

Minutes of the Metro Council Regional Facilities Committee
April 20, 1994
Metro Regional Center
Council Chambers

Committee Members Present: Sandi Hansen (Chair), Ed Washington (Vice Chair), Ruth McFarland, Terry Moore

Committee Members Absent: Mike Gates

Other Councilors Present: Susan McLain

Chair Hansen called the regular meeting to order at 6:00 p.m.

UNSCHEDULED ITEM - Consideration of the Release of Documents for the Purpose of Constructing a Kitchen in the AfriCafe Lower Level to Support the Catering and Banquet Activities

Jim Moeller, Project Coordinator, presented the staff report, a copy of which is included in the record of this meeting. He explained the project was estimated at \$105,000 (previously budgeted at \$45,000). He explained a portion of the funding would be recovered from deferred projects. He stated no increase in total appropriations was anticipated. He said the changes were anticipated to increase business specifically, banquet catering.

Casey Short, Senior Council Analyst, explained the history of the contract. He explained the contract did not need specific action. He noted the item was before the Committee for review.

Motion: Councilor McFarland moved to authorize immediate release of the Request for Proposals.

Vote: All those present voted aye. The vote was unanimous and the motion passed.

1. Consideration of Ordinance No. 94-544, Amending the FY 1993-94 Budget and Appropriations Schedule to Reflect Operational Needs at MERC Facilities, Complete Work on the MERC Business Plan, and Declare and Emergency PUBLIC HEARING

Pat LaCrosse, MERC General Manager, introduced Heather Teed, Accountant, who presented the staff report, a copy of which is included in the record of this meeting. Mr. LaCrosse distributed and summarized an updated MERC Business Plan Work Program, a copy of which is included in the record of this meeting.

Mr. Short noted of the \$20,000 transfer to pay staff related costs (Pam Erickson, Project Manager); \$15,000 was from transfers and \$5,000 was from the General Fund. He recommended the \$5,000 be recovered from MERC prior to approval of the extension.

Councilor Moore asked what work activity Ms. Erickson performed. Mr. LaCrosse stated she earned approximately \$60,000 annually. He stated the work was not significantly changed and no reclassification was suggested.

In response to Councilor Washington, Mr. Short explained Ms. Erickson's position in Regional Facilities Department funded through Support Services was approved through December 31, 1993 and was later extended to March 31, 1994 with funding from MERC.

Councilor McLain noted the salary should be representative of the salary at the MERC facilities. Mr. LaCrosse indicated that change would be expensive. Councilor McLain recommended that due to the continual extension of this item, the salary and job description be revised.

Councilor Moore suggested the transition be made, including a job description and appropriate salary review.

Motion: Councilor Moore moved to recommend Council adoption of the Ordinance.

Motion to amend: Councilor Moore moved to recommend establishing the position in the MERC organization.

Chair Hansen opened the public hearing. With no citizens appearing to testify, Chair Hansen closed the public hearing.

Vote on motion to amend: All those present voted aye. The vote was unanimous and the motion passed.

Councilor Moore asked why MERC was paying for courier service. Ms. Teed explained the service was a contract to courier mail twice daily between facilities. Ms. Teed stated courier service was used to deliver material to commissioner's for meetings. Chair Hansen asked to further examine the courier services prior to the next meeting. Councilor McLain called for additional justification for these type of line items.

Vote: Unanimous

2. Greenspaces Ballot Measure Hearing

⊕ **Introduction**

Chair Hansen summarized the history of the Greenspaces Master Plan and discussed the potential for a Greenspaces Ballot Measure.

⊕ **Staff Presentation**

Pat Lee, Planning & Capital Development Manager, discussed the process that would be used to consider a potential Greenspaces Ballot Measure. He explained the composition of the technical and policy advisory committees. Nancy Chase, Senior Regional Planner, discussed the process used for prioritizing acquisition sites.

Ron Klein, Senior Regional Planner, presented a slide show of the sites identified for potential acquisition.

⊕ **Break**

Chair Hansen recessed the meeting at 7:45 p.m. Chair Hansen reconvened the meeting at 8:00 p.m.

⊕ **Public Testimony**

No citizens were interested in testifying.

In response to Councilor Washington, Mr. Lee discussed the issues related to Portland Parks potential bond measure. He stated both measures were important and an environment of mutual respect between both jurisdictions' staff existed. He discussed the activity of the first Blue Ribbon Committee meeting held April 19, 1994.

With no further business before the committee, Chair Hansen adjourned the meeting at 8:05 p.m.

Respectfully Submitted,


Susan Lee
Committee Clerk

APPROVED
Date 5.4.94