

MINUTES OF THE COUNCIL REGIONAL FACILITIES COMMITTEE

April 7, 1993

Metro Center  
Council Chambers

Committee Members Present: Ruth McFarland (Chair), Susan McLain (Vice Chair), Jim Gardner, Ed Washington

Committee Members Absent: none

Other Councilors Present: Mike Gates, George Van Bergen

Chair McFarland called the regular meeting to order at 4:00 p.m.

1. Consideration of Request for Proposals for Design of a Truck Marshalling/Auxiliary Parking Lot for the Oregon Convention Center

Glenn Taylor, Construction Project Manager, presented the staff report. He said the proposal was to complete a design to construct a truck marshaling area near the Oregon Convention Center. He explained the history of the project. He said the estimated cost of the design was approximately \$35,000.

Motion: Councilor Hansen moved to authorize release of the RFP.

Vote: All those present voted aye. The vote was unanimous and the motion passed.

2. Consideration of Proposal to Expend Convention Center Project Capital Funds for the Purchase of Tiered Seating

Chair McFarland requested staff to properly address Committee members through recognition of the Chair.

Berit Stevenson, Project Manger, explained the history of the capital improvement projects at the Oregon Convention Center (OCC). She presented the staff report related to the purchase of tiered seating at the OCC. She said the proposed budget was one million dollars. She noted \$500,000 was budgeted this year and the balance was proposed for expenditure next year. She explained that the seating was a state of the art hydraulic seating system. She explained the various proposed seating configurations.

The Committee discussed the use of the OCC Capital Fund. Councilor Hansen expressed concerns about the adoption of the proposed budget in relation to committing the additional \$500,000 in the 1993-94 budget. Neil Saling, Regional Facilities Director, noted it was the recommendation of staff that this was a priority project.

Councilor Gardner noted the tiered seating was proposed as a project for improvement under the OCC Capital Fund for a number of years. He favored proceeding with the project. He questioned the cost of the seating and the market for manufacturers. Ms. Stevenson explained that there were limited manufacturers but that the market was very competitive.

Casey Short, Council Analyst, explained the history of the budget note related to the expenditure of the OCC Capital Improvement Fund.

Councilor Hansen asked why the project was proposed as a multi year contract. Mr. Saling noted the second payment was proposed for the 1993-94 Budget from both the OCC Capital and Operating Funds. Mr. Short said that a proposed parking structure was removed from priority. He said that the Budget Committee might consider utilizing the second payment from the OCC Capital Fund.

In response to a question from Councilor Washington, Mr. Short explained that the OCC Capital Improvement Fund could be used for capital improvements or for repayment of the debt service.

Motion: Councilor Gardner moved to authorize the purchase.

Vote: All those present voted aye. The vote was unanimous and the motion passed.

### 3. Status Report on Metro Headquarters Project

Ms. Stevenson distributed and summarized report number twenty-seven, a copy of which is included in the record of this meeting.

Related to the Transportation Demand Management Plan (TDM), Ms. Stevenson noted the program name would be changed to the Alternative Transportation Program (ATP). Councilor Gates asked if the plan could be delayed due to budget constraints. Ms. Stevenson explained that a plan was proposed in the budget.

Councilor Hansen asked if the Council salaries were subject to a Cost of Living Adjustment (COLA). Mr. Short stated that they were tied directly to the salary of a District Court judge and would require legislation from the State of Oregon to be adjusted. Councilor Hansen recommended revisiting the matter of Councilors paying their own parking in light of no COLA adjustment.

Councilor Gates asked how any remaining contingency might be used. Mr. Saling noted the bonds might be refinanced. He explained that approximately \$400,000 was contributed through the FinAnswer program and rebates. He said that the contingency might not be dedicated to capital improvements. He also noted that if the

Recreation Department were included in the budget deliberations, improvements would need to be made for office expansion. Chair McFarland noted that the decision would be made by the Council.

Committee and staff briefly discussed dedication ceremonies for the project.

Chair McFarland noted Councilors favored having photographs in the lobby area. Ms. Stevenson suggested considering a group photograph. The Committee did not favor the suggestion.

#### 4. Status Report on Funding Task Force

Pam Erickson, Project Manager, distributed and summarized a memorandum from David Knowles, Regional Funding Task Force Chair, a copy of which is included in the record of this meeting.

Councilor Hansen noted the term of a broad based cultural program was not represented through the agencies included in the Funding Task Force. She noted the agencies sited were primarily Caucasian, upper-class, and Portland based. She questioned the cultural diversity. She suggested contacting the cultural based groups and asking them for input. Ms. Erickson explained that the group recognized they were not particularly diverse. Councilor Hansen sited the Interstate Firehouse Cultural Center as an example for diversity. Ms. Erickson noted under the proposal, those types of agencies might receive an operating grant. Councilor Hansen reiterated her concern about having a non-diverse group make recommendations for the culturally diverse organizations.

Robert Freedman, PCPA Director, spoke to the cultural aspect of the program. He noted the cultural component would largely fall under the arts program and support would be yielded through that portion of the proposed package.

Ms. Erickson agreed to convey the concerns of the Committee to the task force.

#### 5. Consideration of Budget Issues for MERC, Zoo, and Regional Facilities Departments

Chair McFarland and Mr. Short discussed the budget process. Mr. Short summarized the MERC related budget issues presented at the April 6, 1993 Budget Committee Meeting. The Committee discussed budget related issues.

Councilor Gardner asked were Metro was in the implementation of Phase Two of the Memorandum of Understanding related to the City of Portland's budget oversight of MERC operations. Chair McFarland noted that the issue would be pursued once again following the

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budget proceedings. Mr. Short noted he continued to follow the matter closely. Don Rocks, Executive Assistant, noted he was working on the issue and would bring additional information to the Committee possibly at the next meeting of the Committee. Councilor Gardner strongly urged that a Councilor be included in the deliberations.

Mr. Short described the marketing efforts at the PCPA as discussed at the April 6, 1993 Budget Committee Meeting. He noted an opportunity to produce more revenue existed but it entailed certain risks.

Chair McFarland noted the Civic Stadium proposed to purchase staging and canopy. She noted she favored the proposal as it would provide an opportunity to increase revenues.

Mr. Short summarized the Metro Washington Park Zoo budget issues as discussed at the April 6, 1993 Budget Committee Meeting. He discussed the proposed design work for the Oregon Exhibit and first phase of the new Zoo entrance as entailed in the Zoo Master Plan. Chair McFarland favored taking a conservative approach until the feasibility study to be completed by the Friends of the Zoo was completed. Councilor Van Bergen discussed his understanding of the presentation. He favored preparing a model to aid in selling the proposal to other parties. He noted historically the Zoo forecast information had been reliable.

With no further business before the Committee, Chair McFarland adjourned the meeting at 5:55 p.m.

Respectfully Submitted,



Susan Lee  
Committee Recorder

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