

MEETING REPORT

DATE: May 19, 1981

GROUP/SUBJECT: Council Coordinating Committee

PERSONS

ATTENDING: Councilors: Chairman Mike Burton, Couns. Marge Kafoury, Cindy Banzer, Bruce Etlinger, Jack Deines, Betty Schedeen, Ernie Bonner, Corky Kirkpatrick

Staff: Warren Iliff, Merle Irvine, Cary Jackson, Denton Kent, Kevin Watkins, Andy Jordan, Doug Drennen and Isaac Rengenstein

CALL TO ORDER AND DECLARATION OF A QUORUM

After declaration of a quorum, Chairman Burton called the meeting to order at 4:05 p.m.

MINUTES:

The minutes of February 17, April 13 and April 20, 1981 were approved as mailed.

I. Recommendation on Contract with Eucon Corporation for Construction of Engineered Fill at Resource Recovery Site

Mr. Merle Irvine, Solid Waste Director, reported that this contract is to commence the filling of the Resource Recovery site in Oregon City. He reviewed the process and recommended that the low bid be awarded to Eucon Corporation. The Solid Waste Department will not begin filling this site until a "conditional use" permit is received from Oregon City. Following discussion, the Committee agreed to recommend that Council approve award of the contract as proposed.

II. Recommendation on Contract with Black & Veatch Consulting Engineers for Design and Engineering of Clackamas Refuse and Recycling Center

Mr. Kevin Watkins, Solid Waste Engineer, reviewed the need and selection for a Personal Services Contract with Black and Veatch Consulting Engineers and requested approval of it.

Coun. Bonner, during the discussion of transfer stations, asked whether Metro should be working on a presentation, e.g., what transfer stations are like and how they work. Solid Waste staff assured the Committee that this first undertaking will serve as a model for future transfer stations (from appearance to review process by Oregon City). The Committee agreed to recommend that Council approve award of the contract as proposed.

III. Recommendation on Extending Contract with RIC Consulting Company for Managing Construction of Beaver/Otter and Penguinarium Exhibits

Warren Iliff, Zoo Director, requested that the Council approved the Zoo's Construction Management Contract extension to June 30, 1984. He felt that the work of RIC Consulting was good and their price was fair.

The Committee agreed to recommend that Council approve award of the contract as proposed.

IV. Recommendation on Resolution Authorizing Legal Proceedings to Collect Delinquent Disposal Fee and User Fee Accounts and Civil Penalties

Andy Jordan, General Counsel, reported that Metro now has \$100,000 in accounts receivable that is delinquent from haulers. Councilors agreed that litigation for payment is necessary but asked that the resolution's wording be changed to reflect a stronger stand. Coun. Deines recommended that Metro have an agreement with the City of Portland to revoke operating permits to haulers who do not pay their bills. Coun. Banzer requested that a) Council proceed with litigation against the four current delinquent accounts, b) revise the resolution outlining a process for when litigation should be pursued on delinquent accounts, and c) delete section 3 of the resolution presented.

Coun. Banzer moved, seconded by Coun. Deines to recommend that the Council authorize legal proceedings to collect delinquent disposal fee and civil penalties against the aforementioned accounts.

A vote was taken on the motion to amend the resolution. Couns. Banzer, Burton, Etlinger, Deines, Schedeen, Bonner and Kirkpatrick voted aye, Coun. Kafoury voted nay. The motion carried.

Chairman Burton requested that Mr. Irvine return to the next Coordinating Committee, June 15, with a set of credit rules.

V. Status Report on Reorganization of Support Services Functions

Jennifer Sims, Acting Director of Support Services, presented a status report showing an interim recommended staff organizational structure of the support service department - Chart 2. The primary objectives in structuring this department is to improve the coordination between the various support services functions and to address the major needs and problems of each of the areas in terms of work loads. She then reviewed Chart 2's four divisions. Each division would be headed by a working manager, someone who would have specific responsibilities besides supervising, planning and organizing of work in the division. She then described how positions would function in each division and some of the personnel reclassifications that may have to be made. Personnel changes and new positions will be forwarded to this Committee next month for action associated with implementing the FY 1982 budget.

Discussion followed with Councilors asking about specific staff positions in the proposed divisions. Many questions were raised:

- what are the distinctions and responsibilities of the Information Services Manager and the Public Information Officer

- why not put the local Government Services and Information Services together and reduce the number of managers
- why not have one position that is responsible for the Councilors' public image
- is it necessary to have both a Deputy Executive Officer and a Director of Support Services

Coun. Bonner suggested looking at the Chart from the vantage point of serving 3 publics: the general public (people), the media - T.V. and the local government. What if we were to build a division around these publics - maybe we can't do it immediately, can we work toward it?

Coun. Etlinger felt that when looking at the budget each year, a major policy question should be what percent of staff will be supervising staff and administering services.

Coun. Schedeen expressed the need to have a single public information position to coordinate the Councilors public relations' needs and that person be responsible to the Councilors and report to the Executive Officer.

Some Councilors felt that certain staff functions were being guided by individuals in present positions and that it is the Council's right to be concerned where the emphasis is in the direction of the overall program. Some Councilors felt that it would be best to utilize staff that is presently available and in whatever capacity possible in order to make a workable organization.

Denton Kent, Chief Administrative Officer, reminded Councilors that many of them met with the Executive Officer Rick Gustafson for budget briefings prior to the proposed budget cuts. This interim structural proposal is a result of certain Councilors and Mr. Gustafson's wish to streamline the organization in this manner as opposed to a public affairs department which was originally proposed as an amalgamation between local government and information services. Perhaps we can set a time for Councilors' preference prior to Council adoption.

Chrm. Burton expressed his concern about the reorganization structure before this Committee and urged Councilors to give Ms. Sims their version of how they would modify the structure or how they see a new structure. He asked that the information be turned in next Wednesday.

Chrm. Burton said that before finalizing the organization structure, he and other Councilors need to know what is the cost of this structure as opposed to the old structure. They also need to meet with the Executive Officer to find out what he needs to run this organization and vote on the information in dollar terms.

Ms. Sims said she would appreciate reviewing the Councilors' concepts prior to the next Coordinating Committee meeting so that all the information can be put together.

VI. Legislative Program Update

Isaac Regenstreif, Legislative Liaison, reported that the dues bill SB 852 passed the Senate 25-1. Its success is due to all the hard work done by both the Councilors and staff. The Bill is scheduled for a hearing May 27 and a second hearing and possible work session on May 29. His assessment of the Committee is that Metro has a good chance of getting it through the House Intergovernmental Affairs Committee. He urged Councilors and their constituents to get in touch with Darlene Hamby, Jeannette Hooley and Nancy Ryles.

Mr. Regenstreif distributed a 5-page Legislative Status Update to the Committee describing many other Senate and House Bills which concern Metro. He assessed and commented on each Bill.

There being no further business, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,



Toby Janus, Secretary to the Council