

MINUTES OF THE COUNCIL INTERNAL AFFAIRS
COMMITTEE OF THE METROPOLITAN SERVICE DISTRICT

Regular Meeting
September 28, 1989

Committee members present: Mike Ragsdale (Chair), Gary Hansen
(Vice Chair), Lawrence Bauer, Tanya
Collier and David Knowles

Committee members absent: None

Chair Ragsdale called the meeting to order at 4:07 p.m.

1. Consideration of Minutes of August 24, 1989 Meeting

Motion: Councilor Collier moved for approval of the
minutes.

Vote: Councilors Collier, Knowles and Ragsdale voted
aye.

The motion carried unanimously.

2. Draft Ordinance No. 89-305, Amending Metro Code Chapter 2,
Section 2.02 and 2.04 Relating to a Code of Ethics for Metro
Employees and Metro Contracting Procedures

Jessica Marlitt, Council Analyst, presented the draft Ordinance and staff report to the Committee. She said a new section is proposed which would eliminate Section 2.02.255 and Subsection (g) of Section 2.04.030 by combining them into the new section. The suggested changes would make the Metro Code relating to ethics more consistent with current Oregon Law. She noted language was added to clarify the two types of contract designations and how the Council exempts a contract from its review process. Ms. Marlitt said this ordinance was scheduled for first reading at the Council meeting following the Committee meeting.

Councilor Knowles asked if the new language would apply to employees as well as Councilors. Staff responded it would apply to everyone. In answer to Councilor questions, it was noted there was no written criteria on what might be considered material to a contract. Councilor Hansen said he felt if there was a question on whether something was significantly material, staff should to use an informal system to make Council aware of the fact.

Chair Ragsdale said he and Councilor Knowles, as a subcommittee, would meet and discuss if it was necessary to draft an amendment to clarify the ethics language. The draft Ordinance and any amendments would be presented to the Committee at their next meeting on October 12.

3. Ordinance No. 89-314, Amending Metro Code Section 2.04.040 Relating to Public Contracts, General Provisions to Allow Metro to Enter into an Intergovernmental Agreement with the State of Oregon to Make Purchases from State Price Agreements

Neil Saling, Construction Projects Manager, presented the staff report. He said taping into the State purchasing system would be a way for Metro to save money and avoid costs associated with bidding. Larry Shaw, Legal Counsel, has reviewed the amendment and feels it complies with the intent of Metro Code requirements. In answer to Councilors questions, Mr. Saling said there was a \$200/year fee to the State to have access to their list of vendors. Staff also noted if Metro Code required three quotes, the current procedure would still be followed with the State list of vendors being used as one of those quotes.

Motion: Councilor Hansen moved to recommend Council adoption of the Ordinance.

Vote: Councilors Bauer, Collier, Hansen, Knowles and Ragsdale voted aye.

The motion carried unanimously.

There being no further business, the meeting was adjourned at 4:45 p.m.

Respectfully submitted,



Ann Brunson
Committee Clerk

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