

MINUTES OF THE COUNCIL INTERNAL AFFAIRS COMMITTEE  
OF THE METROPOLITAN SERVICE DISTRICT

March 10, 1988

Council Chamber

Committee Members Present:

Mike Ragsdale (Chair),  
Gary Hansen (V. Chair),  
Tanya Collier, Larry  
Cooper, Sharron Kelley,  
Dick Waker

Committee Members Absent:

David Knowles

Other Councilors Present:

Corky Kirkpatrick

Chair Ragsdale called the meeting to order at 4:02 p.m.

1. Consideration of Minutes of February 25, 1988

Motion: Councilor Kelley moved, seconded by Councilor Cooper,  
for approval of minutes.

Vote: The vote was unanimous and the motion passed. Councilor  
Knowles was absent.

2. Consideration of a Task Force Report on Council Staffing Needs and  
Utilization

Councilor Kirkpatrick said the Task Force spent six weeks assessing  
Council staff and the new committee structure. Councilor Kirkpatrick  
said the Task Force had concluded that to fully staff the Council and  
Committees, at a minimum, the staff should include one Council  
administrator, three Council analysts, one Council clerk, 1.5 FTE  
Assistant Clerks, and one secretary.

Chair Ragsdale noted The Oregonian had a mixed editorial reaction  
about the new committee system. Mr. Phil Lang, Council Staffing  
Committee, compared staffing assessments at Metro to his experience in  
the state legislature. He saw the need for increased staffing at Metro  
because of separation of powers.

The Committee suggested the Public Affairs Department designate a staff  
person to work directly with the Council. The Committee and Mr. Lang  
discussed the kind of staffing the Council would require. Councilor  
Cooper said an analyst with excellent general capabilities was  
required. Chair Ragsdale asked how sharing part of the workload with a  
Public Affairs staff person would work in terms of function and action.

Motion: Councilor Cooper moved, seconded by Councilor Kelley to request staff to prepare resolutions to commence implementation of the Council Staff Task Force's recommendations.

Vote: The vote was unanimous and the motion passed. Councilor Knowles was absent.

3. Consideration of Resolution No. 88-880, for the Purpose of Approving a Contract with Crain & Associates, Inc., for Suburban Consulting Services

Mr. Richard Brandman, Senior Transportation Planner, recommended adoption of the Resolution so that Crain & Associates, Inc., could assist the Public-Private Task Force on Transit Finance as the primary contractor. The Committee discussed the Contract.

Motion: Councilor Waker, seconded by Councilor Collier, moved to approve Resolution No. 88-880.

Vote: The vote was unanimous and the motion passed. Councilor Knowles was absent.

4. Consideration of Resolution No. 88-882, for the Purpose of Entering Into a Contract with Pry Publishing to Develop, Publish and Distribute a Newspaper Tabloid Insert Promoting the Livability of North Portland

Councilor Hansen said on October 22, 1987, the Council approved a list of nine projects for funding to be funded by the North Portland Rehabilitation and Enhancement Fund. Among the nine projects was a proposal submitted by Pry Publishing to develop, publish and distribute 200,000 tabloids promoting North Portland livability, which will be published as an insert in The Oregonian March 12, 1988. The Committee discussed the Resolution.

Motion: Councilor Hansen moved, seconded by Councilor Cooper, to approve Resolution No. 88-882.

Vote: The vote was unanimous and the motion passed. Councilor Knowles was absent.

Chair Ragsdale adjourned the meeting at 4:39 p.m.

Respectfully submitted,



Paulette Allen, Clerk  
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