

MINUTES OF THE COUNCIL COORDINATING COMMITTEE

REGULAR MEETING

April 16, 1984

Committee Members Present: Councilors Bonner, Hansen, Kafoury, Kirkpatrick, and Williamson.

Other Councilors Present: Councilors Deines and Van Bergen.

Staff Present: Donald Carlson, Ray Barker, Jennifer Sims, Sonnie Russill, and Dan LaGrande.

A regular meeting of the Council Coordinating Committee was called to order at 5:30 p.m. by Chairperson Bonner.

Minutes

The minutes of the March 12, 1984 Council Coordinating Committee meeting were approved as submitted. The minutes of the March 14, 21, and 28, 1984 Budget Committee meetings were also approved as submitted.

Consideration of Resolution No. 84-466, authorizing a new classification of Legal Counsel.

Motion: Councilor Kafoury moved that the Committee recommend Council adoption of Resolution No. 84-466.

Councilor Kafoury reported that members of the Budget Review Committee had discussed the Legal Counsel position and that some of the members had urged that a counsel be hired at the higher level of compensation and some had commented that a counsel hired at the lower level might do just as well. She said they had taken no formal action one way or the other.

Vote: The vote on the motion resulted in:

Ayes: Councilors Bonner, Hansen, Kafoury, and Kirkpatrick.

Nays: None.

Absent: Councilor Williamson.

Motion carried.

Consideration of Resolution No. 84-459, appointing Susan McGrath to the Metro Investment Committee for a three-year term.

Motion: Councilor Kirkpatrick moved that the Committee recommend Council adoption of Resolution No. 84-459.

Vote: The vote on the motion resulted in:

Ayes: Councilors Bonner, Hansen, Kafoury, and Kirkpatrick.

Nays: None.

Absent: Councilor Williamson.

Motion carried.

Consideration of contract for the purchase, installation, and service of a telephone system.

Jennifer Sims, Budget & Administrative Services Manager, stated that there was no recommendation to present to the Committee. She said the staff was still evaluating the proposals received, and specifically were concerned about the data switching requirements. She said it was anticipated that a recommendation would be presented to the Committee at their May meeting.

Discussion of Council Committees.

Councilor Kirkpatrick presented and explained the draft proposal on Council Organizational Structure (a copy of the proposal is attached to the agenda of the meeting). She said the key elements of the proposal were to eliminate the Services and Development Committees and to hold all meetings of the Council and a proposed Management Committee on Thursdays. She said another change would be to hold one of the Council meetings in the afternoon and to have an informal meeting of the Council held prior to the formal meetings.

Councilor Bonner said that a substantial change was to hold a formal Council meeting in the afternoon. Councilor Kirkpatrick said that during the Council workshop session some Councilors had stated that better press coverage as well as decisions could be made by the Council if they held an afternoon meeting. She indicated that the first Thursday meeting would only be held if needed and that the fourth Thursday Council meeting in the afternoon would be the consistently held formal Council meeting.

Councilor Hansen stated that he was adamantly opposed to any meetings during the day because of the hardships imposed on Councilors who worked. He said afternoon meetings may even limit people from running for the position of Councilor because of work schedules. Councilors Bonner, Kafoury and Kirkpatrick stated that they could take time off work for a Council meeting but would have to make the time up later. Councilor Williamson said he could make an afternoon meeting if he was not schedule for a trial. Councilor Van Bergen stated that given the staff time put in at night Council meetings, the Council should hold their meetings in the afternoon. Councilor Williamson added that having meetings in the evening made it easier for the public to attend.

Chairperson Bonner suggested that an informal Council meeting be held on the fourth Thursday and the formal Council meeting be held on the first Thursday of each month.

Chairperson Bonner then suggested that the committee should go through the proposal section by section and discuss their reactions.

He asked for reaction to the proposal to adopt rules for the conduct of formal meetings. Councilor Van Bergen stated he supported the adoption of such rules. Councilor Kafoury said for the most part she supported such rules, especially for public testimony and non-agenda items. Councilor Williamson stated that he would like to see proposed rules before he could support them one way or the other. Councilor Hansen said there could be an improvement of the existing procedures. Councilor Kirkpatrick said she also supported the adoption of rules and suggested that perhaps a task force should be appointed to present a proposal.

Councilor Kirkpatrick suggested that an additional objective to the Section of the proposal entitled "Committee Structure and Functions" be added which stated "More effectively use staff time". She briefly explained the proposed reorganization of the committee structure and functions.

Councilor Hansen stated that he was concerned about the Management Committee. He said he didn't know if a select management committee was the best way to solve the problem of information flow to the Councilors not on the committee. He said it may create "super" Councilors. He said if some of the committees were proposed to be eliminated that perhaps the Council's role on JPACT should be expanded. He said he was also concerned about diluting Council power by having Councilors serve on task forces with citizens.

Councilor Kafoury stated she was willing to try some other structure than the current one. She said the current committee structure did not do enough significant work to warrant themselves. She stated she saw the Management Committee as a committee which reviewed only administrative types of issues, such as investments, personnel rules amendments, etc.

Councilor Williamson stated that he favored the present committee system but was willing to try a new system. He stressed that the Management Committee should be limited to administrative review. He said he wasn't sure how the Council would handle an issue which came to them by a citizen--whether the full Council should take the time to fully investigate the issue or to set up a task force to formulate a recommendation.

Councilor Van Bergen said he would like to see the Management Committee serve the function as outlined by Councilor Kafoury and not become the scenario laid out by Councilor Hansen of "super" Councilors versus "regular" Councilors.

Chairperson Bonner said one of the reasons he wanted to consider the proposal was that it would give the Council the opportunity to involve more people. He said it might be a good idea to have the JPACT type of advisory committee in the different functional areas which would allow more citizen involvement.

Councilor Kirkpatrick said that the advisory committee role was not discussed in depth at the workshop nor in the proposal. She admitted that a great deal more work and discussion needed to occur to finalize a proposal regarding the advisory committee role.

Councilor Hansen stated that if there wasn't a tight criteria for creating task forces there might be a tendency to create them in reaction to a situation.

Councilor Kafoury stated that it was important to realize that with the elimination of Committees that the Council meetings would probably be longer and that they would have to thrash out issues for resolution. She said informal sessions prior to formal Council meetings would help to get the issues discussed.

Councilor Williamson suggested that the Council meetings be held on the second and fourth Thursday of each month, with the intent to have the second meeting as an informal meeting, but with the flexibility to build in informal and formal meetings at either the second or fourth meeting.

There was then committee discussion of the time of day for the formal and informal meetings. Councilor Kafoury suggested that the informal be held at 5:30 p.m. with the formal Council meeting held at 7:30 p.m. Councilor Williamson suggested that the opposite occur in order to get public participation earlier in the day and right after most people got off work.

Motion: Councilor Williamson moved that the Committee recommend that Council meetings be held on the second and fourth Thursday of each month, with the possibility of a Council meeting on the third Thursday of the month, if necessary, and at the call of the Presiding Officer or Executive Officer; and that meetings should begin at 5:30 p.m.

Vote: The vote on the motion resulted in:

Ayes: Councilors Bonner, Hansen, Kafoury,  
Kirkpatrick, and Williamson.

Nays: None.

Motion carried.

Chairperson Bonner stated that the remainder of the proposal would be continued to the next Coordinating Committee meeting. He asked that the chart included with his proposal be distributed to the Committee.

Councilor Williamson requested that proposed rules of procedure and a charge to the proposed Management Committee be prepared for the next meeting. Chairperson Bonner also asked that if there were any alternatives to the proposed committee structure that they be brought to the next meeting for discussion. He said he would like to concentrate on discussing the committee structure and function.

Columbia-Willamette Futures Forum Citizens Advisory Committee.

Donald Carlson, Deputy Executive Officer, reported that Tri-Met had agreed to financially support the citizens advisory committee of the Columbia-Willamette Futures Forum (CWFF) in the amount of \$5,000. He said the staff was preparing an agreement with the CWFF to transmit Metro's \$5,000, as agreed at the February 23 Council meeting. He said one of the conditions in the agreement

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would be that the CFFF provide the Council with periodic reports on the progress of the committee. He also indicated that the formal budget adjustment for the \$5,000 would occur in June.

There being no further business, the meeting adjourned at 6:55 p.m.

Written by Everlee Flanigan

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