

MINUTES OF THE COUNCIL CONVENTION AND VISITOR FACILITIES COMMITTEE  
OF THE METROPOLITAN SERVICE DISTRICT

April 10, 1990  
Regular Meeting

Committee members present: Councilors David Knowles (Chair),  
Gary Hansen and Ruth McFarland

Committee members absent: Councilor Roger Buchanan (Vice Chair)  
and George Van Bergen

Chair Knowles called the meeting to order at 4:05 p.m.

1. Convention Center Construction Update

Mr. Glenn Taylor, Metro Construction Coordinator, distributed copies of the Convention Center Project Construction Status Report No. 35 ending April 7, 1990 which has been filed with the meeting record. Mr. Taylor noted that work on site was approximately 87 percent complete with the contractor showing the completion date 34 days behind schedule. He said that billings showed work 90 percent complete including materials stored both on and off site. He stated that most of the work in progress involved finishing work including plumbing, electrical, piping, carpeting and inside glazing. Mr. Taylor said that volunteers had helped work on the bell structures; union apprenticeship programs donated labor, the City of Portland donated recycled cobblestones for paving underneath the bells, prisoners from the Inverness facility cleaned the cobblestones and Project staff loaded and unloaded the stones. Mr. Taylor also said that the drawings for the Dragon Boat structures had been completed.

2. Consideration of Resolution No. 90-1231, For the Purpose of Amending Contract with Zimmer Gunsul Frasca Partnership for Additional Services for Oregon Convention Center Project

Neil Saling, Convention Center Project Director said that the resolution incorporated several contract amendments, but primarily involved additional funds for construction administration and design costs for the Skyview Terraces. He explained that original estimates of man years necessary for completion of the contract had doubled. Mr. Saling said that funds had been identified in the Convention Center Project budget. He said that because of an expected reduction in the Turner Construction contract due to a reduction of staff, it was anticipated that there would be an approximate \$230,000 savings from the budgeted amount and the project had also realized savings of approximately \$60,000 in the purchase of insurance.

In response to a question raised by Councilor Hansen, Mr. Saling said that the contractor had originally estimated four man years for contract administration; at the direction of the Advisory

Committee on Design and Construction (ACDC) that estimate was reduced. As a result of a variety of events including revising drawings, responding to the construction contractor's requests for information and additional items, to complete the contract would require five man years.

Motion: Councilor Hansen moved to recommend the Council adopt Resolution No. 90-1231.

Vote: The three councilors present voted aye. Councilors Buchanan and Van Bergen were absent.

The motion carried unanimously.

3. Consideration of Resolution No. 90-1239, For the Purpose of Amending Contract No. 900590 with KPMG Peat Marwick for Audit Services Required in the Metro ERC Consolidation Agreement

Jennifer Sims, Financial Manager, presented the staff report and recommendations. Ms. Sims said that the Consolidation Agreement required an audit be conducted of cash balances of the City's Exposition-Recreation Commission. Ms. Sims said that the estimated contract expense which would be shared equally by the Metro ERC and Metro was \$23,000. In response to an inquiry by Councilor Knowles, Ms. Sims said that the Council, in its capacity as the Contract Review Board would need to approve the amendment since it was over \$10,000.

Motion: Councilor McFarland moved to forward Resolution No. 90-1239 to the Contract Review Board with a do pass recommendation.

Vote: The three councilors present voted aye. Councilors Buchanan and Van Bergen were absent.

The motion carried unanimously.

There was no other business, and the meeting was adjourned at 4:35 p.m.

Respectfully submitted,

*Gwen Ware-Barrett*  
Gwen Ware-Barrett  
Clerk of the Council

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