

MINUTES OF THE COUNCIL CONVENTION, ZOO AND VISITOR FACILITIES
COMMITTEE OF THE METROPOLITAN SERVICE DISTRICT

Regular Meeting
August 15, 1989

Committee members present: Councilors David Knowles (Chair),
Roger Buchanan, Tom DeJardin,
George Van Bergen

Committee members absent: None

Chair Knowles called the meeting to order at 4:10 p.m.

1. Resolution No. 89-1116, Granting an Exemption to Requirements of Metro Code Section 2.04.053 for Amendment No. 16 to the Contract with Zimmer Gunsul Frasca for Final Engineering Services for Holladay Street

Sandy Bradley, Management Analyst, presented the staff report. She noted this was an addendum to the contract with Zimmer Gunsul Frasca for \$97,000 for final engineering work on transit improvements and street improvements on Holladay Street. Along with the design and construction of the Convention Center, Metro had responsibility for specific transit and pedestrian improvements in the immediate neighborhood. She said the original plan was for Tri-Met to manage the reconstruction along with the other area transit center. Tri-Met had included this work into the grant application and Congress had approved the funds, but they have not been released by UMTA. Tri-Met had requested a letter of no prejudice from UMTA allowing costs to be incurred prior to receipt of the grant funds, but the letter had yet to be received. It is now the middle of August and, for the street work to get done and open in time, the final engineering phase needs to be started. The City of Portland had agreed to manage the project and fund the construction, but they have no funds for the final engineering. Ms. Bradley said ACDC had agreed the project needed to continue. They suggested, however, only \$25,000 come from Metro and the remainder of the \$72,000 come from either Tri-Met's \$600,000 or from somewhere within the City of Portland.

Councilor Van Bergen asked whether Metro would have a problem getting reimbursement from Tri-Met. Ms. Bradley responded it was not a question of getting the money from Tri-Met, but would depend primarily on when the funding comes through. She said until the grant money was released, or the letter of no prejudice received, costs incurred would not be eligible for reimbursement.

Chair Knowles said Metro had two choices: 1) not to authorize the work and the street improvements would not be done; or 2) authorize the expenditure for the engineering and accept the risk that Metro might not be reimbursed for the \$25,000.

Motion: Councilor Van Bergen moved to recommend the Council adopt Resolution No. 89-1116.

Vote: Councilors Buchanan, DeJardin, Knowles and Van Bergen voted aye.

The motion carried unanimously.

2. Resolution No. 89-1130, Granting an Exemption to Requirements of Metro Code Section 2.04.053 for Amendment No. 17 to the Contract with Zimmer Gunsul Frasca for Additional Design Services for the Oregon Convention Center Project

The staff report was presented by Sandy Bradley, Management Analyst. The amendment consisted of a composite of a number of additional services that were requested over the course of the last six months. ACDC reviewed these additional services and recommended approval. The total amount was \$28,200, with the largest being \$13,727 to re-examine the design and performance criteria specified for the tower glazing and window washing system. Other services include a modification to the storm sewer outfall, extensions of utilities from the building out to the west of First Avenue, design of additional carpeting (not the actual carpeting) to security offices and miscellaneous offices, selection of flatware and dinnerware, revision of natural gas piping in exhibit halls to allow for individual metering of booths, revision of signage specifications, coordination of monogrammed bricks in plaza, and assistance with pre-bid conference for food and beverage management bidders.

Motion: Councilor Buchanan moved to recommend the Council adopt Resolution No. 89-1116.

Vote: Councilors Buchanan, DeJardin, Knowles and Van Bergen voted aye.

The motion carried unanimously.

3. Informational Report on Procurement of Oregon Convention Center Furniture, Fixtures and Equipment, Staff Update

Berit Younie, Senior Management Analyst, presented the update to the Committee. Seven quite extensive proposals were received. These original seven were reduced to three (ARA, Ogden/BP and Fine Host). After the interview process, at which the bidders made their presentations and answered questions, Fine Host

appeared to be in first place. They have shown a commitment to minorities and to "good" food. The selection committee made visitations to each of the three and have awarded the contract to Fine Host.

Councilor DeJardin asked if Fine Host would be able to do everything from "the mundane up to fine dining" and if they were able to do Northwest specialties. Ms. Younie affirmed they could. She noted even though they were not yet established in Oregon, it was felt Fine Host would do a good job. In response to Councilor Van Bergen's question, it was noted Metro had no responsibility since it is a MERC contract.

Ms. Younie showed the Committee sample boards of the finishes (carpet, tile, etc.) for the interior of the Convention Center. She noted the colors reflect a neutral background for exhibitors. The executive suite will serve as a board meeting room. It will seat 12 to 14, and can accommodate 35 to 40 people for receptions. Councilor DeJardin asked if there would be a time for the Councilors to have a look to see how things were progressing. Chair Knowles said he thought that was a good suggestion and set September 12 at 4:00 p.m. for a tour.

4. Convention Center Construction Report, Staff Update

Glenn Taylor, Convention Center Construction Coordinator, presented the update. Mr. Taylor noted construction on the Convention Center was approximately 46% complete. He then turned the meeting over to Steve Kelly, intern, who presented the construction status report. Councilor Van Bergen asked about condemnation and relocation; specifically, have these issues been resolved? It was noted the Venetian Blind Company was the only issue (dollar wise) remaining. Councilor DeJardin asked Mr. Taylor if all was going reasonably well, if he was satisfied. Mr. Taylor affirmed all was satisfactory up to this point.

Executive Session

Chair Knowles called the Executive Session to order at 5:05 p.m. Those in attendance were Sandy Bradley, Berit Younie, Neil Saling, Councilors Buchanan, DeJardin, Knowles and Van Bergen, Jessica Marlitt, Ray Phelps, Glenn Taylor and Steve Kelly. The Executive Session was closed at 5:45 p.m.

Other Business

Chair Knowles noted that at the next meeting the Committee would review the novation agreement and how its provisions effect the

steel claim. They would also review the procedures currently being followed by the Executive Officer with respect to these claims. The question would be posed to Legal Counsel and Council staff as to whether or not those procedures were consistent with Metro Ordinances. Also to be covered would be Metro's performance bond. Notice would be given of another Executive Session.

Chair Knowles inquired as to the recommendation regarding the bids on the Africa Exhibit. It was noted all bids would be rejected. As a result, there would be another bidding process with the architect doing some redesign work. In response to questions from Councilors, it was noted there would be no cost to Metro for this work. The contract provides if all bids come in higher than expected, the redesign and additional bidding process would be included in the original estimate.

There being no further business, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann Brunson".

Ann Brunson
Committee Clerk

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