

MINUTES OF THE INTERNAL AFFAIRS COMMITTEE  
OF THE METROPOLITAN SERVICE DISTRICT

January 21, 1988

Committee Members Present: Councilors Mike Ragsdale (Chair), Gary Hansen (Vice Chair), Tanya Collier, Larry Cooper, Sharron Kelley, David Knowles and Richard Waker

Chair Ragsdale called the meeting to order at 5:40 p.m.

1. Consideration of Minutes of the December 17, 1988, Council Management Committee

Chair Ragsdale announced that because of the recent Council committee reorganization, the Internal Affairs Committee would be considering approval of the minutes of the defunct Management Committee.

Motion: Councilor Kelley moved, seconded by Councilor Knowles, to approve the Management Committee minutes of December 17, 1987.

Vote: A vote on the motion resulted in all six Councilors present voting aye. Councilor Cooper was absent.

The motion carried and the minutes were approved.

2. Consideration of a Purchase Contract with Bruce Chevrolet for a Mini Passenger Van

Alan Goff, Zoo Facilities Manager, discussed the contract selection process and recommended awarding the contract to Bruce Chevrolet, the lowest bidder.

Motion: Councilor Kelley moved to approve the contract and Councilor Waker seconded the motion.

Vote: A vote on the motion resulted in all seven Councilors present voting aye.

The motion carried and the contract was approved.

3. Consideration of a Contract with Barney & Worth, Inc., for a Project Coordinator for the Public-Private Task Force on Transit Finance

Andy Cotugno, Transportation Director, referred the Committee to the project Scope of Work which he summarized. He reported that other,

related project contracts would soon be submitted for Committee consideration.

Councilor Knowles noted that the proposed contractor was performing work for the Solid Waste Department and questioned whether that would pose a conflict of interest. Mr. Cotugno said he had not consulted with Metro General Counsel on the matter but did not think a conflict existed.

A discussion followed about whether the contract should be referred to the Council Intergovernmental Relations Committee for consideration. Because the task force needed to be established in early February, it was determined the contract should be approved at this meeting. Chair Ragsdale requested other project contracts be submitted to the Intergovernmental Relations Committee for consideration.

Motion: Councilor Waker moved, seconded by Councilor Kelley, to approve the contract.

Vote: A vote on the motion resulted in all seven Councilors voting aye.

The motion carried unanimously and the contract was approved.

4. Consideration of an Amendment to the Contract with Andrew Ginzler/Kristin Jones for Convention Center Artwork Design

Councilor Knowles, Chair of the Advisory Committee on Convention Center Artwork, presented staff's report. He also introduced Ann McCurray, staff to the advisory committee. He summarized a written report which recommended awarding the contract to Andrew Ginzler and Kristin Jones for design of artwork to be installed in one of the convention center towers.

Responding to Councilor Kelley's question, Councilor Knowles explained the artwork was one of several important pieces planned for the convention center and would be the focal point of the atrium and lobby.

Motion: Councilor Knowles moved to approve the contract and Councilor Hansen seconded the motion.

Vote: A vote on the motion resulted in all seven Councilors voting aye.

The motion carried unanimously and the contract amendment was approved.

Chair Ragsdale noted that future contracts related to the convention center would be referred to the Council Convention Center Committee for review and recommendation.

5. Consideration of a Three-Year Contract to Perform Independent Audit and Professional Tax Services

Ray Phelps, Finance and Administration Director, asked the matter be set over to another meeting. He had wanted to discuss the contract award with Councilor Van Bergen before a formal recommendation was made and had been unable to meet with him.

After discussion, Chair Ragsdale referred the contract consideration to the next regularly scheduled Council Finance Committee meeting.

6. Consideration of Ordinance No. 88-836, for the Purpose of Revising the Fee Schedule for Petitions to Amend the Urban Growth Boundary

Ray Phelps acknowledged that due to the Council's recent committee reorganization, it would be appropriate to refer the ordinance to the Intergovernmental Affairs Committee for consideration.

Motion: Councilor Collier moved, seconded by Councilor Kelley, to refer Ordinance No. 88-836 to the Council Intergovernmental Affairs Committee for consideration.

Vote: A vote on the motion resulted in all seven Councilors voting aye.

The motion carried.

7. Consideration of a Request from Presiding Officer Ragsdale to Transfer \$330.00 from his Unused Expense Account to His Per Diem Account

Motion: Councilor Kelley moved to approve the request. Councilor Collier seconded the motion.

Vote: A vote on the motion resulted in all seven Councilors voting aye.

The motion carried and the request was approved.

Other Business

Councilor Waker asked Councilor Collier to report on the status of a proposed performance audit. Councilor Collier said she and Don Carlson, Council Administrator, met with Dick Hill of Price

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Waterhouse to discuss such an audit. Price Waterhouse was the only firm in the area conducting performance audits. An outline for a Request for Proposal would soon be drafted. Also under consideration were the standards by which performance would be measured.

Councilor Waker suggested Alan Percell, Washington County Auditor, be contacted to assist in the project. Councilor Collier said she also planned to involve Anne Kelley Feeney, Multnomah County Auditor, and Jewel Lansing, City of Portland Auditor.

There was no further business and the meeting adjourned at 6:10 p.m.

Respectfully submitted,



A. Marie Nelson  
Clerk of the Council

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