



600 NE Grand Ave.  
Portland, OR 97232-2736

## Council meeting agenda

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Thursday, November 17, 2022

10:30 AM

Metro Regional Center Council Chamber,

<https://youtu.be/nc7JliKc4Fk>,

<https://zoom.us/j/615079992>, or

877-853-5257 (toll free) (Webinar ID:

615079992)

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This meeting will be held electronically and in person at the Metro Regional Center Council Chamber.

You can join the meeting on your computer or other device by using this link:

<https://youtu.be/nc7JliKc4Fk>

### 1. Call to Order and Roll Call

### 2. Public Communication

Public comment may be submitted in writing. It will also be heard in person and by electronic communication (video conference or telephone). Written comments should be submitted electronically by emailing [legislativecoordinator@oregonmetro.gov](mailto:legislativecoordinator@oregonmetro.gov). Written comments received by 4:00 p.m. the day before the meeting will be provided to the council prior to the meeting.

Those wishing to testify orally are encouraged to sign up in advance by either: (a) contacting the legislative coordinator by phone at 503-813-7591 and providing your name and the agenda item on which you wish to testify; or (b) registering by email by sending your name and the agenda item on which you wish to testify to [legislativecoordinator@oregonmetro.gov](mailto:legislativecoordinator@oregonmetro.gov). Those wishing to testify in person should fill out a blue card found in the back of the Council Chamber.

Those requesting to comment virtually during the meeting can do so by joining the meeting using this link: <https://zoom.us/j/615079992> (Webinar ID: 615079992) or 888-475-4499 (toll free) and using the "Raise Hand" feature in Zoom or emailing the legislative coordinator at [legislativecoordinator@oregonmetro.gov](mailto:legislativecoordinator@oregonmetro.gov). Individuals will have three minutes to testify unless otherwise stated at the meeting.

### 3. Consent Agenda

3.1 Consideration of the October 6, 2022 Council Meeting Minutes [22-5787](#)

Attachments: [100622c Minutes](#)

3.2 Consideration of the October 20, 2022 Council meeting minutes [22-5791](#)

Attachments: [102022c Minutes](#)

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- 3.3 Resolution No. 22-5292 For the Purpose of Replacing the Clackamas County Board and Metro Council Representatives to the Supportive Housing Services Tri-County Planning Body (TCPB)  
Attachments: [Resolution No. 22-5292](#)  
[Staff Report](#)  
[Attachment A](#)

**4. Resolutions**

- 4.1 Resolution No 22-5288 For the Purpose of Amending the FY 2022-23 Budget and Appropriations Schedule and Fiscal Year 2022-23 Through Fiscal Year 2026-27 Capital Improvement Plan to Provide for Changes in Operations by Supplemental Budget  
Presenter(s): Cinnamon Williams (she/her), Metro  
Patrick Dennis (he/him), Metro  
  
Attachments: [Resolution No. 22-5288](#)  
[Exhibit A](#)  
[Exhibit B](#)  
[Exhibit C](#)  
[Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Attachment 3](#)  
[Attachment 4](#)  
[Attachment 5](#)

- 4.1.1 Public Hearing for Resolution No. 22-5288

- 5. **Chief Operating Officer Communication**
- 6. **Councilor Communication**
- 7. **Adjourn**

# Metro respects civil rights

Metro fully complies with Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act, Section 504 of the Rehabilitation Act and other statutes that ban discrimination. If any person believes they have been discriminated against regarding the receipt of benefits or services because of race, color, national origin, sex, age or disability, they have the right to file a complaint with Metro. For information on Metro's civil rights program, or to obtain a discrimination complaint form, visit [oregonmetro.gov/civilrights](http://oregonmetro.gov/civilrights) or call 503-797-1890. Metro provides services or accommodations upon request to persons with disabilities and people who need an interpreter at public meetings. If you need a sign language interpreter, communication aid or language assistance, call 503-797-1890 or TDD/TTY 503-797-1804 (8 a.m. to 5 p.m. weekdays) 5 business days before the meeting. All Metro meetings are wheelchair accessible. Individuals with service animals are welcome at Metro facilities, even where pets are generally prohibited. For up-to-date public transportation information, visit TriMet's website at [trimet.org](http://trimet.org)

### Thông báo về sự Metro không kỳ thị của

Metro tôn trọng dân quyền. Muốn biết thêm thông tin về chương trình dân quyền của Metro, hoặc muốn lấy đơn khiếu nại về sự kỳ thị, xin xem trong [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Nếu quý vị cần thông dịch viên ra dấu bằng tay, trợ giúp về tiếp xúc hay ngôn ngữ, xin gọi số 503-797-1700 (từ 8 giờ sáng đến 5 giờ chiều vào những ngày thường) trước buổi họp 5 ngày làm việc.

### Повідомлення Metro про заборону дискримінації

Metro з повагою ставиться до громадянських прав. Для отримання інформації про програму Metro із захисту громадянських прав або форми скарги про дискримінацію відвідайте сайт [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). або Якщо вам потрібен перекладач на зборах, для задоволення вашого запиту зателефонуйте за номером 503-797-1700 з 8.00 до 17.00 у робочі дні за п'ять робочих днів до зборів.

### Metro 的不歧視公告

尊重民權。欲瞭解Metro民權計畫的詳情，或獲取歧視投訴表，請瀏覽網站 [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights)。如果您需要口譯方可參加公共會議，請在會議召開前5個營業日撥打503-797-1700（工作日上午8點至下午5點），以便我們滿足您的要求。

### Ogeysiiska takooris la'aanta ee Metro

Metro waxay ixtiraamtaa xuquuqda madaniga. Si aad u heshid macluumaad ku saabsan barnaamijka xuquuqda madaniga ee Metro, ama aad u heshid warqadda ka cabashada takoorista, booqo [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Haddii aad u baahan tahay turjubaan si aad uga qaybqaadatid kullan dadweyne, wac 503-797-1700 (8 gallinka hore illaa 5 gallinka dambe maalmaha shaqada) shan maalmo shaqa ka hor kullanka si loo tixgaliyo codsashadaada.

### Metro의 차별 금지 관련 통지서

Metro의 시민권 프로그램에 대한 정보 또는 차별 항의서 양식을 얻으려면, 또는 차별에 대한 불만을 신고 할 수 [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). 당신의 언어 지원이 필요한 경우, 회의에 앞서 5 영업일 (오후 5시 주중에 오전 8시) 503-797-1700를 호출합니다.

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### សេចក្តីជូនដំណឹងអំពីការមិនរើសអើងរបស់ Metro

ការគោរពសិទ្ធិពលរដ្ឋរបស់ ។ សំរាប់ព័ត៌មានអំពីកម្មវិធីសិទ្ធិពលរដ្ឋរបស់ Metro ឬដើម្បីទទួលបានការប្រឹក្សាស្តីពីរើសអើងសូមទូរស័ព្ទទៅលេខ 503-797-1700 ។ [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights) ។ បើលោកអ្នកត្រូវការអ្នកបកប្រែភាសានៅពេលអង្គប្រជុំសាធារណៈ សូមទូរស័ព្ទមកលេខ 503-797-1700 (ម៉ោង 8 ព្រឹកដល់ម៉ោង 5 ល្ងាច ថ្ងៃធ្វើការ) ប្រាំពីរថ្ងៃ មុនថ្ងៃប្រជុំដើម្បីអាចឲ្យគេបកប្រែសម្រាប់លោកអ្នក ។

### إشعار بعدم التمييز من Metro

تحتزم Metro الحقوق المدنية. للمزيد من المعلومات حول برنامج Metro للحقوق المدنية أو لإيداع شكوى ضد التمييز، يُرجى زيارة الموقع الإلكتروني [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). إن كنت بحاجة إلى مساعدة في اللغة، يجب عليك الاتصال مقدماً برقم الهاتف 503-797-1700 (من الساعة 8 صباحاً حتى الساعة 5 مساءً، أيام الاثنين إلى الجمعة) قبل خمسة (5) أيام عمل من موعد الاجتماع.

### Paunawa ng Metro sa kawalan ng diskriminasyon

Iginagalang ng Metro ang mga karapatang sibil. Para sa impormasyon tungkol sa programa ng Metro sa mga karapatang sibil, o upang makakuha ng porma ng reklamo sa diskriminasyon, bisitahin ang [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Kung kailangan ninyo ng interpreter ng wika sa isang pampublikong pulong, tumawag sa 503-797-1700 (8 a.m. hanggang 5 p.m. Lunes hanggang Biyernes) lima araw ng trabaho bago ang pulong upang mapagbigyan ang inyong kahilingan.

### Notificación de no discriminación de Metro

Metro respeta los derechos civiles. Para obtener información sobre el programa de derechos civiles de Metro o para obtener un formulario de reclamo por discriminación, ingrese a [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Si necesita asistencia con el idioma, llame al 503-797-1700 (de 8:00 a. m. a 5:00 p. m. los días de semana) 5 días laborales antes de la asamblea.

### Уведомление о недопущении дискриминации от Metro

Metro уважает гражданские права. Узнать о программе Metro по соблюдению гражданских прав и получить форму жалобы о дискриминации можно на веб-сайте [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Если вам нужен переводчик на общественном собрании, оставьте свой запрос, позвонив по номеру 503-797-1700 в рабочие дни с 8:00 до 17:00 и за пять рабочих дней до даты собрания.

### Avizul Metro privind nediscriminarea

Metro respectă drepturile civile. Pentru informații cu privire la programul Metro pentru drepturi civile sau pentru a obține un formular de reclamație împotriva discriminării, vizitați [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Dacă aveți nevoie de un interpret de limbă la o ședință publică, sunați la 503-797-1700 (între orele 8 și 5, în timpul zilelor lucrătoare) cu cinci zile lucrătoare înainte de ședință, pentru a putea să vă răspunde în mod favorabil la cerere.

### Metro txoj kev ntxub ntxaug daim ntawv ceeb toom

Metro tributes cai. Rau cov lus qhia txog Metro txoj cai kev pab, los yog kom sau ib daim ntawv tsis txaus siab, mus saib [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Yog hais tias koj xav tau lus kev pab, hu rau 503-797-1700 (8 teev sawv ntxov txog 5 teev tsaus ntxuj weekdays) 5 hnuv ua hauj lwv ua ntej ntawm lub rooj sib tham.

Agenda Item No. 3.1

**Consideration of the October 6, 2022 Council Meeting Minutes**  
*Consent Agenda*

Metro Council Meeting  
Thursday, November 17, 2022

# Metro

600 NE Grand Ave.  
Portland, OR 97232-2736  
[oregonmetro.gov](http://oregonmetro.gov)



Metro

## Minutes

Thursday, October 6, 2022

10:30 AM

Metro Regional Center Council Chamber,  
<https://youtu.be/fQ2-llb8yTo>, <https://zoom.us/j/615079992>  
877-853-5257 (toll free) (Webinar ID: 615079992)

**Council meeting**

**1. Call to Order and Roll Call**

Council President Lynn Peterson called the Metro Council Meeting call to order at: 10:30 a.m.

**Present:** 7 - Council President Lynn Peterson, Councilor Shirley Craddick, Councilor Christine Lewis, Councilor Juan Carlos Gonzalez, Councilor Mary Nolan, Councilor Gerritt Rosenthal, and Councilor Duncan Hwang

**2. Public Communication**

Council President Peterson opened the meeting to members of the public wanting to testify on a non-agenda items. No members of the public chose to testify. Seeing no further discussion on the topic, Council President Peterson moved on to the next agenda item.

**3. Consent Agenda**

Council President Peterson called for a motion to approve the Consent Agenda.

**A motion was made by Councilor Craddick, seconded by Councilor Gonzalez, to adopt items on the consent agenda. The motion passed by the following vote:**

**Aye:** 7 - Council President Peterson, Councilor Craddick, Councilor Lewis, Councilor Gonzalez, Councilor Nolan, Councilor Rosenthal, and Councilor Hwang

- 3.1 **Resolution No. 22-5283**, For the Purpose of Adding New or Amending Existing Projects in the 2021-26 Metropolitan Transportation Improvement Program (MTIP) to Complete Required Phase Slips and Make Required Corrections to Meet Fall Obligations or Federal Approval Steps (SP23-01-SEP)

Attachments: [Resolution No. 22-5283](#)  
[Exhibit A](#)  
[Staff Report](#)  
[Attachment 1](#)

3.2 Consideration of June 16th, 2022 Council Meeting Minutes

Attachments: [061622c Minutes](#)

#### 4. Resolutions

4.1 Resolution No. 22-5286, For the Purpose of Proclaiming the Second Monday of Every October as Indigenous Peoples Day in the Greater Portland Area

Attachments: [Resolution No. 22-5286](#)

Council President Peterson called on Andrew Scott (he/him), Metro Deputy Chief Operating Officer to present to Council.

Staff explained that this Resolution aims to achieve the following ends:

- Reduces the invisibility of indigenous peoples
- Pushes back against colonial narratives
- Brings diverse communities and nations together

Scott proceeded to read the proclamation language of the Resolution.

*Council Discussion:*

**Council President Peterson** stated that Metro must go further than just proclaiming Indigenous Peoples Day, but actively work to transform systems to ensure the inclusion of native voices.

**Councilor Gonzalez** restated the importance of this

legislation, along with Metro's commitment to a comprehensive tribal engagement approach.

**Councilor Lewis** noted that we must not only recognize native tribe's sovereignty, but must also recognize the historical legacy that has led many indigenous peoples to be separated from tribal membership and the government's role in creating that separation.

**Councilor Rosenthal** commented that Metro must now work with local jurisdictions to get them to adopt similar resolutions acknowledging Indigenous Peoples Day.

Seeing no further discussion on the topic, Council President Peterson moved on to the next agenda item.

**A motion was made by Councilor Rosenthal, seconded by Councilor Gonzalez, that this Resolution was adopted..**

**The motion carried by the following vote:**

**Aye:** 7 - Council President Peterson, Councilor Craddick, Councilor Lewis, Councilor Gonzalez, Councilor Nolan, Councilor Rosenthal, and Councilor Hwang

## 5. Other Business

### 5.1 2023 Regional Transportation Plan: Vision, Goals and Objectives

Attachments: [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)

Council President Peterson called on Margi Bradway (she/her), Metro Deputy Director of Planning, Research and Development, and Kim Ellis (she/her), Metro Principal Transportation Planner, to present to Council.

Staff pulled up the *[2023 Regional Transportation Plan - Shaping our shared vision and goals for the future of*



*transportation Presentation]* to present to Council. The presenters explained the vision and goals for the upcoming Regional Transportation Plan, looking for discussion and feedback on key items of the plan.

*Council Discussion:*

**Councilor Hwang** began discussion by asking the presenters about how Trimet's Forward Together plan intersects with the Regional Transportation Plan, specifically questioning if the intersection is focused on service enhancement or new infrastructure. He then proceeded to inquire if the creation of construction jobs is a key component of the plan.

Staff responded that all of Trimet's service plans are being incorporated under the Regional Transportation Plan. Therefore, the plan encompasses both service enhancement policies and expansions to infrastructure. In regards to the councilor's second question, staff explained that there is currently policies under the Regional Transportation Plan that seek to further equitable job creation, however both presenters noted that this part of the plan could receive further expansions.

**Council President Peterson** followed Councilor Hwang's question, remarking on how the plan needs to both surpass federal requirements and act as a route towards achieving Metro's goals of quality housing and job creation.

Staff responded in agreement, emphasizing that Metro and the Regional Transportation Plan should strive to not just satisfy federal performance measures, but to go above and beyond in the scope of the plan.

**Councilor Gonzalez** shared his support of the plan,

commenting that the vision of the Regional Transportation Plan not only serves as a framework for future projects, but as an outward facing statement of Metro's goals and values.

**Councilor Lewis** first emphasized that the plan should focus on getting constituents to affirmatively choose to travel through the means provided by the Regional Transportation Plan, be that through increasing the safety, economic benefit, or ease of use of these systems. She then expressed that Metro should adopt a collaborative approach with local jurisdictions in the creation of the Regional Transportation Plan, ensuring that the most prevalent interests of the public are heard and accordingly addressed.

**Councilor Craddick** spoke directly to the environmental goals of the plan, asking the presenters how the goal of "substantial reductions to greenhouse gas emissions" is going to be measured. Referencing previous comments by Councilors Hwang and Lewis, Councilor Craddick remarked that the success of the plan's climate goals will be dependent on the level of cooperation between Metro and other relevant parties such as Trimet, ODOT, and city governments.

The presenters responded that the Regional Transportation Plan is required to meet Oregon's greenhouse gas emissions standards, and that to reach that target the plan will have to incorporate new policies that substantially reduce the current level of emissions. Speaking to how Metro will work with other organizations to meet this metric, the presenters explained that the department has a four-way agreement with the federally funded parties of ODOT, Trimet, Smart, and Metro that states that the parties will work together when making regional plans. Staff stated that federal funding drives these organizations to work in collaboration,

finding both short and long term solutions to the transportation infrastructure of the region.

Councilor Craddick then asked the presenters if there has been analysis of the 2018 Regional Transportation Plan, covering which aspects of the plan were successful and which could use more development.

Staff replied that the work plan for the current Regional Transportation Plan was heavily based off of the 2018 plan, and that several of the programs proposed in the 2018 plan are still being developed and discussed within the 2023 plan.

**Councilor Rosenthal** remarked that the vision implicitly includes the importance of the Regional Transportation Plan in connecting individuals together, strengthening social ties. He then noted that we should be mindful of the physical reality of the transportation lines being discussed, being more explicit in the long-term vision of the plan regarding how potential infrastructure and service expansions would physically interact with the region. Councilor Rosenthal also questioned if there has been any extensive review of the 2018 Regional Transportation Plan's implementation.

Staff responded, stating that the current plan includes explicit performance metrics that will be able to gauge how successful the plan is at reaching its climate, transportation, and economic goals. The presenters noted that there has been analyses performed on the 2018 plan and that similar reviews will be performed for the 2023 plan.

**Councilor Hwang** raised concerns to the under-representation of communities of color in the first community survey.

The presenters explained that staff was currently reviewing several community based organization proposals to help expand Metro's ability to hear from BIPOC communities for future surveys.

**Council President Peterson** emphasized that the most important aspect of these discussions is specifically identifying which projects within the plan will receive funding, and which will be prioritized in the short-term.

Staff replied, stating that they are working towards creating a new modeling system that will allow them to gauge how sufficiently each project fills the Regional Transportation Plan's 5 central values, therefore giving them a reliable metric to compare projects.

Seeing no further discussion on the topic, Council President Peterson moved on to the next agenda item.

**6. Chief Operating Officer Communication**

Deputy Chief Operating Officer Andrew Scott did not have any updates to provide.

**7. Councilor Communication**

Councilors provided updates on the following meetings and events:

**Councilor Gonzalez** notified the council that there had been an Oregon Transportation Plan committee meeting the previous day, commenting on the potential interactions between this plan and the 2023 Regional Transportation Plan.

**8. Adjourn**

Seeing no further business, Council President Lynn Peterson adjourned the Metro Council work session at 11:42a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Jeff Kain". The signature is written in a cursive style with a large, stylized "J" and "K".

Jeff Kain, Legislative Assistant

# Council meeting action update

Thursday, October 6, 2022 **Metro Regional Center Council Chamber,**  
10:30 AM

<https://youtu.be/fQ2-llb8yTo>,  
<https://zoom.us/j/615079992>, or  
877-853-5257 (toll free) (Webinar ID:  
615079992)

## 1. Call to Order and Roll Call

**Present:** 7 - Council President Lynn Peterson, Councilor Shirley Craddick, Councilor Christine Lewis, Councilor Juan Carlos Gonzalez, Councilor Mary Nolan, Councilor Gerritt Rosenthal, and Councilor Duncan Hwang

## 3. Consent Agenda

**A motion was made by Councilor Craddick, seconded by Councilor Gonzalez, to adopt items on the consent agenda. The motion passed by the following vote:**

**Aye:** 7 - Council President Peterson, Councilor Craddick, Councilor Lewis, Councilor Gonzalez, Councilor Nolan, Councilor Rosenthal, and Councilor Hwang

3.1 Resolution No. 22-5283, For the Purpose of Adding New or Amending Existing Projects in the 2021-26 Metropolitan Transportation Improvement Program (MTIP) to Complete Required Phase Slips and Make Required Corrections to Meet Fall Obligations or Federal Approval Steps (SP23-01-SEP)

3.2 Consideration of June 16th, 2022 Council Meeting Minutes

## 4. Resolutions

4.1 Resolution No. 22-5286, For the Purpose of Proclaiming the Second Monday of Every October as Indigenous Peoples Day in the Greater Portland Area

**A motion was made by Councilor Rosenthal, seconded by Councilor Gonzalez, that this Resolution was adopted..**

**The motion carried by the following vote:**

**Aye:** 7 - Council President Peterson, Councilor Craddick, Councilor Lewis, Councilor Gonzalez, Councilor Nolan, Councilor Rosenthal, and Councilor Hwang

**PLEASE NOTE:** Official copies of legislation will be available in electronic format via format via [Metro Online Records](#). For assistance, please contact Becky Shoemaker, Metro Record Officer at ext. 1740.

**ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF JANUARY 27, 2022**

<b>ITEM</b>	<b>DOCUMENT TYPE</b>	<b>DOC DATE</b>	<b>DOCUMENT DESCRIPTION</b>	<b>DOCUMENT No.</b>
<b>1.0</b>	Powerpoint	10/06/2022	2023 RTP Presentation	100622c-01



Agenda Item No. 3.2

**Consideration of the October 20, 2022 Council meeting minutes**  
*Consent Agenda*

Metro Council Meeting  
Thursday, November 17, 2022

# Metro

600 NE Grand Ave.  
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Metro

## Minutes

Thursday, October 20, 2022

10:30 AM

Metro Regional Center Council Chamber,  
[https://youtu.be/FEhZ\\_sBaL44](https://youtu.be/FEhZ_sBaL44), <https://zoom.us/j/615079992>, or  
877-853-5257 (toll free) (Webinar ID: 615079992)

**Council meeting**

**1. Call to Order and Roll Call**

Council President Peterson called the Metro Council Meeting to order at 10:30 a.m.

**2. Public Communications**

Council President Peterson opened the meeting to members of the public wanting to testify on a non-agenda items.

No members of the public chose to testify.

Seeing no further discussion on the topic, Council President Peterson moved on to the next agenda item.

**3. Presentations**

3.1 Auditor's Office Annual Report

Attachments: [Auditor-Annual-report-2022](#)

Council President Peterson introduced Brian Evans (he/him) to present the annual Auditor's Office Report.

Staff pulled up the Office of the Auditor Annual Report FY 2021-22 Presentation to present to Council.

The presentation reviewed the responsibilities of the auditor, highlighted key accomplishments in the fiscal year, and thoroughly analyzed several performance measures gauging auditing efficiency and effectiveness. A schedule outlining the audits to be performed in the 2022-23 fiscal year was provided.

*Council Discussion*

**Councilor Hwang** noted the emphasis on efficiency in the report, asking how the auditor balances equity work with efficiency.

Staff responded by commenting that the Office of the Auditor has begun to distinguish equity amongst efficiency and effectiveness, making a concerted effort to analyze equity as its own measure. The presenter acknowledged the importance of understanding the balance between efficiency and providing quality reviews, stating that while there is not currently a performance measure for equity that it is heavily considered in the Office's decision-making process.

**Councilor Lewis** asked as to how the pool of outside auditors who perform the auditor exchange is chosen.

The presenter explained that the auditor exchange process is managed entirely by the Association of Local Government Auditors, meaning that the Metro Office of the Auditor has no control over which auditors are chosen for the exchange.

**Councilor Nolan** remarked that as Metro's financial budget expands, the Office of the Auditor should receive a boost to its budget as well as it will likely have to perform a greater number of audits. They called special attention to the auditor hot line and its successes over the past year.

**Chief Operating Officer Madrigal** commented that the auditor independently requests their office budget.

Seeing no further discussion, Council President Peterson moved on to the next agenda item.

#### 4. Resolutions

- 4.1 Resolution No. 22-5287 For the Purpose of Approving the 2022 Nature in Neighborhoods Nature Education and Outdoor Experiences Community Grants

Attachments: [Resolution No. 22-5287.pdf](#)  
[Exhibit A to Resolution No. 22-5287.pdf](#)  
[Exhibit B to Resolution No. 22-5287.pdf](#)  
[Staff Report.pdf](#)

Council President Peterson called on Jon Blasher (he/him), Karissa Lowe (she/they), Ameyalli Manon, Maxwell Olwa, and Maxwell Markel to present to Council.

Staff pulled up the Nature in Neighborhoods Nature Education and Outdoor Experiences Grants Presentation to present to Council.

The presentation described the community organizations chosen to be included in Resolution No. 22-5287, each serving the purposes of improving water quality, fish and wildlife habitat, and connecting people with nature. Each of the selected organizations advances Metro's priorities of cultural, environmental, and economic equity. Maxwell Olwa and Maxwell Markell, representatives from the Center for African Immigrants and Refugees Organization, a recommended grantee recipient, spoke about the work of the organization and its role in the community. Parrot Creek Child and Family Services, another recommended recipient, was represented by Ameyalli Manon.

*Council Discussion:*

**Councilor Rosenthal** firstly asked about the timeline for the grants, wondering whether the funds are to be used over one year or several. He then proceeded to inquire about why the given organizations were chosen over other similar nature-based programs. Lastly, Councilor Rosenthal questioned the inclusion of Brown Girl Rise, a nonprofit organization supporting BIPOC girls and non-binary youth, as it does not outwardly have any specific connection to nature or parks.

Staff responded by stating that organizations can request one to three years of funding up to \$100,000 dollars. Recommended grant amounts were decided based off the scope and needs of the organization. Answering the councilor's question about the selection process, the presenters noted that there was an excess of strong grant candidates in the review process, and that the selected projects were those that most closely aligned with the primary goals of improving water quality, fish and habitat health, and connecting people with nature. Regarding the Black Girl Rise proposal, staff explained that the organization seeks to serve a population that may feel uncomfortable engaging with local parks, and therefore fits the criteria of the grant program.

**Councilor Rosenthal** asked if proposals that did not mention a specific geographic region as their target area serve a broader area.

The presenters remarked that the organizations were required to submit a map detailing the areas they seek to serve as a part of the proposal process, and that this information was considered in the review process.

**Councilor Lewis** asked for clarification on the process grantees must go through to get their proposals funded.

Staff stated that the grant application process is conducted in two steps, being the preapplication stage and the full proposal stage. Applicants submit the majority of the necessary information in the preapplication stage, then the review committee convenes to discuss the applications and provide feedback and commentary to grantees before they submit their completed proposal.

**Councilor Hwang** was curious as to if the staff noticed any trends that appeared within the proposals.

The presenters remarked that the review committee tended to express greater interest in smaller, grassroots organizations in this grant cycle rather than more established programs or organizations that had previously received Metro funding. They also noted the trend of proposals having detailed COVID-19 protocols, as well as prioritizing transportation accessibility to prevent barriers to access.

**Councilor Gonzalez** asked about the regionalism of the proposed program, questioning if certain areas were prioritized for outreach during the proposal review process.

Staff explained that the list of proposed projects has a rich mix of geographic areas. They mentioned the difficulties of balancing funding between the three counties, as well as needing additional outreach to ensure that high-need communities are served.

**Council President Peterson** commented that if the review committee heavily prioritized emergent organizations that this preference should have been discussed and made clear to both the Council and the organizations. The shift towards newer, smaller programs represents a change to the policy direction of grant program, and this should have been specified.

The presenters acknowledged this shift in direction, stating that they will be clearer and more specific with the policy vision for the grants in the upcoming grant cycle.

**Councilor Craddick** expressed her support and appreciation for the work done by the parks and nature department, emphasizing the importance of being able to access nature and the presence of programs that facilitate this access. She reminded those present that the upcoming ballot will have a measure to renew the levy that created the funds for these programs.

Seeing no further discussion on the topic, Council President Peterson moved on to the next agenda item.

**5. Ordinances (First Reading and Public Hearing)**

5.1 **Ordinance No. 22-1484**, For the Purpose of Amending Metro Code Chapter 7.07 Related to Apportionment and Allocation of Income to Better Align with Oregon State Income Tax Apportionment Law for Certain Businesses

Attachments: [Ordinance No. 22-1484](#)  
[Exhibit A](#)  
[Staff Report](#)

Council President Peterson called on Josh Harwood (he/him) to present to Council.

Staff pulled up the SHS Tax Code Amendments: Income Apportionment and Administration Presentation to present to Council.

The presentation discussed tax collection for the Supportive Housing Services program, explaining the provisions of Ordinances Nos. 22-1484 and 22-1485 which align the method of apportioning income for tax purposes with the State of Oregon for certain businesses and clarifies the appeals process and administrator duties, respectively.

*Council Discussion:*



**Councilor Nolan** raised the concern that there may be firms not currently subject to this tax that may be under the proposed market-source system. If these firms are not able to be identified, the result would be a decrease to tax revenues.

Staff explained that moving to the market-source system would align the tax code with the State of Oregon, allowing for greater compliance. He stated that these details will not be able to be fully analyzed until audits are performed, however, studies performed in other localities have generally shown no losses to revenue by switching to a market-source system.

Councilor Nolan followed up this response, asking if there is a mechanism to track business transactions happening within Oregon to ensure proper tax compliance.

The presenter expressed that because the market-source system aligns with the State of Oregon's tax collection procedure that Metro will be able to track these transactions and confirm the proper observance of the tax code.

Councilor Nolan acknowledged that changing collection process will aid in compliance but conveyed their worry that even a slight decrease to tax revenue may significantly impact the amount of funding certain policies and programs are able to receive.

**Councilor Gonzalez** asked for a recap of the outreach and engagement efforts of the finance team to different types of businesses and firms who would be impacted by the change.

Staff explained that it is difficult to know exactly what firms will be affected by the tax code shift as not every firm will

qualify to pay taxes. Because of this difficulty, the finance department focused outreach efforts on certified public accountants working with high-income earners and trade associations.

**Councilor Lewis** mentioned the importance of having a consistent tax system across the region. She proceeded to ask if shifting to the new tax collection system incentivizes firms to form subsidiary companies in order to not hit the qualifying threshold for the tax. The councilor also questioned if we should expect any changes on the consumer side after the City of Portland shifts their computer technology to the new system.

The presenter stated that he has not previously heard of the risk of companies breaking to avoid the tax threshold, although he could envision a situation in which this would be possible. Speaking to the councilor's second question, Harwood suggested that there should be no additional changes once the City of Portland updates their system to the new tax code.

**Councilor Hwang** asked if this change would alter the predictability of recessions, and if an economic downturn may affect total revenue.

Staff conveyed that because this tax system is new, it is difficult to use Metro taxes to forecast future tax revenue. Rather, Harwood explained that data from other states and localities is a better measure for predicting how the new system will react in different economic climates. Looking at how this change has already affected industries at the state level, there is no evidence to suggest that the new system adds any difficulty.

Councilor Hwang questioned if it is possible to use economic modeling based on previous recessionary environments to

predict potential changes in the Metro region.

Harwood noted that it is possible, although the data output would be insufficient to draw any significant conclusions.

Councilor Nolan, in response to Councilor Lewis' question regarding adverse incentives, recommended that the finance team work closely with the Office of the Attorney to ensure that any loopholes may be identified and addressed.

***Public Hearing:***

Council President Peterson opened the meeting to members of the public wanting to testify on Ordinance Nos. 22-1484.

**Andrew Hone** (he/him), President and CEO of the Portland Business Alliance, expressed his absolute support for Ordinance No. 22-1484. He spoke to Councilor Nolan's concerns regarding a possible decrease to tax revenue under the new system, stating that the evidence points to the new tax system raising revenues overall, significantly expanding the tax base while lowering the burden on Oregon's based businesses.

Seeing no further discussion on the topic, Council President Peterson moved on to the next agenda item.

- 5.2 **Ordinance No. 22-1485**, For the Purpose of Housekeeping Amendments to Metro Code Chapters 7.05 and 7.07 Related to Personal and Business Income Tax Administration

Attachments: [Ordinance No. 22-1485](#)  
[Exhibit A](#)  
[Staff Report](#)

**6. Work Session**

- 6.1 Tigard UGB Exchange follow up work session

Attachments: [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Attachment 3](#)

Council President Peterson called on Chief Operating Officer Marissa Madrigal, Andy Shaw (he/him), and Ted Reid (he/him) to present to Council.

Staff pulled up the Tigard UGB Exchange: COO Recommendation Presentation to present to Council.

Chief Operating Officer Madrigal stated that she believes Tigard is ready to contribute more to the regions housing production and that the Council should add the Rivertaris 2.0 Urban Reserve to the urban growth boundary. The presentation displayed three options for changing the urban growth boundary that would allow for more housing options and greater potential for development. A timeline for the project was provided.

#### *Council Discussion*

**Councilor Craddick** asked what impact there might be if the section of land surrounding Highway 212 is not included in the urban growth boundary.

Staff reassured Councilor Craddick that a major focus of the Tigard UGB exchange is improving the Highway 212 corridor as a whole, including developments to both residential areas and the road itself. They noted that there including this land within the land exchange would likely not significantly impeded efforts to build upon the highway.

Councilor Craddick sought clarification on the likelihood of an expansion of Highway 212 outside of Happy Valley, as cities and states are responsible for creating their own transportation plans.

Margi Bradway (she/her) stated that it has become clear to both Metro and Clackamas County planners that the Sunrise Corridor needs more planning for future growth. Metro encouraged Clackamas County in securing funding from the legislature for planning support for this corridor, which they did successfully.

Councilor Craddick asked for confirmation that the planning for development of the Sunrise Corridor will not interfere with plans regarding the urban growth boundary.

Staff confirmed that this is the correct assumption, mentioning that land use and transportation planning should be performed together to best meet the needs of the community.

**Council President Peterson** responded that if this section of land were removed from the urban growth boundary that Metro would be happy to partner with Clackamas County on a plan for that portion of the region to come back into the boundary.

**Councilor Gonzalez** shared his perspective that it that this resectioning of land should not be viewed as a loss, but rather a reclassification that accurately matches its readiness for development and growth.

The presenters affirmed Councilor Gonzalez's statements, expressing that reclassified land would be redesignated to urban reserve.

**Councilor Rosenthal** firstly emphasized his support for the robust and thorough approach the planning department has adopted for this project. He then stated his agreement with Tigard that the land is ready to be annexed, noting that his preference is for option three.

**Councilor Lewis** remarked about the importance of remaining flexible on this issue and continuing to listen to both regional governments and communities throughout this process, creating certainty that Metro will continue to be a strong partner moving forward.

**Councilor Craddick** questioned what the selection process will be for choosing between the three proposed land use options.

Staff noted that they have several upcoming meetings with the purpose of informing this question, providing a more detailed explanation of the strengths and weaknesses of each option.

Seeing no further discussion, Council President Peterson moved onto the next agenda topic.

#### **7. Chief Operating Officer Communication**

Marissa Madrigal provided an update on the following events or items:

- A tentative agreement has been reached with IOPSY 28-1 regarding the av workers at the Oregon Convention Center.

Metro Attorney Carrie MacLaren provided an update on the following events or items:

- The International Municipal Lawyers Association is holding their annual conference in Portland.
- The Portland Business Alliance and several other plaintiffs have dismissed their case against the validation action concerning Metro's Supportive Housing Services Tax.

#### **8. Councilor Communication**

Councilors provided updates on the following meetings and

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events:

Seeing no further discussion on the topic, Council President Peterson moved on to the next agenda item.

- **Councilor Craddick** provided an update about the JPACT October meeting. Following are the main takeaways from the meeting...
  - o Metro is moving forward with the planning and discussions regarding the 2023 RTP.
  - o TriMet presented their Forward Together Service Hours Restoration Plan.
- **Councilor Lewis** stated that the Urban Land Institute held a day-long session at XPO.
- **Councilor Gonzalez** discussed the recent TV Highway Steering Committee Meeting.

## 9. Adjourn

There being no further business, Council President Peterson adjourned the Metro Council Meeting at 1:01 p.m.

Respectfully submitted,



Jeffrey Kain, Legislative Assistant

## Council meeting action update

Thursday, October 20, 2022 **Metro Regional Center Council Chamber,**  
**10:30 AM**

[https://youtu.be/FEhZ\\_sBaL44](https://youtu.be/FEhZ_sBaL44),  
<https://zoom.us/j/615079992>, or  
**877-853-5257 (toll free) (Webinar ID:  
615079992)**

### 1. Call to Order and Roll Call

**Present:** 7 - Council President Lynn Peterson, Councilor Shirley Craddick, Councilor Christine Lewis, Councilor Juan Carlos Gonzalez, Councilor Mary Nolan, Councilor Gerritt Rosenthal, and Councilor Duncan Hwang

### 4. Resolutions

- 4.1 **Resolution No. 22-5287**, For the Purpose of Approving the 2022 Nature in Neighborhoods Nature Education and Outdoor Experiences Community Grants

**A motion was made by Councilor Nolan, seconded by Councilor Gonzalez, that this Resolution was adopted.**

**The motion carried by the following vote:**

**Yes:** 7 - Council President Peterson, Councilor Craddick, Councilor Lewis, Councilor Gonzalez, Councilor Nolan, Councilor Rosenthal, and Councilor Hwang

### 5. Ordinances (First Reading and Public Hearing)

- 5.1 **Ordinance No. 22-1484**, For the Purpose of Amending Metro Code Chapter 7.07 Related to Apportionment and Allocation of Income to Better Align with Oregon State Income Tax Apportionment Law for Certain Businesses **Assigned to Council; second reading scheduled for October 27, 2022.**
- 5.2 **Ordinance No. 22-1485**, For the Purpose of Housekeeping Amendments to Metro Code Chapters 7.05 and 7.07 Related to Personal and Business Income Tax Administration **Assigned to Council; second reading scheduled for October 27, 2022.**



**PLEASE NOTE:** Official copies of legislation will be available in electronic format via format via [Metro Online Records](#). For assistance, please contact Becky Shoemaker, Metro Records Officer at ext. 1740.

**ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF OCTOBER 20, 2022**

<b>Item</b>	<b>Topic</b>	<b>Doc. Date</b>	<b>Document Description</b>	<b>Doc. Number</b>
1.0	PowerPoint	10/20/2022	Auditor Council Presentation 2022	102022c-01
2.0	PowerPoint	10/20/2022	Nature in Neighborhoods Presentation	102022c-02
3.0	PowerPoint	10/20/2022	Council Presentation Ordinances No. 22-1484 and 22-1485	102022c-03
4.0	PowerPoint	10/20/2022	UGB Exchange COO Recommendation	102022c-04

Agenda Item No. 4.1

**Resolution No 22-5288 For the Purpose of Amending the FY 2022-23 Budget and Appropriations Schedule and Fiscal Year 2022-23 Through Fiscal Year 2026-27 Capital Improvement Plan to Provide for Changes in Operations by Supplemental Budget**  
*Resolutions*

Metro Council Meeting  
Thursday, November 17, 2022

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY 2022-	)	RESOLUTION NO 22-5288
23 BUDGET AND APPROPRIATIONS SCHEDULE	)	Introduced by Marissa Madrigal, Chief
AND FY 2022-23 THROUGH FY 2026-27 CAPITAL	)	Operating Officer, with the concurrence of
IMPROVEMENT PLAN TO PROVIDE FOR	)	Council President Lynn Peterson
CHANGES IN OPERATIONS BY SUPPLEMENTAL	)	
BUDGET		

WHEREAS, the Metro Council has reviewed and considered the need to change appropriations within the FY 2022-23 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new positions to the Budget; and

WHEREAS, the need for the change of appropriations has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund’s appropriations, if such transfers are authorized by official resolution or ordinance of the governing body, and

WHEREAS, ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer, and

WHEREAS, ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition, and

WHEREAS, ORS 294.338(3) allows an increase in appropriations when a request for services, the cost of which is supplied by another entity, necessitates a greater expenditure of public money for any specific purpose in order to provide the services when authorized by an official resolution or ordinance of the governing body stating the need for the recognition, now, and

WHEREAS, ORS 294.471(1)(b) allows for the governing body to add appropriation categories to the Schedule of Appropriations to better align organizational efficiencies, a pressing necessity that was not reasonably foreseen when preparing the budget, therefore

BE IT RESOLVED,

1. That the FY 2022-23 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled “November 2022 Amendment” of Exhibits A and B to this Resolution for the purpose of modifying revenues and expenditures and transferring funds to and from contingency.
2. That the FY 2022-23 through FY 2026-27 Capital Improvement Plan is hereby amended accordingly.

ADOPTED by the Metro Council this 17<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Lynn Peterson, Council President

APPROVED AS TO FORM:

\_\_\_\_\_  
Carrie MacLaren, Metro Attorney

**Exhibit A**  
**Resolution 22-5288**  
**Schedule of Appropriations**

	Budget	November 2022 Amendment	Amended Budget
<b>GENERAL FUND</b>			
Council	11,452,835	(2,275,816)	9,177,019
Diversity, Equity and Inclusion (new appropriation category)	-	2,570,251	2,570,251
Office of the Auditor	1,030,373	-	1,030,373
Office of Metro Attorney	3,517,770	-	3,517,770
Information Technology and Records Management	7,326,100	-	7,326,100
Communications	5,391,204	270,598	5,661,802
Finance and Regulatory Services	10,457,510	81,000	10,538,510
Human Resources	5,579,349	77,606	5,656,955
Capital Asset Management	5,303,391	82,039	5,385,430
Planning, Development and Research Department	37,664,053	407,708	38,071,761
Parks and Nature	3,227,423	-	3,227,423
Special Appropriations	1,961,161	-	1,961,161
Non-Departmental			
Debt Service	14,482,097	-	14,482,097
Interfund Transfers	25,759,836	160,000	25,919,836
Contingency	25,514,699	(250,354)	25,264,345
<i>Total Appropriations</i>	158,667,801	1,123,032	159,790,833
Unappropriated Balance	27,288,839	-	27,288,839
<b>Total Fund Requirements</b>	<b>185,956,640</b>	<b>1,123,032</b>	<b>187,079,672</b>
<b>AFFORDABLE HOUSING FUND</b>			
Planning, Development and Research Department	276,938,058	(276,938,058)	-
Housing Department (new appropriation category)	-	276,889,286	276,889,286
Non-Departmental			
Interfund Transfers	2,548,164	-	2,548,164
Contingency	49,929,806	48,772	49,978,578
<i>Total Appropriations</i>	329,416,028	-	329,416,028
Unappropriated Balance	205,797,961	-	205,797,961
<b>Total Fund Requirements</b>	<b>535,213,989</b>	<b>-</b>	<b>535,213,989</b>
<b>GENERAL ASSET MANAGEMENT FUND</b>			
Asset Management Program	24,546,761	160,000	24,706,761
Non-Departmental			
Contingency	9,644,345	-	9,644,345
<i>Total Appropriations</i>	34,191,106	160,000	34,351,106
Unappropriated Balance	3,476,440	-	3,476,440
<b>Total Fund Requirements</b>	<b>37,667,546</b>	<b>160,000</b>	<b>37,827,546</b>
<b>OREGON ZOO ASSET MANAGEMENT FUND</b>			
Visitor Venues - Oregon Zoo	9,525,712	870,000	10,395,712
Non-Departmental			
Interfund Transfers	865,889	-	865,889
Contingency	-	-	-
<i>Total Appropriations</i>	10,391,601	870,000	11,261,601
<b>Total Fund Requirements</b>	<b>10,391,601</b>	<b>870,000</b>	<b>11,261,601</b>

**OREGON ZOO OPERATING FUND**

Visitor Venues - Oregon Zoo	38,835,130	-	38,835,130
Non-Departmental			
Interfund Transfers	7,253,918	870,000	8,123,918
Contingency	13,232,408	(870,000)	12,362,408
<i>Total Appropriations</i>	59,321,456	-	59,321,456
<b>Total Fund Requirements</b>	<b>59,321,456</b>	<b>-</b>	<b>59,321,456</b>

**PARKS AND NATURE BOND FUND**

Parks and Nature	64,148,912	(2,879,799)	61,269,113
Non-Departmental			
Interfund Transfers	2,784,172	-	2,784,172
Contingency	9,000,000	2,879,799	11,879,799
<i>Total Appropriations</i>	75,933,084	-	75,933,084
Unappropriated Balance	106,291,916	-	106,291,916
<b>Total Fund Requirements</b>	<b>182,225,000</b>	<b>-</b>	<b>182,225,000</b>

**PARKS AND NATURE OPERATING FUND**

Parks and Nature	23,362,092	1,091,665	24,453,757
Non-Departmental			
Interfund Transfers	3,929,938	-	3,929,938
Contingency	9,336,875	(735,413)	8,601,462
<i>Total Appropriations</i>	36,628,905	356,252	36,985,157
<b>Total Fund Requirements</b>	<b>36,628,905</b>	<b>356,252</b>	<b>36,985,157</b>

**SUPPORTIVE HOUSING SERVICES**

Planning, Development and Research Department	217,623,650	(217,623,650)	
Housing Department ( <b>new appropriation category</b> )	-	217,546,721	217,546,721
Non-Departmental			
Interfund Transfers	13,861,913	-	13,861,913
Contingency	9,188,688	76,929	9,265,617
<i>Total Appropriations</i>	240,674,251	-	240,674,251
<b>Total Fund Requirements</b>	<b>240,674,251</b>	<b>-</b>	<b>240,674,251</b>

<b>Total Appropriations</b>	<b>1,271,160,080</b>	<b>2,509,284</b>	<b>1,273,669,364</b>
<b>Total Unappropriated Balance</b>	<b>359,199,958</b>	<b>-</b>	<b>359,199,958</b>
<b>TOTAL BUDGET</b>	<b>1,630,360,038</b>	<b>2,509,284</b>	<b>1,632,869,322</b>

\*\* All other funds remain unchanged

**Exhibit B**  
**Resolution 22-5288**  
**Schedule of FTE**

	FTE	November 2022 Amendment	Amended FTE
<b>GENERAL FUND</b>			
Total Fund FTE	340.30	13.10	353.40
<b>AFFORDABLE HOUSING FUND</b>			
Total Fund FTE	6.70	(0.30)	6.40
<b>PARKS AND NATURE OPERATING FUND</b>			
Total Fund FTE	90.15	4.80	94.95
<b>SUPPORTIVE HOUSING SERVICES</b>			
Total Fund FTE	11.70	(0.60)	11.10
<b>TOTAL FTE</b>	<b>1,079.10</b>	<b>17.00</b>	<b>1,096.10</b>

\* All other FTE remain unchanged.

\*\* Reductions in Affordable Housing Fund and Supportive Housing Services FTE due to new appropriation categories

**Exhibit C**  
**FY 2022-23 November Budget Amendment for General Fund Changes**  
Itemized changes by department (budget category)

	<i>New Category</i>						<i>Sub Fund</i>	<i>Non-Departmental</i>		<b>ENDING RESULT</b>
	<b>Council</b>	<b>Div, Equity &amp; Inclusion</b>	<b>Comms</b>	<b>Finance &amp; Reg Services</b>	<b>Human Resources</b>	<b>Capital Asset Mngt</b>	<b>Plan, Dev &amp; RC</b>	<b>Interfund Transfers</b>	<b>Contingency</b>	
<b>Budget, adopted as of September 8, 2022</b>	\$ 11,452,835	\$ -	\$ 5,391,204	\$ 10,457,510	\$ 5,579,349	\$ 5,303,391	\$ 37,664,053	\$ 25,759,836	\$ 25,514,699	\$ <b>158,667,801</b>
<i>Creation of new budget category</i>	(2,520,251)	2,520,251								\$ -
Council FTE increases										
Transfer in Business System Analyst	162,768			(162,768)						\$ -
Addition 1.0 FTE for Admin Asst III	81,668							(81,668)		\$ -
DEI M&S Increases										\$ -
Construction Careers Pathways, RWEA increase		50,000						(50,000)		\$ -
Communications FTE and M&S increases										
Addition 1.0 FTE for Senior Public Affairs Spc			78,198					(78,198)		\$ -
Addition 1.0 FTE for Program Supervisor II			94,474					(94,474)		\$ -
Addition 1.0 FTE for Principal Public Aff Spc			88,926					(88,926)		\$ -
M&S for FTE			9,000					(9,000)		\$ -
FRS FTE and M&S increases										
Addition 1.0 FTE for Program Analyst				76,868				(76,868)		\$ -
Addition 1.0 FTE for Acctg Tech II				66,630				(66,630)		\$ -
Addition 1.0 FTE for Assist Mngmt Analyst				81,067				(81,067)		\$ -
M&S for FTE				19,203				(19,203)		\$ -
HR FTE increases										
Addition 1.0 FTE for LD Program Analyst					77,606			(77,606)		\$ -
Capital Asset Management FTE										
Addition 1.0 FTE for Program Coordinator						82,039		(82,039)		\$ -
Planning, Dev & Research Revenue & FTE Increases										
Grant Revenue									1,123,032	\$ <b>1,123,032</b>
Addition 1.0 FTE for Manager II							102,514	(102,514)		\$ -
Addition 1.0 FTE for Transportation Planner							69,409	(69,409)		\$ -
Addition 1.0 FTE for Program Assistant							52,772	(52,772)		\$ -
Addition 0.20 FTE to increase position to FT							13,802	(13,802)		\$ -
Organizational FTE changes							169,211	(169,211)		\$ -
Transfer for General Asset Management Fund								160,000	(160,000)	\$ -
<b>General Fund amended budget, if adopted</b>	<b>\$ 9,177,020</b>	<b>\$ 2,570,251</b>	<b>\$ 5,661,802</b>	<b>\$ 10,538,510</b>	<b>\$ 5,656,955</b>	<b>\$ 5,385,430</b>	<b>\$ 38,071,761</b>	<b>\$ 25,919,836</b>	<b>\$ 25,264,344</b>	<b>\$ 159,790,833</b>
TOTAL APPROPRIATION CHANGE (ties with Exhibit A )	(2,275,815)	2,570,251	270,598	81,000	77,606	82,039	407,708	160,000	(250,355)	\$ <b>1,123,032</b>



## STAFF REPORT

### IN CONSIDERATION OF RESOLUTION 22-5288 FOR THE PURPOSE OF AMENDING FY 2022-23 BUDGET AND APPROPRIATIONS SCHEDULE AND FY 2022-23 THROUGH FY 2026-27 CAPITAL IMPROVEMENT PLAN TO PROVIDE FOR CHANGES IN OPERATIONS BY SUPPLEMENTAL BUDGET

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Date: November 7, 2022

Prepared by:  
Cinnamon Williams, Financial Planning Director  
Patrick Dennis, Budget Coordinator

Department: Finance and Regulatory Services

Presented by:  
Cinnamon Williams, Financial Planning Director  
Patrick Dennis, Budget Coordinator

Meeting date: November 17, 2022

Length: 30 minutes

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#### ISSUE STATEMENT

This resolution will authorize changes in appropriations, appropriation categories, and FTE for FY 2022-23 and approve changes to the FY 2022-23 through FY 2026-27 Capital Improvement Plan.

This is a public hearing and public testimony will be taken by interested members of the general public and agency stakeholders.

#### ACTION REQUESTED

Council consideration of public testimony.  
Council adoption of Resolution 22-5288.

#### IDENTIFIED POLICY OUTCOMES

Council approval will authorize changes in appropriations, appropriation categories, and FTE requested by departments for FY 2022-23 and approve requested changes to the FY 2022-23 through FY 2026-27 Capital Improvement Plan.

#### POLICY QUESTION

Council should consider whether the changes in appropriations, appropriation categories, and FTE have been justified, that adequate funds exist for identified needs and that proposed changes to the Capital Improvement Plan appear appropriate.

#### POLICY OPTIONS FOR COUNCIL TO CONSIDER

Adoption of the Resolution will provide sufficient appropriations and FTE to accommodate the changes in operations outlined by departments. Adoption will allow for changes to capital projects due to operational factors. Additionally, adoption will allow for the creation of new appropriation categories to align organizational efficiencies.

Disapproval of the Resolution will require departments to reevaluate their proposed changes to operational and capital plans.

### **STAFF RECOMMENDATIONS**

The Chief Operating Officer and Chief Financial Officer recommend adoption of Resolution 22-5288.

### **STRATEGIC CONTEXT & FRAMING COUNCIL DISCUSSION**

#### **Relationship to Metro's Strategic Plan, racial equity, and climate action goals**

By funding basic staff support and additional materials and services expenditures for operations, the Agency will more efficiently be able to focus on programming related to our guiding principles of racial justice, climate justice and resiliency and shared prosperity.

**Known Opposition:** None known.

**Legal Antecedents:** ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriation, if such transfers are authorized by official resolution or ordinance of the governing body. ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition. ORS 294.338(3) allows an increase in appropriations when a request for services, the cost of which is supplied by another entity, necessitates a greater expenditure of public money for any specific purpose in order to provide the services when authorized by an official resolution or ordinance of the governing body stating the need for the recognition. ORS 294.463 (4) provides that public testimony be allowed if any funds are changing by more than 10 percent of a fund's expenditures. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval. ORS 294.471 allows for pressing and necessary changes, by supplemental budget, that could not be reasonably foreseen during budget development.

**Anticipated Effects:** This action provides for changes in operations and capital improvement plans as described below, and adds FTE.

**Budget Impacts:** This action has a \$2,509,284 net increase in expenditure appropriations. The new total appropriation will be \$1,632,869,322 with 1096.10 FTE. This action has the following impacts on the FY 2022-23 budget and FY 2022-23 through FY 2026-27 Capital Improvement Plan (CIP):

- **General Fund: \$1,123,032 increase to expenditure appropriation. Approximately \$724,011 of the increased expenditure appropriation is for new Personnel Services expenses that will be reimbursed through the Cost Allocation Plan (CAP). See Exhibit C for more information.**
  - Transfer \$2,520,251 in appropriation authority from Council to the new DEI appropriation category
  - Transfer \$50,000 from General Fund contingency to DEI for Construction Careers Pathways and the Regional Workforce Equity Agreement

- Transfer \$244,435 from General Fund contingency to Council for the new Project Administrator and shift of one FTE from FRS to the DCOO's office
- Transfer \$81,000 from General Fund contingency to FRS for three new FTE and the related equipment and staff development expenses
- Transfer \$270,598 from General Fund contingency to Communications for three new FTE and the related equipment and staff development expenses
- Transfer \$160,000 from General Fund contingency to the General Asset Management Fund for Information Technology's broadcast equipment project
- Transfer \$82,039 from General Fund contingency to Capital Asset Management for one new FTE. CIP changes due to project timing can be viewed in [Attachment 1](#)
- Transfer \$77,606 from General Fund contingency to Human Resources for one new FTE
- Additional \$1,123,034 in revenue recognized to pay for three new FTE and a 0.2 FTE increase to an existing position. Transfer \$715,324 to PD&R contingency
- **General Asset Management Fund: \$160,000 increase to expenditure appropriation.**
  - Transferred from General Fund contingency to pay for broadcast equipment project see [Attachment 2](#)
- **Oregon Zoo Asset Management Fund: \$870,000 increase to expenditure appropriation.**
  - Transfer \$870,000 from Oregon Zoo Operating Fund to Oregon Zoo Asset Management to continue funding capital projects
- **Oregon Zoo Operating Fund: Net zero impact on the total fund appropriations.**
  - Transfer \$870,000 to Oregon Zoo Asset Management fund, see [Attachment 4](#)
- **Parks and Nature Operating Fund: \$356,252 increase to expenditure appropriation.**
  - Transfer \$735,413 from contingency and recognize additional revenue to pay for 4.8 FTE and related expenses
- **Parks and Nature Bond Fund: Net zero impact on the total fund appropriations.**
  - Transfer \$2,879,799 to contingency based on updates to the CIP, see [Attachment 3](#)
- **Supportive Housing Services: Net zero impact on the total fund appropriations.**
  - Transfer \$217,623,650 from Planning, Development and Research to the new Housing Department appropriation category
  - Transfer \$76,929 from expenditure appropriation to contingency related to staff changes from the reorganization
- **Affordable Housing Fund: Net zero impact on the total fund appropriations.**
  - Transfer \$276,938,058 from Planning, Development and Research to the new Housing Department appropriation category
  - Transfer \$48,772 from expenditure appropriation to contingency related to staff changes from the reorganization

Below is a list of all the proposed changes from Resolution 22-5288:

**Appropriation Increases:**

- **Total Appropriation** increase: \$2,509,281
  - **General Fund** increase by \$1,123,029
  - **General Asset Management Fund** increase by \$160,000
  - **Oregon Zoo Asset Management Fund** increase by \$870,000
  - **Parks and Nature Operating Fund** increase by \$356,252

## **FTE:**

The following proposed supplemental budget amendment requests an *additional 17.0 FTE*:

- **Capital Asset Management:**
  - 1.0 FTE – Program Coordinator I
- **Communications:**
  - 1.0 FTE – Senior Public Affairs Specialist
  - 1.0 FTE – Program Supervisor II
  - 1.0 FTE – Principle Public Affairs Specialist
- **Office of the COO:**
  - 1.0 FTE – Administrative Assistant III
- **Finance and Regulatory Services:**
  - 1.0 FTE – Accounting Technician II
  - 1.0 FTE – Assistant Management Analyst
  - 1.0 FTE – Program Analyst
- **Human Resources:**
  - 1.0 FTE – Program Analyst (*18-month limited duration position*)
- **Parks & Nature:**
  - 1.0 FTE – Maintenance Worker II
  - 1.0 FTE – Program Analyst
  - 1.0 FTE – Associate Public Affairs Specialist (*24-month limited duration position*)
  - 0.6 FTE – Education Specialist I
  - 0.6 FTE – Education Specialist I
  - 0.6 FTE – Education Specialist I
- **Planning, Development & Research**
  - 1.0 FTE – Manager II
  - 1.0 FTE – Associate Transportation Planner
  - 1.0 FTE – Program Assistant II
  - 0.2 FTE – Senior Researcher & Modeler (currently 0.8 FTE)

## **Capital Improvement Plan (CIP):**

The following proposed changes to the Capital Improvement Plan (CIP) are:

- **Capital Asset Management** increase of \$208,396 (Attachment 1)
- **Information Technology and Records Management** increase of \$160,000 (Attachment 2)
- **Parks and Nature** decrease of \$2,289,899 (Attachment 3)
- **Oregon Zoo** increase of \$1,720,000 (Attachment 4)

## **New Appropriation Categories:**

The following two Appropriation Categories will be created to better align organizational efficiencies:

- **Diversity, Equity & Inclusion Department**
  - Appropriation authority transfer from “Council” to new “Diversity, Equity & Inclusion” Department
- **Housing Department**
  - Supportive Housing Services – Appropriation authority transfer from “Planning, Development & Research” to new “Housing Department”
  - Affordable Housing Bond – Appropriation authority transfer from “Planning, Development & Research” to new “Housing Department”

## **Personnel Changes**

The following positions will also be affected by the proposed Supplemental Budget amendments:

- **Office of the COO**
  - General Manager of Major Projects
    - Reclass from Limited Duration to Regular Status
- **Human Resources**
  - Program Specialist
    - Reclass from Limited Duration to Regular Status
- **Office of the COO & Finance and Regulatory Services**
  - Systems Business Manager
    - Move from Finance and Regulatory Services to the Office of the DCOO

## **BACKGROUND**

Additional information regarding all proposed changes can be found in the attachment: “Summary of Proposed Supplemental Budget Amendments”

## **ATTACHMENTS**

- Resolution 22-5288
- Exhibit A – Schedule of Appropriations
- Exhibit B – Schedule of FTE
- Exhibit C – General Fund Changes
- Attachments 1-4 - Capital Improvement Plan changes
- Summary of Proposed Supplement Budget Amendments for the FY 2022-23 Budget

**Mid-Year Budget Amendment for FY2022-23**  
**Capital Improvement Plan (CIP) Detail Changes**  
**Capital Asset Management**

Financial Planning Use  
**Attachment 1**  
**Resolution 22-5288**

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2022-23			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Notes (i.e delay/cancel other projects, contingency)
						CIP	Change Request*	CIP Amended	CIP Amended	CIP Amended	CIP Amended	CIP Amended	
N	MRC018	MRC Plaza Drainage	579000	618	00434	2,720,000	(31,978)	2,688,022	-	-	-	-	project timing changes
N	MRC017	MRC Office Suites	579000	618	00434	375,000	(86,347)	288,653	-	-	-	-	project timing changes
N	MRC025	MRC Window Coverings	579000	618	00434	150,000	12,000	162,000	-	-	-	-	Add \$12k to project budget
N	MRC020	MRC Wayfinding	579000	618	00434	100,000	(48,075)	51,925	-	-	-	-	project timing changes
N	MRC015	MRC Interior and Exterior Coatings	579000	618	00434	200,000	(158,271)	41,729	-	-	-	-	project timing changes
N	MRC014	MRC Lighting Upgrades	579000	618	00434	-	411,357	411,357	-	-	-	-	project timing changes
N	MRC013	MRC Underground Garage Entrance	579000	618	00434	-	109,710	109,710	-	-	-	-	project timing changes
								-	-	-	-		

**Mid-Year Budget Amendment for FY2022-23  
Capital Improvement Plan (CIP) Detail Changes**

**Information Technology and Records Management**

Financial Planning Use

Attachment 2

Resolution 22-5288

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2022-23			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Notes (i.e delay/cancel other projects, contingency)
						CIP	Change Request*	CIP Amended	CIP Amended	CIP Amended	CIP Amended	CIP Amended	
Y	180041	Council Chamber Technology Upgrade for Public Meetings	526040	616	441	-	160,000	160,000	-	-	-	-	GF Contingency Transfer
								-	-	-	-	-	

Mid-Year Budget Amendment for FY2022-23  
 Capital Improvement Plan (CIP) Detail Changes  
 Parks and Nature

Attachment 3  
 Resolution 22-5288

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2022-23		FY 2023-24		FY 2024-25		FY 2025-26		FY 2026-27		Notes for delay/cancel other projects, contingency)	
						CIP	Change Request*	CIP	Change Request	CIP	Change Request	CIP	Change Request	CIP	Change Request		CIP
Y	LR040	River Island Wildlife Fencing	525000	165	03210		125,000										
Y	LR652	North Fork Deep Creek Restoration	525000	165	03210	20,000	20,000			150,000	5,000						New project
N	PBL009	Blue Lake Curry Bldg Replacement	579000	352	03450	3,500,000	(1,850,000)	1,650,000	1,600,000	358,000	525,000						Project delays require allocation adjustment
N	PBL015	Blue Lake Sanitary System	579000	352	03450	2,210,000	(1,210,000)	1,000,000	172,000								Higher confidence cost estimate
N	PBL014	Blue Lake Water Phase 2	579000	352	03450	1,870,000	(850,000)	1,020,000	2,408,000								Higher confidence cost estimate
N	PBL012	Blue Lake Building Demolition	526100	352	03450	899,534	(319,534)	580,000									Higher confidence cost estimate
N	PBL010	Blue Lake Water Phase 1	579000	352	03450	860,000	(130,000)	730,000									Higher confidence cost estimate
N	POX017	Oxbow Generator	579000	352	03450	50,000	25,135	75,135									Carry forward additional funds
Y	CEM015	Cultural Heritage & Healing Garden % for Art	579000	352	03450		30,000	30,000	50,000	50,000	150,000	10,000	10,000				% for art programmatic funds
Y	GI8015	Meyers Stabilization	579000	352	02740		66,500	66,500	50,000	50,000	375,000	8,500	8,500				New project
N	POX020	Oxbow Water/Road Analysis	579000	352	03450	250,000	100,000	350,000									Additional funds required for project completion
Y	PBL016	Blue Lake Pier Demolition/Rehab	579000	352	03450		1,230,000	1,230,000	552,000								Project broken out from the building demolition work as there will be a rehabilitation of the pier structure.



Mid-Year Budget Amendment for FY2022-23  
 Capital Improvement Plan (CIP) Detail Changes  
 Visitor Venue - Oregon Zoo

Financial Planning Use

Attachment 4  
 Resolution 22-5288

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2022-23			FY 2023-24			FY 2024-25	FY 2025-26	FY 2026-27	Notes (i.e delay/cancel other projects, contingency)
						CIP	Change Request*	CIP Amended	CIP	Change Request	CIP Amended	CIP Amended	CIP Amended	CIP Amended	
N	ZBE12	Black Bear Improvements	573000	325	20000	350,000	250,000	600,000			-	-	-	-	Increase in scope and costs
N	ZRW207	Admin Building Refresh	526100	326	20000	1,000,000	1,070,000	2,070,000	150,000		150,000	-	-	-	Increase in scope and costs
Y	ZOOTBD23-8	Building Controls	526100	326	20000	-	400,000	400,000	-	200,000	200,000	-	-	-	New project determined high priority
								-			-	-	-	-	



# **METRO FY 2022-23 BUDGET**

Summary of Proposed Supplemental Budget  
Amendments for the FY 2022-23 Budget

*Public Hearing and Supplemental Budget Vote*  
*Date: November 17, 2022*

Prepared by Patrick Dennis, Budget Coordinator

## Reading This Report

The **Report Summary** section provides a high-level overview of the report.

The **Budget Amendments and Capital Improvement Plan Changes** displays all the proposed amendments and changes to the Capital Improvement Plan (CIP), a brief description of each amendment or change, and the financial impact to the budget.

The **Attachments** are the Capital Improvement Plan (CIP) changes in detail.

## Table of Contents

**Report Summary** ..... 2-3

**Budget Amendments and Capital Improvement Plan Changes**..... 4-11

**Attachments** ..... 12-15

## Report Summary

This report includes the proposed Supplemental Budget amendments and changes to the capital improvement plan (CIP) for consideration at the November 17, 2022, Metro Council meeting.

The different types of budget amendments are:

- Substantive Amendments that may change appropriation in a fund or alter FTE.
- Technical Amendments that include carry forwards for unspent FY 2021-22 funds. Others refine the budget to best reflect anticipated activities in FY 2022-23, but do not change appropriations or FTE.

The following proposed supplemental budget amendment would *increase* appropriations as follows:

- **TOTAL APPROPRIATION** increase: \$2,509,284
  - **General Fund** increase by \$1,123,032
  - **General Asset Management Fund** increase by \$160,000
  - **Oregon Zoo Asset Management Fund** increase by \$870,000
  - **Parks and Nature Operating Fund** increase by \$356,252

The following proposed supplemental budget amendment requests an *additional 17.0 FTE*:

- **Capital Asset Management:**
  - 1.0 FTE – Program Coordinator I
- **Communications:**
  - 1.0 FTE – Senior Public Affairs Specialist
  - 1.0 FTE – Program Supervisor II
  - 1.0 FTE – Principle Public Affairs Specialist
- **Office of the COO:**
  - 1.0 FTE – Administrative Assistant III
- **Finance and Regulatory Services:**
  - 1.0 FTE – Accounting Technician II
  - 1.0 FTE – Assistant Management Analyst
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  - 1.0 FTE – Program Analyst (*18-month limited duration position*)
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- 0.2 FTE – Senior Researcher & Modeler (currently 0.8 FTE)

The following proposed changes to the Capital Improvement Plan (CIP) are:

- **Capital Asset Management** increase of \$208,396 (Attachment 1)
- **Information Technology and Records Management** increase of \$160,000 (Attachment 2)
- **Parks and Nature** *decrease* of \$2,762,899 (Attachment 3)
- **Oregon Zoo** increase of \$1,720,000 (Attachment 4)

The following two Appropriation Categories will be created to better align organizational efficiencies:

- **Diversity, Equity & Inclusion Department**
  - Appropriation authority transfer from “Council” to new “Diversity, Equity & Inclusion” Department
- **Housing Department**
  - Supportive Housing Services – Appropriation authority transfer from “Planning, Development & Research” to new “Housing Department”
  - Affordable Housing Bond – Appropriation authority transfer from “Planning, Development & Research” to new “Housing Department”

The following positions will also be affected by the proposed Supplemental Budget amendments:

- **Office of the COO**
  - General Manager of Major Projects
    - Reclass from Limited Duration to Regular Status
- **Human Resources**
  - Program Specialist
    - Reclass from Limited Duration to Regular Status
- **Office of the COO & Finance and Regulatory Services**
  - Systems Business Manager
    - Move from Finance and Regulatory Services to the Office of the DCOO

Additional information for all the above changes can be found in the following pages.

## Budget Amendments and Capital Improvement Plan Changes

Below is a list, by department, of each proposed budget amendment. Associated CIP changes can be found as attachments.

### Central Services

<ul style="list-style-type: none"> <li><b>#538 Substantive</b> Capital Asset Management</li> </ul>	<p>Capital Asset Management has changes to the 5-year CIP and an operating request:</p> <p>There were 2 projects at MRC that were not completed during FY21-22 due to supply chain constraint, MRC Lighting upgrades, and MRC Underground Garage Entrance, and the remaining project budgets need to be carried forward to FY22-23 CIP to be able to finalize this work. There were 4 projects: MRC Plaza and Drainage, MRC Office Suites, MRC Wayfinding, and MRC Interior and Exterior Coating that carried forward too much project budget to FY22-23 CIP; the CIP will be reduced to correct for remaining project budgets. There is 1 project, MRC Window Coverings that is adding \$12,000 to the project budget to replace all exterior facing blinds at the MRC. No additional appropriation is being requested as there is sufficient appropriation to manage the adjustments made to timing of project spending. <b>(Attachment 1)</b></p> <p>Additionally, Capital Asset Management is requesting <b>1.0 FTE Program Coordinator</b>. CAM leadership has evaluated the departmental and agency gaps and has determined that an additional FTE is necessary to support the agency-wide needs around Asset Management and Emergency Management and Resilience strategy. Partial year costs of \$82,039 (annualized cost of \$122,865).</p> <p><b>This request requires a transfer from General Fund contingency for \$82,039 to increase appropriations.</b></p>
<ul style="list-style-type: none"> <li><b>#539 Substantive</b> Communications</li> </ul>	<p>The Communications Department is requesting the following FTE and materials &amp; services for computer technology equipment and on-going professional development to support added staff:</p> <p>- <b>1.0 FTE Senior Public Affairs Specialist</b> (PD&amp;R and community engagement supervisor) to support Planning, Development and Research Department communications. This position will add capacity for day-to-day direction and support of PDR communications team and work, including coordination with staff resources shared between the PDR and Housing (SHS and AHB) teams. Additional support is needed to coordinate engagement approaches and standards with Planning and Housing engagement leads, consult on contracted engagement strategies and approaches, primarily for non-MPO funded work (Investment Areas, Land Use).</p> <p style="text-align: right;">Partial year cost: \$78,198      Full year cost: \$133,750</p>

	<p>- <b>1.0 FTE Program Supervisor II</b> (Housing, media and strategic communications supervisor) to support Housing Department communications. This position will add capacity for day-to-day direction and support of Housing communications team and work, including coordination with staff resources shared between the PDR and Housing (SHS and AHB) teams. Additional support is needed to support, coach and manage staff, and additional capacity is needed to meet media relations (relationships, response and proactive earned media pitches) and strategic communications (lead coordinated messaging, guide editorial efforts, voice and values) for both Housing and PDR high-profile efforts.</p> <p>Partial year cost: \$94,474      Full year cost: \$161,580</p> <p>- <b>1.0 FTE Principal Public Affairs Specialist</b> (Content Strategist) to lead the creation and implementation of a Metro-wide multichannel content strategy and provide editorial oversight for priority content that helps raise awareness and build trust with key audiences.</p> <p>Partial year cost: \$88,926      Full year cost: \$152,092</p> <p>Total FTE partial year cost: \$261,598 Total FTE full year costs: \$447,422</p> <p><b>Materials &amp; Services (on-going) of \$9,000</b> made up of: 3 computers at \$2,000 each = \$6,000 Staff development for 3 employees at \$1,000 each = \$3,000</p> <p>This request requires a transfer <b>from General Fund contingency for \$270,598 to increase Communications appropriations.</b></p>
<ul style="list-style-type: none"> <li>• <b>#541 Substantive</b> Office of the Chief Operating Officer</li> </ul>	<p>Currently the <b>General Manager of Major Projects</b> is a limited duration position with an end date of June 30, 2023. Office of the COO is requesting that this position be <b>converted to regular status</b>. Office of the COO is requesting that this position be converted to regular status with the intention of reclassifying it into a DCOO position. This will ensure that there is sufficient leadership capacity to support critical initiatives across the organization.</p> <p>Office of the COO is requesting the transfer of a <b>1.0 FTE Business Systems Manager from FRS</b>. This position will move to report to the DCOO and will be part of the Enterprise Resource Planning (ERP) system enhancement program.</p> <p>Additionally, Office of the COO is requesting to add <b>1.0 FTE for a Project Administrator (Admin Assistant III classification)</b>. The project administrator will provide administrative, coordination and tracking support to project managers and other senior-level</p>

	<p>staff in the Office of the COO. Partial year costs of \$81,668 (annualized costs of \$108,780).</p> <p>This request requires a <b>transfer from General Fund contingency for \$244,435 to increase Council/COO appropriations.</b></p>
<ul style="list-style-type: none"> <li>• <b>#540 Substantive</b> Diversity, Equity and Inclusion</li> </ul>	<p><b>Diversity Equity and Inclusion (DEI) will become its own Metro department and will no longer roll up under COO office (within Council appropriation category).</b> This will create a legal appropriation category for DEI within the General Fund.</p> <p>Additionally, DEI is requesting <b>\$50,000 to support contractors, particularly BIPOC and women owned firms, in participating in capital projects covered by the Construction Career Pathways and the Regional Workforce Equity Agreement.</b> As Metro implements Construction Careers and its first workforce agreement, resources dedicated to ensuring that contractors have the needed resources to participate and satisfy the requirements of the program. These funds would be utilized to contract with a technical assistance provider that assist contractors in meeting the healthcare provisions of the RWEA in addition to the broader Construction Career Pathways requirements that support diversify the construction industry.</p> <p>This request <b>moves \$2,520,251 out of Council/COO budget and into a separate DEI department.</b> Additionally, this amendment requires a <b>transfer of \$50,000 from General Fund contingency to increase appropriations for construction careers pathways support.</b></p>
<ul style="list-style-type: none"> <li>• <b>#542 Substantive</b> Finance and Regulatory Services</li> </ul>	<p>Finance and Regulatory Services is requesting the following:</p> <p>CFO Office:  <b>-1.0 FTE Tax Analyst (program analyst classification)</b> to assist in resolving questions around the tax collections from taxpayers, while providing support on SHS research and data management. The position would also allow for more regular economic/revenue reporting and assist in research as necessary, such as future ballot measures/programs. Finally, this would allow FRS to expand its efforts to standardize best practices around data management and presentations, providing greater service to leadership and the public. Partial year costs of \$76,868 (annualized costs of \$153,240).</p> <p>Accounting:  <b>-add back 1.0 FTE Accounting Technician II</b> that was previously cut during budget reductions. This position is integral in the accounts payable and receivable processes. This position will ensure Metro’s ability to issue payments to suppliers and community members, record revenue, and issue invoices in a</p>



	<p>timely manner. Partial year costs of \$66,630 (annualized costs of \$89,000).</p> <p>Financial Planning:  <b>-add 1.0 Assistant Management Analyst</b> to support financial activity and reporting. This position will add capacity for work related to standard contracting in PD&amp;R, SHS and AHB. The PD&amp;R finance team supporting these programs did not grow with the addition of AHB or SHS, primarily because as those housing programs were ramping up the pandemic caused other PD&amp;R programs to slow down. Now that PD&amp;R programs are picking back up and new federal grants are coming available, an additional FTE is needed to provide consistent support to those areas. Partial year costs of \$81,067 (annualized cost of \$108,000).</p> <p><b>To transfer 1.0 FTE Business Systems Manager into the DCOO office</b>, which reduces FRS FTE count and appropriations for this position by \$162,767.</p> <p>FRS is requesting <b>\$19,000 to support new FTE with computer equipment and continuing professional development.</b></p> <p>This request requires a <b>transfer from General Fund contingency for \$81,000 to increase FRS appropriations.</b></p>
<ul style="list-style-type: none"> <li><b>#543 Substantive</b> Human Resources</li> </ul>	<p>Human Resources is requesting that a <b>limited duration recruiter (Program Specialist classification) be converted to regular status.</b> This position is considered necessary as part of HR's on-going operations to address service capacity around recruitment and hiring.</p> <p>Additionally, Human Resources is requesting to add <b>1.0 FTE for a limited duration Program Analyst.</b> This position will work within the Class/Comp team to perform analysis related to our on-going Pay Equity compliance. Key tasks will be to analyze which current classifications may need individual market studies and separate classifications, and to make recommendations for potential changes to the current non-represented tiered system. This is expected to be an 18-month assignment with and end date of June 30, 2024. Partial year costs of \$77,600 (annualized costs of \$155,200).</p> <p>This request requires a <b>transfer from General Fund contingency for \$77,600 to increase appropriations.</b></p>
<ul style="list-style-type: none"> <li><b>#544 Substantive</b> Information Technology and Records Management</li> </ul>	<p>Information Technology R&amp;R is requesting funding for Council Chamber Technology Upgrades for Public Meetings.</p> <p>In 2022, the Metro Information Technology department updated the broadcast equipment in the council chambers. This project was done as part of the regular renewal and replacement of technology in the room. The timing of this project fit well with</p>

	<p>new regulations requiring public meetings to include a hybrid component. What was not included in the budget was some ancillary equipment, such as the projection system as well as the ability to conduct smaller, less formal public meetings that could be performed without the aid of an external broadcasting contractor.</p> <p>Information Technology proposes an amendment of <b>\$160,000 to repair and update the projection system and add the ability for other types of hybrid meetings</b> to be done in the council chambers without the use of a contracted service. <b>(Attachment 2)</b></p> <p>This request would require a <b>transfer from General Fund contingency to the IT R&amp;R fund for \$160,000.</b></p>
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## Parks & Nature

<ul style="list-style-type: none"> <li><b>#546 Substantive</b> Parks and Nature Operating Fund and Parks and Nature Bond Fund</li> </ul>	<p>Justification for amendments:</p> <p>Parks and Nature is continuing the process of land use approval for the Burlington Creek Forest Nature Park with Multnomah County. This effort requires resources to cover costs of working with the county and consultant. The long-term project outlook will depend upon the land use process.</p> <p>Farmington Paddle Launch continues to experience some erosion issues at the bank. The funds are necessary to determine a long-term solution.</p> <p>River Island wildlife fencing is a new capital project for FY23. Fencing to support wildlife will be installed at the River Island natural area</p> <p>North Fork Deep Creek stream restoration project design is beginning in FY23. Construction anticipated to begin sometime in calendar year 2024.</p> <p><b>\$356,252 in appropriation increase to the Parks &amp; Nature Operating Fund to account for new grant revenue and associated expenses and to cover new FTE.</b></p> <p>It was determined during FY22 that separating the Blue Lake Building demolition project from the Blue Lake Pier demolition and rehabilitation better supported the projects and management of assets. The change results in a reduction to the building demolition project budget and a significant increase to allocate appropriate funds for the pier demolition and rehabilitation work.</p>
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Renovating approximately 6,000 SF is the most cost-efficient approach and provides more permanent access for fishing.

The Blue Lake infrastructure projects are further along in their design so updated cost estimates and schedules provide for more accurate budget allocations for FY23 and beyond.

Projects at Oxbow Park are finishing up and required carry forward funds from FY22, due to reductions of budget allocations the current budget can absorb the increase for the Oxbow generator, ADA parking, and road/water analysis work.

The Protect & Restore Land program acquired the Meyers property and is implementing the stabilization plan. Additionally, the program is investing in EV infrastructure at the Borland facility where new staff will report, and the current fleet will transition to an Electric fleet.

The % for Art program has allocated funds to specific projects to support elements of art early in design. The Cultural Heritage and Healing Garden is a project that was identified to receive a significant art investment. The allocation is being tracked separate from the project and is identified in the five-year forecast.

The Oxbow Bridge replacement/maintenance project was budgeted in FY22 but was not completed. A contract is now in place and the project is expected to be completed during FY23.

**No appropriation change to the Parks and Nature Bond Fund, Expenditures reduced by \$2,534,899, transferred to Contingency.**

Justification for FTE Needs:

An additional Maintenance Worker II is needed to perform maintenance, construction, water system operation, plumbing, mechanical repair and the operation of equipment for the Park Operations team. Creating warm and welcoming spaces is a priority for Metro Parks and Nature and there has been an increased emphasis on hiring park rangers based on soft skills to assist Park Operations work towards diversity, equity, and inclusion goals. Having the park rangers, the public facing staff, reflect the communities Metro serves and have an understanding and skills to support Metro's foundational values is a key initiative for Park Operations. Increasing the capacity of the maintenance team is needed to supply advanced technical skills for preventative and reactive maintenance and help ensure park facilities and equipment are maintained and retain their fit for purpose.

	<p>Park Operations has a demonstrated need for a professional to be dedicated to emergency response, training, and safety for staff. As the first responders to incidents in Metro developed parks and cemeteries, Park Operations staff needs a dedicated employee who ensures needed training and equipment is identified and available. Training opportunities developed will be shared as a resource for other P+N staff with similar training needs. Coordinated training requirements will reduce the number of accidents and prioritize employee safety. Having a professional responsible for updates and training for emergency response plans will improve relationships with Metro region public safety agencies. The Nature Education and Volunteer Service team's merge creates a business need for year-round support. Nature Education programming historically happens from mid-Spring through Fall, while Stewardship programs occur from Fall through late Spring.</p> <p>FTE Changes:</p> <ul style="list-style-type: none"> <li>- <b>1.0 FTE for a Maintenance Worker II</b> needed to support vital maintenance and prevention work at various sites, partial year cost of \$55,582</li> <li>- <b>1.0 FTE for a Program Analyst</b> to support the development of safety and training programs and procedures, partial year cost of \$83,572</li> <li>- <b>1.0 FTE for an Associate Public Affairs Specialist</b> to lead community education, stewardship and way finding work, partial year cost of \$66,849. This is a 24-month limited duration position.</li> <li>- <b>1.8 FTE for three (0.6 FTE) Education Specialists</b> to support education and stewardship programming, total partial year cost of \$95,190</li> </ul> <p>Twelve CIP Changes to better align with project cost and completion estimates can be seen in <b>Attachment 3</b>.</p>
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**Planning, Development & Research**

<ul style="list-style-type: none"> <li>• <b>#536 Substantive Planning, Development &amp; Research, Affordable Housing Bond and</b></li> </ul>	<p>The PD&amp;R department is requesting three new FTE, an increase of an existing FTE, and budget changes due to restructuring within the department and AHB/SHS becoming a separate department. These changes are funded by an increase in MPO funds due to the Infrastructure Investment and Jobs Act (IIJA), discretionary</p>
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<p>Supportive Housing Services</p>	<p>grants, and one-time grant carryover. No additional General Fund allocation is requested.</p> <p>Budget changes:</p> <ul style="list-style-type: none"> <li>- <b>1.0 Manager II:</b> This position will oversee the Investment Areas team of 13 staff. This team manages corridor projects, economic investments, and equitable investments such as community placemaking grants and the brownfields program. This new position fills a gap resulting from a department restructuring. FY23 increase: \$102,515</li>   <li>- <b>1.0 Assoc Transportation Planner:</b> This request provides staffing capacity needed to meet new state and federal planning mandates set forth by the U.S. Department of Transportation and the State of Oregon. This includes incorporating new federal emphasis areas in our transportation planning, such as climate resiliency, transition to new energy sources, racial equity and environmental justice in our decision making, promoting complete streets at the regional level and enhancing our public engagement practices. The new position will also help Metro to implement the recently adopted Climate Friendly and Equitable Rulemaking by the state that expands Metro's transportation planning responsibilities and will require Metro to update its Transportation Functional Plan. FY23 increase: \$69,409</li>   <li>- <b>1.0 Program Assistant:</b> This position will support the Investment Areas team on major projects such 82nd Avenue and TV Highway. This team has received new grants and brought on new staff, and this additional administrative support will ensure the projects are supported. FY23 cost: \$52,772</li>   <li>- <b>Increase position from 0.8 to 1.0 FTE:</b> Additional capacity is needed on the Modeling team due to large projects like RTP Update, Interstate Bridge and TV Highway. FY23 increase: \$13,802</li>   <li>- <b>Restructuring changes:</b> The Affordable Housing and Supportive Housing Services programs will be separated from PD&amp;R into a new department (appropriation category) called "Housing Department." PD&amp;R leadership currently funded partially by those programs will shift entirely into PD&amp;R. In addition, PD&amp;R has restructured its leadership team to provide more management to the Investment Areas and Urban Policy and Development teams. FY23 increase: \$169,212 PD&amp;R; (\$76,929) SHS; (\$48,772) AHB</li>   <li>- <b>Contingency:</b> PD&amp;R's contingency can be used for budget amendments later in FY23, and also contains a set-aside amount for a projected overhead rate over-collection. <b>FY23 increase: \$715,324</b></li> </ul>
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## Oregon Zoo

<ul style="list-style-type: none"><li>• <b>#545 Substantive</b> Oregon Zoo Operating Fund and Oregon Zoo Asset Management Fund</li></ul>	<p>Transfer of additional reserve funds from the Oregon Zoo Operating Fund to the Oregon Zoo Asset Management Fund to continue funding capital projects on the zoo campus in FY23. <b>Total of \$870K transfer.</b> Update FY23 appropriations in capital funding from general exhibits improvements to these specific CIP projects. <b>(Attachment 4)</b></p> <p>Increase CIP Projects due to adjustments to scope and increase in expected costs.</p> <ul style="list-style-type: none"><li>- <b>\$250K increase to Black Bear Improvements project</b></li><li>- <b>\$1.07M increase to Zoo Admin Building Refresh project</b></li></ul> <p>Add new CIP facilities project</p> <ul style="list-style-type: none"><li>- <b>\$600K Building Controls project</b></li></ul>
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Mid-Year Budget Amendment for FY2022-23  
 Capital Improvement Plan (CIP) Detail Changes  
 Capital Asset Management

Financial Planning Use  
 Attachment 1  
 Resolution 22-5288

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2022-23			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Notes (i.e delay/cancel other projects, contingency)
						CIP	Change Request*	CIP Amended	CIP Amended	CIP Amended	CIP Amended	CIP Amended	
N	MRC018	MRC Plaza Drainage	579000	618	00434	2,720,000	(31,978)	2,688,022	-	-	-	-	project timing changes
N	MRC017	MRC Office Suites	579000	618	00434	375,000	(86,347)	288,653	-	-	-	-	project timing changes
N	MRC025	MRC Window Coverings	579000	618	00434	150,000	12,000	162,000	-	-	-	-	Add \$12k to project budget
N	MRC020	MRC Wayfinding	579000	618	00434	100,000	(48,075)	51,925	-	-	-	-	project timing changes
N	MRC015	MRC Interior and Exterior Coatings	579000	618	00434	200,000	(158,271)	41,729	-	-	-	-	project timing changes
N	MRC014	MRC Lighting Upgrades	579000	618	00434	-	411,357	411,357	-	-	-	-	project timing changes
N	MRC013	MRC Underground Garage Entrance	579000	618	00434	-	109,710	109,710	-	-	-	-	project timing changes
								-	-	-	-		

**Mid-Year Budget Amendment for FY2022-23  
Capital Improvement Plan (CIP) Detail Changes**

**Information Technology and Records Management**

Financial Planning Use

Attachment 2

Resolution 22-5288

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2022-23			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Notes (i.e delay/cancel other projects, contingency)
						CIP	Change Request*	CIP Amended	CIP Amended	CIP Amended	CIP Amended	CIP Amended	
Y	180041	Council Chamber Technology Upgrade for Public Meetings	526040	616	441	-	160,000	160,000	-	-	-	-	GF Contingency Transfer
								-	-	-	-	-	



Mid-Year Budget Amendment for FY2022-23  
 Capital Improvement Plan (CIP) Detail Changes  
 Parks and Nature

Attachment 3  
 Resolution 22-5288

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2022-23		FY 2023-24		FY 2024-25		FY 2025-26		FY 2026-27 CIP Amended	Notes for delay/cancel other projects, contingency)
						CIP	Change Request*	CIP	Change Request	CIP	Change Request	CIP	Change Request		
Y	LR040	River Island Wildlife Fencing	525000	165	03210		125,000		-						
Y	LR652	North Fork Deep Creek Restoration	525000	165	03210	20,000	20,000	55,000	55,000	150,000	150,000	5,000	5,000		New project
N	PBL009	Blue Lake Curry Bldg Replacement	579000	352	03450	3,500,000	(1,850,000)	1,600,000	6,000,000	358,000	525,000	-	-		Project delays require allocation adjustment
N	PBL015	Blue Lake Sanitary System	579000	352	03450	2,210,000	(1,210,000)	1,000,000	1,172,000						Higher confidence cost estimate
N	PBL014	Blue Lake Water Phase 2	579000	352	03450	1,870,000	(850,000)	1,020,000	2,500,000						Higher confidence cost estimate
N	PBL012	Blue Lake Building Demolition	526100	352	03450	899,534	(319,534)	580,000	-						Higher confidence cost estimate
N	PBL010	Blue Lake Water Phase 1	579000	352	03450	860,000	(130,000)	730,000	-						Higher confidence cost estimate
N	POX017	Oxbow Generator	579000	352	03450	50,000	25,135	75,135	-						Carry forward additional funds
Y	CEM015	Cultural Heritage & Healing Garden % for Art	579000	352	03450		30,000	30,000	50,000	150,000	150,000	10,000	10,000		% for art programmatic funds
Y	GI8015	Meyers Stabilization	579000	352	02740		66,500	66,500	50,000	375,000	375,000	8,500	8,500		New project
N	POX020	Oxbow Water/Road Analysis	579000	352	03450	250,000	100,000	350,000	-						Additional funds required for project completion
Y	PBL016	Blue Lake Pier Demolition/Rehab	579000	352	03450		1,230,000	1,230,000	552,000						Project broken out from the building demolition work as there will be a rehabilitation of the pier structure.

Mid-Year Budget Amendment for FY2022-23  
 Capital Improvement Plan (CIP) Detail Changes  
 Visitor Venue - Oregon Zoo

Financial Planning Use

Attachment 4  
 Resolution 22-5288

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2022-23			FY 2023-24			FY 2024-25	FY 2025-26	FY 2026-27	Notes (i.e delay/cancel other projects, contingency)
						CIP	Change Request*	CIP Amended	CIP	Change Request	CIP Amended	CIP Amended	CIP Amended	CIP Amended	
N	ZBE12	Black Bear Improvements	573000	325	20000	350,000	250,000	600,000			-	-	-	-	Increase in scope and costs
N	ZRW207	Admin Building Refresh	526100	326	20000	1,000,000	1,070,000	2,070,000	150,000		150,000	-	-	-	Increase in scope and costs
Y	ZOOTBD23-8	Building Controls	526100	326	20000	-	400,000	400,000	-	200,000	200,000	-	-	-	New project determined high priority
								-			-	-	-	-	

Materials following this page were distributed at the meeting.



Metro

# Resolution 22-5288

FY 2022-23 Supplemental  
Budget Amendment

November 17, 2022



# Agenda

- Department Reorganization
- FTE Changes
- Fund Level Appropriation Changes
- CIP Changes
- Resolution 22-5288

# Department Reorganization

- Executive leadership capacity was increased
- Two new departments were created to better align organizational efficiencies:
  - Diversity, Equity and Inclusion Department
    - Moved out of Office of the COO
  - Housing Department
    - Moved out of Planning, Development and Research
- Communications Department is moving to a distributed model

# Overall FTE Changes

- 17 Additional New FTE
  - Two (2) New FTE are Limited Duration Positions
- Two (2) Limited Duration Positions converted to Regular Status
- One (1) Position moved from FRS to the Office of the COO

# FTE Additions

- Capital Asset Management: 1 new FTE
  - Program Coordinator
- Communications: 3 new FTE
  - Senior Public Affairs Specialist
  - Program Supervisor II
  - Principle Public Affairs Specialist



# FTE Additions (cont'd)

- Office of the COO: 1 new FTE
  - Administrative Assistant III
- Finance and Regulatory Services: 3 new FTE
  - Accounting Technician II
  - Assistant Management Analyst
  - Program Analyst

# FTE Additions (cont'd)

- Human Resources: 1 new FTE
  - Program Analyst (18-month limited duration)
- Parks & Nature: 4.8 new FTE
  - Maintenance Worker II
  - Program Analyst
  - Associate Public Affairs Specialist (24-month limited duration)
  - Education Specialist I (three positions at 0.6 FTE each)

# FTE Additions (cont'd)

- Planning, Development & Research: 3.2 new FTE
  - Manager II
  - Associate Transportation Planner
  - Program Assistant II
  - Senior Researcher & Modeler (at 0.8 FTE, adding 0.2 FTE)

# FTE Status Changes

- Office of the COO
  - General Manager of Major Projects
    - Reclassification of Limited Duration position to second Deputy Chief Operating Officer
- Human Resources
  - Program Specialist
    - Reclass from Limited Duration to Regular Status

# FTE Status Changes (cont'd)

- Office of the COO and Finance and Regulatory Services
  - Systems Business Manager
    - Move from Finance and Regulatory Services to the Office of the COO

# Appropriation Changes by Fund

	Amended as of Sept 2022	New Proposed Amendment	Variance
General Fund	\$185,956,640	\$187,079,672	\$1,123,032
General Asset Management Fund	\$37,667,546	\$37,827,546	\$160,000
OR Zoo Asset Management Fund	\$10,391,601	\$11,261,601	\$870,000
Parks and Nature Operating Fund	\$36,628,905	\$36,985,157	\$356,252

# CIP Changes (FY23)

- Capital Asset Management
  - Increase by \$208,396; changes to 7 projects
- Information Technology and Records Management
  - Increase by \$160,000; change to 1 project
- Parks and Nature
  - Decrease by \$2,762,899; changes to 12 projects
- Oregon Zoo
  - Increase by \$1,720,000; changes to 3 projects

# Resolution 22-5288

- Next Steps:
  - Public Hearing
  - Council Discussion of Supplemental Budget Amendments
  - Vote on Resolution 22-5288





Metro

Arts and events

Garbage and recycling

Land and transportation

Oregon Zoo

Parks and nature

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