

MINUTES OF THE COUNCIL INTERNAL AFFAIRS COMMITTEE
OF THE METROPOLITAN SERVICE DISTRICT

October 13, 1988

Committee members present: Councilors Mike Ragsdale (Chair),
Elsa Coleman (V. Chair), Tanya
Collier and Corky Kirkpatrick

Committee members absent: Councilor David Knowles

Chair Ragsdale called the meeting to order at 4:10 p.m.

1. Consideration of Minutes of September 22, 1988

Motion: Councilor Coleman moved approval of the minutes of
September 22, 1988.

Vote: The four Committee members present voted aye.
Councilor Knowles was absent.

The motion carried unanimously.

2. Consideration of Resolution No. 88-981, for the Purpose of
Adopting Disadvantaged Business Program Goals for FY 1988-89

Ray Phelps, Director of Finance and Administration, presented the staff report. Mr. Phelps noted Metro had met or exceeded program goals in the categories of construction and procurement for the previous three fiscal years. He recommended goal reductions with respect to women business enterprise (WBE) in the categories of labor and materials and procurement. Mr. Phelps said the reason for the recommendation was that it had been difficult to locate women business enterprises that were certified by the State of Oregon. He said for the purposes of Metro's program only participation of certified women business enterprises could be counted.

The Committee inquired about outreach efforts. Mr. Phelps said meetings had been held, mailings sent and advertisements run in a minority periodical. He also said Metro had, during the previous fiscal year, assisted disadvantaged businesses (DBE) in becoming certified and had done business with women business enterprises who were not certified.

Motion to amend: Councilor Kirkpatrick moved to
amend Exhibit A to Resolution No.
88-981 to declare the FY 1988-89
Disadvantaged Business Program
Goals to be the same as FY 1987-88
(Construction: DBE--10 percent,
WBE--3 percent; Labor and
Materials: DBE--7 percent, WBE--3

percent; Personal Services: DBE--7 percent, WBE--5 percent; Procurement: DBE--1 percent, WBE--2.75 percent) and to direct staff to prepare an outreach program to increase disadvantaged business participation, especially in the area of women-owned businesses.

Finance and Administration staff was also directed to include in future reports information on DBE/WBEs Metro assisted to become certified and DBE/WBEs Metro utilized who were not certified. Councilor Ragsdale suggested setting philosophical long-term goals. Mr. Phelps also noted that future reports would show a "rolling average" for the previous 12-month period which would reflect activity over the life of a contract, rather than in just the fiscal year of assignment.

Vote on amendment: A vote on the motion resulted in the four Committee members present voting aye. Councilor Knowles was absent.

The motion carried unanimously.

Main motion: Councilor Kirkpatrick moved to recommend Council adopt Resolution No. 88-981 as amended.

Vote on main motion: The four Committee members present voted aye. Councilor Knowles was absent.

The motion carried unanimously.

3. Consideration of Resolution No. 88-994, for the Purpose of Adopting Affirmative Action Goals and Objectives for FY 1988-89

Finance and Administration Director Ray Phelps referred the Committee to his staff report included in the meeting packet. He said all FY 1987-88 goals for minority representation had been met or exceeded. He said recommended goals for FY 1988-89 maintained or exceeded parity with the community. The Committee commended efforts in this program area and made the following recommendations: set long-range program goals, explore additional sources for statistical data to refine the community profile, develop qualitative measuring systems and report on

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minority and female employee retention and promotion within the organization.

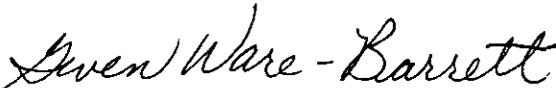
Motion: Councilor Kirkpatrick moved to recommend the Council adopt Resolution No. 88-994.

Vote: All Committee members present voted aye. Councilor Knowles was absent.

The motion carried unanimously.

There was no further business, and the meeting was adjourned at 4:40 p.m.

Respectfully submitted,



Gwen Ware-Barrett
Council Committee Clerk

gpwb
IAC10.13