

Ms. Wexler said she knew nothing of that offer by the Legislature. She reported, however, that during the 1985 session, Senator Cohen had sponsored Senate Bill 872 which would have imposed a fee on pesticide manufacturers for pesticide disposal. Pesticide manufacturers had lobbied against the bill and the bill failed to pass. Ms. Wexler said she would report back to the Council on their request for more information.

Ms. Wexler and Councilors agreed they could not believe Metro would turn down an offer to assume responsibility for household hazardous waste if the Legislature had offered to fund that responsibility.

Motion: Councilor DeJardin moved to approve the contract amendment and Councilor Cooper seconded the motion.

Vote: A vote on the motion resulted in all regular members of the Committee voting aye.

The motion carried and the contract amendment was approved.

5. Report on Investments for the Quarter Ended December 31, 1986

Don Cox, Accounting Manager, summarized staff's written report. He said average interest rates remained relatively stable during the second quarter with a slight increase in December. The State of Oregon Local Government Investment Pool continued to produce a strong yield among available investment alternatives, but began approaching financial institution rates in December.

Councilor Van Bergen cited the recent devaluation of the dollar in Europe and Japan and questioned whether that would effect state investment pool procedures related to foreign bonds. Mr. Cox replied he had received no word of changed procedures and staff would continue to invest with the pool until circumstances warranted otherwise.

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Councilor Van Bergen asked about the composition of the state investment pool. Mr. Cox said the pool was very well diversified and that Metro was authorized to invest in banker's acceptances.

Councilor Gardner explained that in response to Councilor Kelley's questions about investment procedures at the November 20 meeting, staff and members of the Investment Committee were meeting with Councilor Kelley to address her concerns.

There being no further business, Chairman Gardner adjourned the meeting at 6:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "A. Marie Nelson".

A. Marie Nelson
Clerk of the Council

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