

MINUTES OF THE MANAGEMENT COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

March 19, 1987

Committee Members Present: Councilors Tanya Collier, Jim Gardner,
Gary Hansen, Sharron Kelley and Tom
DeJardin (alternate)

Committee Members Absent: Councilor Larry Cooper

Other Councilors Present: Councilor George Van Bergen

Staff Present: Jane Hartline, Gene Leo, Chuck Stoudt,
Donald Carlson and Ray Barker

Chairman Gardner called the meeting to order at 5:30 p.m.

1. Consideration of Minutes

Motion: Councilor Kelley moved the minutes of February 19 and
26, 1987, be approved. Councilor DeJardin seconded
the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Gardner, Hansen, Kelley and DeJardin

Absent: Councilors Collier and Cooper

The motion carried and the minutes were approved.

2. Consideration of a Contract with Steve Reischman for Zoo
Concert Coordinating Services

Jane Hartline, Zoo Public Relations Manager, reviewed staff's written report. She explained Mr. Reischman had successfully coordinated the Zoo's summer concert series for the past few years and that Meier & Frank, the series main sponsor, had requested he again be retained for the 1987 concert season. She said in past years, Meier & Frank had paid Mr. Reischman and participating musicians directly for concert expenses. This year, however, Meier & Frank wished to forward \$15,000 to Metro to pay musician and other concert expenses. The \$15,000 would be paid by Metro to Mr. Reischman for concert expenses. Metro would also pay \$2,500 directly to Mr. Reischman for staff coordination and equipment setup services.

In response to Councilor Kelley's question, Ms. Hartline explained the Council had not approved previous contracts for concert expenses because expenses had been under \$10,000 and had been paid directly by Meier & Frank.

Motion: Councilor DeJardin moved the \$17,500 contract with Mr. Reischman be approved and Councilor Hansen seconded the motion.

Chairman Gardner asked if staff would receive an accounting from Mr. Reischman at the end of the concert season regarding how the \$17,500 was spent. Ms. Hartline said she would ask Mr. Reishman to provide that information.

Councilor Van Bergen was concerned Mr. Reischman could be liable for employment taxes by accepting the contract with Metro. Ms. Hartline explained his status was clearly that of a contractor, not an employee. She said he worked part-time at Portland State University and performed concert coordination duties for other organizations.

Chairman Gardner asked if staff had solicited three competitive proposals for the project. Ms. Hartline responded that Eleanore Baxendale, General Counsel, had reviewed the contract and that it was in conformance with Metro's contract procedures. She said Meier & Frank had granted the funds for the project and had specifically requested Mr. Reischman perform the work. Chuck Stoudt, Executive Assistant, added the contract procedures excluded grants from the competitive bidding process. Chairman Gardner requested an explanation of why competitive quotes were not solicited be placed in Mr. Reischman's contract file. Mr. Stoudt said he would see that was done and would also add the letter from Meier & Frank requesting Mr. Reischman perform the work to the file. Councilor Van Bergen suggested the Meier & Frank letter be part of the contract itself.

Vote: A vote on the motion resulted in:

Ayes: Councilors Gardner, Hansen, Kelley and DeJardin

Absent: Councilors Collier and Cooper

The motion carried and the contract was approved.

3. Consideration of the Budget for the Council General Account

Chairman Gardner reported that because the Council would consider a resolution at their March 26 meeting to reorganize the Council Department and revise the budget, it would be appropriate to postpone consideration of Agenda Item 3 until after those deliberations.

Councilor Van Bergen agreed with Chairman Gardner's request but said he would like to comment on the issue of Councilor per diem which was related to the Council's budget. He asked that Ray Barker, Council Assistant, complete a survey of per diem and expenses paid by other jurisdictions to their councils, boards or committees and

that results of the summary be made available to Councilors before the Council's budget was again considered. He requested the information include whether other jurisdictions reimbursed for more than two meetings per day and for child care expenses. In conclusion, Councilor Van Bergen thought the current \$30 per day per diem rate was very low given the fact that Councilors were often asked to be away from their businesses at their own expense.

Councilor Collier agreed with Councilor Van Bergen, saying it was time to revisit the issue of increasing per diem.

Councilor Hansen said the per diem rate had been \$30 for the past eight years and each time the question of increasing the amount was raised, it was determined not to increase per diem because the "time was not right." The Councilor said that by not building in a mechanism for periodic increases, it would be even more more difficult to make an eventual decision on the matter.

Councilor Collier proposed the Council tie per diem increases to another increase similar to the Executive Officer's salary being tied to increases in judges' salaries.

Councilor DeJardin said because Metro Councilors were sometimes required to attend two to three meetings in one day, the term "per diem" was not appropriate. He requested the Council consider whether additional amounts could be paid to Councilors for attending more than one or two meetings in one day.

Councilor Van Bergen explained that because of the changing relationship between the Council and Executive Officer, he expected more demands would be made on Councilors' time and that Councilors should be fairly compensated for their time.

Councilor Kirkpatrick suggested Mr. Barker prepare the information requested earlier for the Council by March 26. She also suggested Mr. Barker check with Counsel to determine the restrictions placed on reimbursement to Councilors by Metro's enabling legislation.

Councilor Collier said that if Metro's structure was changed by pending legislation, the possibility of amending the enabling legislation regarding Councilor reimbursement should be reexamined.

Councilor Kelley said if the Council raised per diem to \$45 a day, the Council should also consider amending the individual expense limit from which each Councilor could draw. She explained per diem and expense reimbursement could have political ramifications considering the important issues in which the Council was or soon would be involved.

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After discussion about the Council's approval of its general account budget in relationship to the agency's budget review schedule, Chairman Gardner acknowledged the Management Committee would have to meet to consider final approval of the Council's general account budget before the Budget Advisory Committee commenced its review.

There being no further business, Chairman Gardner adjourned the meeting at 6:00 p.m.

Respectfully submitted,



A. Marie Nelson
Clerk of the Council

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