

MINUTES OF THE COUNCIL CONVENTION CENTER AND VISITOR FACILITIES
COMMITTEE OF THE METROPOLITAN SERVICE DISTRICT

Regular Meeting
August 28, 1990

Committee members present: Councilors David Knowles (Chair),
Roger Buchanan (Vice Chair), Gary
Hansen and George Van Bergen

Committee members absent: Ruth McFarland

Chair Knowles called the meeting to order at 4:00 p.m.

1. Resolution No. 90-1316, Confirming Appointments to the
Public Policy Advisory Committee for Regional Convention,
Trade, Performing Arts, and Spectator Facilities

Motion: Councilor Van Bergen moved to recommend Council
adoption of Resolution No. 90-1316.

Neil McFarlane, Project Operations Manager, presented the staff
report to the Committee and asked if there were any questions.
There were none.

Vote: Councilors Buchanan, Knowles and Van Bergen voted
aye.

The motion carried unanimously.

2. Construction Status Report

Glenn Taylor, Convention Center Construction Coordinator,
addressed the Committee on the progress of construction at the
Oregon Convention Center. He said the project was more than 99
percent complete and the art work was being put in place. The
fire, life safety issue which the Committee discussed at their
last meeting has been resolved and Mr. Taylor said the City had
done smoke testing and tested all the devices of the Fire
Department and Mechanical Engineering Department. He said the
Certificate of Occupancy was expected to be issued by
September 7. The Committee had no questions. Chair Knowles said
the next meeting on September 11 would be held at the Convention
Center and would include a tour.

3. FY89-90 Fourth Quarter Progress Report

In response to questions from Chair Knowles, the consensus of the
Committee was the written report submitted by the Metro ERC staff
was complete and satisfactory. Dominic Buffetta, Assistant
General Manager, F&A, noted the Oregon Convention Center
construction was on budget.

Councilor Van Bergen asked Mr. Buffetta how rent deposits were managed. Mr. Buffetta said when a signed contract was returned a deposit equal to one-half of the rent was required. In response to further questions from Councilor Van Bergen, Mr. Buffetta said the Grand Opening money was deposited with Metro's funds and the rent deposit was placed in a special deposit account set up for event settlements and managed by the Metro ERC. He said that account was with First Interstate Bank and invested in U.S. Treasury notes.

The Chair asked the Metro ERC staff to circulate a memo to the Council with the schedule of events for the grand opening. It was also requested that an update of the cost of the grand opening, broken down by event, be distributed to the Committee.

There being no other business, the meeting was adjourned at 4:20 p.m.

Respectfully submitted,



Ann Brunson
Committee Clerk