

MINUTES OF THE METRO COUNCIL REGIONAL FACILITIES COMMITTEE
December 15, 1993
Metro Regional Center
Council Chamber

Committee Members Present: Ruth McFarland (Chair), Susan McLain (Vice Chair), Jim Gardner, Sandi Hansen, Ed Washington

Committee Members Absent:

Other Councilors Present: Judy Wyers

Chair McFarland called the regular meeting to order at 4:00 p.m.

1. Consideration of the December 1, 1993 Regional Facilities Committee Minutes

Motion: Councilor Hansen moved to approve the minutes as written.

Vote: Councilors Hansen, Washington and McFarland voted aye. Councilors Gardner and McLain were absent. The vote was 3/0 and the motion passed.

2. Consideration of Resolution No. 93-1875, Exempting the Acquisition of a Visitor Transport Vehicle from the Competitive Bidding Process

Judy Munro, Facilities Manager, presented the staff report, a copy of which is included in the record of this meeting.

In response to Chair McFarland, Ms. Munro confirmed that the payment was provided by a donation to the Zoo and that there were no other vendors to supply the vehicle.

Councilor Washington asked what cost would be charged to Zoo patrons. Ms. Munro stated the cost was \$0.75 for all visitors. She noted children would not receive a discount due in part to the ticket dispensing mechanism. Sherry Sheng, Zoo Director, noted children sitting on the laps of parents would not be charged.

In response to Councilor Gardner, Ms. Munro discussed the operating costs of the vehicle. She noted the vehicle may operate at a slight profit if estimation were correct.

In response to Councilor Hansen, Ms. Munro noted a station would also be built. Ms. Sheng stated the vehicle would include the name of the benefactor.

Motion: Councilor Hansen moved to recommend Council adoption of the Ordinance.

Vote: All those present voted aye. The vote was unanimous and the motion passed.

3. Consideration of Request for Proposals (RFP) for Renovation of the Zoo's Elephant Front Yard

Ms. Sheng presented the staff report, a copy of which is included in the record of this meeting. She presented architectural renderings of the project.

Ms. Sheng answered questions from the Committee related to project construction details.

Motion: Councilor McLain moved to authorize release of the RFP.

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Vote: All those present voted aye. The vote was unanimous and the motion passed.

4. Consideration of Ordinance No. 93-514, Amending Ordinance No. 93-487A Revising the FY 1993-94 Budget and Appropriations Schedule for the Purpose of Amending the FY 1993-94 Budget to Share Payment with the Zoo for the Metro Construction Project Manager and Declaring an Emergency

Casey Short, Senior Council Analyst, summarized a memorandum from himself and Don Carlson, Council Administrator, a copy of which is included in the record of this meeting.

Chair McFarland stated that she felt the Zoo should be reimbursed for the services they paid for but did not receive. She stated additional answers needed to be answered before action was taken on the Ordinance.

Don Rocks, Executive Assistant, reported that Neil Saling, Regional Facilities Director, had tendered his resignation. He noted the issues in Mr. Short and Carlson's memorandum would need to be addressed. He said the time sheets would be difficult to reconstruct to accurately reflect the time employees spent on any particular project. He stated he would need additional information from the Finance Management Information department prior to determining the best method to adjust the accounts.

The consensus of the committee was to reschedule the item for the next regular meeting of the committee and allow staff to prepare legislation that will address Mr. Short's recommendations.

Councilor McLain expressed an interest in further discussing the issue of providing the appropriate staff support to the Zoo construction projects.

Councilor Washington questioned if any projects were in jeopardy as a result of the issues contained in the Ordinance. Mr. Short stated he did not believe any projects were in immediate danger. He noted several policy issues were under consideration.

5. Consideration of Ordinance No. 93-524, Amending Ordinance No. 93-487A Revising the FY 1993-94 Budget and Appropriations Schedule to Continue work on the MERC Business Plan; and Declaring an Emergency

Mr. Rocks reported that the Ordinance had been amended to be reduced to .25 FTE to work on the MERC business plan through the end of March. He noted that time may not be sufficient, but was a minimum level requested. He noted a memorandum was distributed by Mr. Carlson and Mr. Short, a copy of which is included in the record of this meeting. He noted Mr. Carlson supported MERC allocating funding and employing the staff person. He did not concur with the recommendation of Mr. Carlson. A copy of Ordinance No. 93-524A is included in the record of this meeting.

The committee discussed if MERC or Metro should employ the staff person working on the MERC Business Plan (Pamela Erickson). Pat LaCrosse, MERC General Manager, spoke to the issue. He discussed different scenarios for accomplishing the work plan. He said he was agreeable to utilize Pam Erickson as the staff person to accomplish the work plans. He stated he would prefer Ms. Erickson to be physically located at the MERC offices. He did not express a preference with regard to employer status. He noted a verbal agreement would be satisfactory to him.

Motion: Councilor Washington moved to recommend Council adoption of the Ordinance as amended at the reduced level of .25 FTE.

Vote: Councilors Washington, Hansen, Gardner, and McFarland voted aye. Councilor McLain was absent. The vote was 4/0 and the motion passed.

6. Review of MERC Resolutions

Mr. LaCrosse and Jeff Blosser, OCC General Manager, presented MERC Resolutions 93-25 through 93-30, copies of which are included in the record of this meeting.

With no further business before the Committee, Chair McFarland adjourned the meeting at 6:00 p.m.

Respectfully Submitted,



Susan Lee
Committee Recorder

APPROVED
Date 1-5-94