

MEETING REPORT

DATE OF MEETING: December 15, 1980

GROUP/SUBJECT: Council Coordinating Committee

PERSONS ATTENDING: Couns. Kafoury, Kirkpatrick, Rhodes, Deines,
Williamson, Banzer

Executive Officer Gustafson

Staff: Denton Kent, Andy Cotugno, Michele Wilder,
Charlie Shell, Marilyn Holstrom, Caryl Waters,
Cynthia Wichmann, Merle Irvine, Walter Monasch,
Jim Sitzman, Jack Bails, Warren Iliff

Others: Phil Adamsak, Don Barney, Jim Savage

SUMMARY:

The meeting was called to order at 4:10 p.m.

MINUTES

Minutes of the meetings of November 17 and November 24, 1980 were approved as circulated.

I. REPORT ON FY 80 AUDIT FINDINGS

Mr. Jim Savage of Coopers & Lybrand summarized the FY 80 audit report, responding to questions from the Committee. He called attention in particular to two recommendations which would have future budget impacts:

- 1) development of fixed asset records.
- 2) internal auditor.

Mr. Kent pointed out that a fifth item had been added to Res. No. 80-211, Responding to FY 1980 Audit Report.

Following discussion, the Committee agreed to recommend that the Council adopt Res. No. 80-211.

II. BUDGET REVIEW AND PRELIMINARY '82 BUDGET PLANNING

Executive Management

Mr. Kent summarized the first quarterly review which was distributed to the Committee, noting that in general Metro was in better shape financially than had been anticipated.

Mr. Kent then summarized the materials in the agenda, explaining

details of various areas where Executive Management staff provided support and describing the present status of various items.

Public Information

Mr. Don Barney described progress of his work on the formation of a Public Affairs Department, which would combine into one team the areas of Public Information, Local Government, and Citizen Involvement. He outlined eight recommendations he was making in connection with this project and discussed details with members of the Committee. It was suggested that this topic appear on the agenda for the upcoming Public Information/Citizen Involvement retreat for Council.

Caryl Waters summarized information regarding Preliminary FY 82 Budget priorities and described the current status of Public Information accounts and projects.

Local Government

Marilyn Holstrom summarized the materials in the agenda, explaining that the top priority for her department was to get the Public Involvement program before the Council for input. She added that she was requesting an additional position in the general public involvement category.

Management Services

Charlie Shell summarized the agenda materials, explaining that refinements in the accounting system would be incorporated into the budget planning process. He added that the fixed asset system should be developed this year but could be expensive as it might not be possible to put it on the computer. Limitations of the present in-house data processing system were discussed.

Transportation

Andy Cotugno outlined projects which were budgeted for this year and changes that would be necessary at the mid-year review. It was noted that some of the changes would require amendment of the UWP and thus would have to go to TPAC and JPACT before action could be taken.

Mr. Cotugno then responded to questions and discussed with members of the Committee the intricacies of obtaining federal funds.

Solid Waste

Mr. Irvine described the status of current projects of his department, explaining that he envisioned all programs continuing until the next fiscal year and that he saw no problems in funding. He then responded to questions, discussing the details of income/expense for St. Johns.

Environmental Services

Walter Monasch described changes which had taken place within his department during the current year and reported on the status of programs

provided for in the present budget. He also outlined new projects which were under consideration.

Metropolitan Development/Criminal Justice

Jim Sitzman summarized a memorandum to the Planning Committee which ranked projects by priority and outlined the status of ongoing programs. He then called attention to a number of projects listed in the Five Year Operating Plan which would require funding if they were to be carried out.

Jack Bails described current projects which would carry over to the next year and responded to questions regarding the status of various programs and his department's activities.

Zoo

Warren Iliff reviewed highlights from this year's budget and described acquisitions for coming years. He then discussed recent and proposed improvements and outlined planning efforts for the coming year.

III. TRANSIT MALL IMPACT STUDY CONTRACT FOR PSU AND CUS

Mr. Kent explained that the Committee was being asked to make a recommendation contingent on UMTA approving a sole source contract with Portland State University and discussed the background of the grant application. Following discussion, the Committee agreed to recommend that Council adopt a resolution approving this contract, subject to UMTA approving a sole source agreement.

IV. DISCUSSION OF RESPONSE FROM LOCAL JURISDICTIONS RE METRO FINANCING

Rick Gustafson reported on discussions with representatives of a number of local jurisdictions. He felt that the majority of them saw Metro planning and service functions as necessary but would prefer not to have to deal with Metro funding options as an issue. In particular, he saw them as preferring not to have to support a voluntary dues structure. He then proceeded to describe the positions of various jurisdictions. Following discussion, it was suggested that the matter be targeted for further discussion and a recommendation from the Committee at their January meeting.

Mr. Gustafson asked the Committee to give consideration to the following aspects of the situation:

- 1) whether there was a long term issue involved as well as the immediate, short term funding problem.
- 2) what the respective roles of Executive Officer, Presiding Officer, Committees and Council should be with regard to following through on the situation.

Following discussion, it was agreed that Mr. Gustafson and Ms. Kafoury

would discuss the matter and bring a report back to the Committee.

V. NARC PRIORITY RECOMMENDATIONS

Mr. Kent discussed the staff recommendations for NARC priorities, explaining how they were established. Following discussion, the Committee agreed to recommend that Council approve the priority list as presented.

There being no further business, the meeting was adjourned.

Written by Cynthia Wichmann