

# Memo



**Metro**

600 NE Grand Ave.  
Portland, OR 97232-2736

Date: October 26, 2022  
To: Metro Council  
From: Becky Shoemaker, Metro Records Officer  
Subject: Missing Record – April 9, 1991 – Regional Facilities Committee meeting minutes

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**NOTE TO FILE:** The April 9, 1991 – Regional Facilities Committee meeting minutes is missing. After extensive research, it was determined that staff did not create record entries for the meeting minutes, nor could a hard copy or electronic version of the meeting minutes be located. Hence, the record could not be reproduced.