

## MINUTES OF THE METRO COUNCIL REGIONAL FACILITIES COMMITTEE

Metro Regional Center  
Conference Room 370  
May 5, 1993

Committee Members Present: Ruth McFarland (Chair), Susan McLain (Vice Chair), Jim Gardner, Susan McLain, Ed Washington

Committee Members Absent: none

Chair McFarland called the regular meeting to order at 4:00 p.m.

1. Consideration of the March 3, 17, and 31, and April 7 and 21, 1993 Regional Facilities Committee Minutes

Chair McFarland noted the April 7, 1993 minutes needed to reflect that Councilor McLain was in attendance.

Motion: Councilor Gardner moved to recommend adoption of the minutes as corrected.

Vote: Councilors Gardner, Washington, and McFarland voted aye. Councilors Hansen and McLain were absent. The vote was 3/0 and the motion passed.

2. Consideration of Resolution No. 93-1804, Authorizing Transfer of Real Property Interests to Tri-Met to Allow Construction of the Westside Light Rail Line Including a Station to Serve the Metro Washington Park Zoo

Dan Cooper, General Counsel, presented the staff report. He noted Tri-Met and Metro were working cooperatively to establish an Intergovernmental Agreement (IGA) related to transferring real property at the Zoo for construction of the Westside Light Rail line.

Don Rocks, Executive Assistant, noted the City of Portland was questioning whether Metro would be forwarding a quitclaim deed to the City. Mr. Cooper noted the quitclaim deed was negotiated directly between Metro and Tri-Met.

The Committee agreed to defer action on the resolution to the next regular meeting of the Committee.

Mr. Rocks reported on the meetings being held related to the operation of the Zoo parking lot. He said a letter of agreement would be forthcoming. He distributed a draft letter of agreement, a copy of which is included in the record of this meeting.

3. Status Report on Convention Center Capital Funds Projects

Neil Saling, Regional Facilities Director, distributed and summarized a financial report related to Convention Center Capital Fund expenditures, a copy of which is included in the record of this meeting. He also summarized the projects included in his October 21, 1992 memorandum, a copy of which is included in the agenda packet and the record of the meeting.

Berit Stevenson, Project Manager, reported the Request for Proposal (RFP) for tiered seating was being reviewed by the Procurement Department. She said the contract award, execution, and disbursement of \$500,000 was expected to take place in June 1993. She noted the final fabrication and installation of the seating would take place in December of 1993 and the balance of approximately \$500,000 would occur upon completion of the contract. In response to a question from Councilor Gardner, Ms. Stevenson noted the bids were anticipated to be competitive.

Glenn Taylor, Construction Project Manager, spoke to the lighting control project. He noted systems were being examined to determine if they would be effective at the Oregon Convention Center (OCC). He said an RFP was being prepared. He said the contract would cost approximately \$20,000 for the design and was anticipated to be

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completed by June. He said the construction would be completed and paid for in the 1993-94 fiscal year.

Mr. Taylor discussed the audio-visual system upgrades. He explained a former employee of G.B. Manchester, completed specifications for the project. He said the contract would be approximately \$40,000. Councilor Gardner asked if the original contractor might be held responsible. Mr. Taylor said the problem was related to the installed equipment not contractor performance. He noted newer technology was now available to remedy the problems.

Ms. Stevenson explained the ballroom theatrical lighting and equipment proposed would create a new revenue source. She said the bid would be very competitive and anticipated release of the Request for Bid (RFB) in June 1993. In response to a question from Casey Short, Council Analyst, Ms. Stevenson said the bid would be prepared to allow for multiple vendors to provide the equipment based on low bids.

Mr. Taylor discussed the skyview and ticket signage project. He stated the project would be completed in Fiscal Year (FY) 1993-94. He said a portion of the project would fall under the Americans with Disabilities Act (ADA) retrofit. Ms. Stevenson spoke to the hearing impaired system for the meeting rooms. Mr. Taylor noted the TTD telephones were already purchased and installed. He said the evaluation of the fiscal impact of the ADA retrofit was not complete. Jeff Blosser, OCC Manager, spoke to the signage for the visually impaired patrons of the OCC. Ms. Stevenson spoke to the difficulty in establishing appropriate signage in compliance with the ADA. She said the rules were difficult to interpret. In response to a question from Councilor Washington, Ms. Stevenson stated she understood that the City of Portland Bureau of Building was responsible to determine if the signage was appropriate and met ADA standards. Mr. Saling suggested the Human Relations Commission might be asked to help define appropriate signage.

4. Status Report on Metro Regional Center Project

Ms. Stevenson distributed and summarized report number 29, a copy of which is included in the record of this meeting.

Councilor McLain expressed concerns about the reception desk. She said there was a potential for problems related to the area being perceived as unfriendly to the public. She advocated signage to welcome visitors.

The Committee discussed issues related to the Metro Regional Center operations. The Committee discussed the retail space in the plaza.

5. Status Report on Funding Task Force

Pam Erickson, Project Manager, presented an update on the Funding Task Force. She said the task force was working with cultural organizations. She reported that the arts and cultural organizations were working well together. She said both networking and work plan meetings would be conducted. She noted the task force was working on specific details that might be included in the program proposal. She invited Councilors to an open house May 27, 1993.

Councilor Gardner asked that Mr. Saling request a variance for the room capacity of the tower.

With no further business before the Committee, Chair McFarland adjourned the meeting at 5:15 p.m.

Respectfully Submitted,



Susan Lee  
Committee Recorder  
RF930505.MIN

**APPROVED**  
Date 7-7-93